



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

REGULAR MEETING OF THE BOARD OF DIRECTORS OF PARATRANSIT, INC.

Meeting Date and Time:

September 16, 2019 6:00 p.m.

Meeting Location:

Ron Brown Auditorium
2501 Florin Road
Sacramento, CA 95822

Paratransit's Mission: To expand mobility options by advocating for a fully accessible integrated public transportation system and by providing innovative community transportation services.

AGENDA

1. Call to Order & Roll Call:

Directors: Faust, Fontus, Hansen, Hume, Kimble, Leventon, Nguyen, Nugent, Shekhar

2. Public Comment:

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of the Paratransit Board of Directors. Speaker cards are located on the table at the sign in desk. Please complete a card and submit it to the Secretary of the Board. Each person will be allowed three minutes, or less if a large number of requests are received on a particular subject. After ten minutes of testimony, the Chair may choose to hear any additional testimony following the Discussion Items.

Please note, under the provisions of the California Government Code, the Board is prohibited from discussing or taking action on any item that is not on the agenda. The Board cannot take action on non-agendized items raised under "Public Comment" until the matter has been specifically included on the agenda. Those audience members who wish to address a specific agendized item are encouraged to offer their public comments during consideration of that item.

3. Consent Calendar

- A. Approve the minutes of the August 13, 2019 Special Meeting
- B. Approve the minutes of the August 30, 2019 Special Meeting
- C. Adopt Resolution 11-19 Grandfathering Delta Shores Shopping Center into the Non-ADA service boundary for those passengers with employment within the Center.
- D. Adopt Resolution 12-19 Ratifying Submittal of a Proposal to Provide ADA Application and Certification Services to the City of Wichita and further authorizing the Chief Executive Officer to negotiate and execute the contract and any amendments, as necessary.
- E. Adopt Resolution 13-19 Authorizing the Chief Executive Officer (CEO) to Negotiate and Execute a Contract with the Massachusetts Bay Transportation Authority (MBTA) for management of the discount fare card (Charlie Card) application process, and further authorizing the CEO to execute all additional contract amendments for the duration of the contract.

4. Staff Reports

- A. CEO Report
- B. Financial Report

5. Presentation

- A. Presentation on Non-ADA service in Folsom starting October 1st

6. Announce Adjournment to Closed Session

- A. Conference with Labor Negotiator, Government Code 54957.6
Agency Designated Representative: Tiffani Fink, Chief Executive Officer
Unrepresented Employees: Various Positions

7. Reconvene to Open Session and Report Action, if any taken

8. Discussion and Action Items

- A. Pending Termination by Sacramento Regional Transit District (SacRT) of the Amended and Restated Americans with Disabilities Act (ADA) Paratransit Services Agreement and discussion regarding transition of ADA services to SacRT.

9. Community Partnerships

10. Board Comments/Reports/Future Agenda Items

11. Adjourn

The next meeting of the Paratransit Board of Directors will be held on

**THURSDAY, NOVEMBER 14, 2019
6:00 P.M.**

Ron Brown Auditorium
2501 Florin Road
Sacramento, CA 95822

*Staff Reports are subject to change without prior notice.

ADA COMPLIANCE

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Chief Administrative Officer at (916) 429-2009 for further information.

The meeting facilities are accessible to persons with disabilities. A person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting, should telephone or otherwise contact the Assistant Secretary to the Board of Directors as soon as possible. The Assistant Secretary may be reached at 2501 Florin Road, Sacramento, California 95822 or by telephone at (916) 429-2009.

MEETINGS OF INTEREST

RT Board Meetings: September 23, 2019 @ 5:30 pm 1400 29th Street, Sacramento, CA (Auditorium)

RT Mobility Advisory Council: October 15, 2019 @ 2:30 pm. 1400 29th Street, Sacramento, CA (Auditorium)

Sacramento County Disability Advisory Commission: October 1, 2019 @ 5:00 p.m.
700 H Street, Hearing Room 1, County Administration Center

Sacramento City Disabilities Advisory Commission: September 19, 2019 @ 6:00 pm New City Hall, 915 I Street, First Floor, Conference Room #1104

SPECIAL BOARD OF DIRECTORS' MEETING

MINUTES:

August 13, 2019
1:00 p.m.
2501 Florin Road
Sacramento, CA 95822

Board Members Present

Jill Faust
Anna Fontus
Alice Kimble
Scott Leventon
Stephanie Nguyen
Molly Nugent
Vidhu Shekhar
Laura McHugh, Duggan Law and Agency Counsel

Absent

Steve Hansen
Pat Hume

Public Present

Helen O'Connell
Lucile Lansing
Janice Labrado, SacRT

Staff Present:

Tiffani Fink	Tom Roberts	Lisa Cappellari	Mary Harding
Jesse Isaacson	Chris Brown	Kevin Welch	Gary Vickers
Julio Diaz	Kathy Sachen	Michelle Salazar	Sheila Graham
Maria Acosta-Rodriguez		Holly Stephenson	

Call To Order/Roll Call: Director Fontus called the meeting to order at 1:07 p.m. Directors Faust, Fontus, Kimble, Leventon, Nguyen, Nugent, and Shekhar were present. Directors Hansen and Hume were absent.

Reflections on Paratransit's Mission:

Vice President Fontus opened the meeting by reading the mission statement.

PUBLIC COMMENT

Lucile Lansing expressed she would like to become more involved with Paratransit, Inc. by making suggestions to the Board or creating a committee to look at bus occupancy, reducing costs, and utilizing volunteers. Ms. Lansing announced this was her first Board of Directors Meeting she has attended. Vice President Fontus gave Ms. Lansing a warm welcome and extended an invitation to all upcoming board meetings.

CONSENT CALENDAR

The minutes of the June 17, 2019 Board of Director's Meeting were approved. The motion was made by Director Leventon and seconded by Director Shekhar to approve the consent calendar. The motion passed unanimously.

AYES: Faust, Fontus, Kimble, Leventon, Nguyen, Nugent, Shekhar

NOES: None

ABSENTIONS: None

ABSENT: Hansen, Hume

CLOSED SESSION:

Director Fontus announced amendment to the agenda. Close Session will proceed after the Staff Reports and Action Items.

ACTION ITEMS:

Adopt Resolution No. 09-19 authorizing the Chief Executive Officer (CEO) to submit an application to the Sacramento Area Council of Governments (SACOG) and California Department of Transportation (CALTRANS) for Section 5310 funds for Mobility Management Services in Sacramento, and to execute all necessary documents required to acquire the funds upon notification of award.

Director Shekhar made a motion to adopt Resolution 09-19 Authorizing the Chief Executive Officer to submit an application for 5310 funds for Mobility Management Services in Sacramento and to execute all necessary documents; seconded by Director Nugent. The motion passed unanimously.

AYES: Faust, Fontus, Kimble, Leventon, Nguyen, Nugent, Shekhar

NOES: None

ABSENTIONS: None

ABSENT: Hansen, Hume

Adopt Resolution No. 10-19 authorizing the Chief Executive Officer to negotiate and execute a Memorandum of Understanding (MOU) with San Joaquin Regional Transit District (SJRTD) for eligibility and certification, and travel training and execute all necessary documents required to extend the MOU.

Director Faust made a motion to adopt the Resolution 10-19 Authorizing the Chief Executive Officer to execute a Memorandum of Understanding with San Joaquin

SPECIAL BOARD OF DIRECTORS' MEETING

MINUTES:

August 30, 2019
5:00 p.m.
2501 Florin Road
Sacramento, CA 95822

Board Members Present

Anna Fontus
Steve Hansen
Patrick Hume
Alice Kimble
Scott Leventon
Stephanie Nguyen
Molly Nugent
Vidhu Shekhar
Laura McHugh, Agency Counsel (Duggan Law)

Absent

Jill Faust

Public Present

Janice Labrado, SacRT

Staff Present:

Tiffani Fink	Tom Roberts	Lisa Cappellari	Mary Harding
Jesse Isaacson	Chris Brown	Kevin Welch	Julio Diaz
Kathy Sachen	Michelle Salazar	Louise Friedlander	

Call To Order/Roll Call: President Hume called the meeting to order at 5:04 p.m. Directors Fontus, Hansen, Hume, Kimble Leventon, Nguyen, Nugent, and Shekhar were present. Absent was Director Faust.

Reflections on Paratransit's Mission:

President Hume opened the meeting by reading the mission statement.

PUBLIC COMMENT

No public comment.

CLOSED SESSION:

President Hume announced adjournment to closed session at 5:04 p.m.

RECONVENE TO OPEN SESSION AND REPORT ACTION, IF ANY

The meeting reconvened to open session at 6:28 p.m. No action taken.

ADJOURNMENT:

President Hume announced meeting adjourned at 6:29 p.m.

Kathy Sachen
Assistant Secretary to the Board of Directors

Date

Regional Transit District to execute all necessary documents; seconded by Director Leventon. The motion passed unanimously.

AYES: Faust, Fontus, Kimble, Leventon, Nguyen, Nugent, Shekhar

NOES: None

ABSENTIONS: None

ABSENT: Hansen, Hume

STAFF REPORTS

CEO Report

Tiffani Fink, CEO, presented on the past 10 years of Measure A accomplishments. She presented the PowerPoint she had prepared for the members of the Sacramento Transportation Authority Board at their August 8th meeting.

Director Shekhar would like to see the percentage of rides the CTSA Partners provide over the ADA Trips and the Non-ADA Trips.

CFO Report

Lisa Cappellari, Chief Financial Officer verbalized her report.

CLOSED SESSION

Vice President Fontus announced adjournment to closed session at 1:38 p.m.

RECONVENE TO OPEN SESSION AND REPORT ACTION, IF ANY

The meeting reconvened to open session at 3:23 p.m. No action taken.

ADJOURNMENT:

Vice President Fontus announced meeting adjourned at 3:23 p.m.

Kathy Sachen
Assistant Secretary to the Board of Directors


Date



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: TIFFANI M. FINK, CHIEF EXECUTIVE OFFICER 

RE: ADOPT RESOLUTION 11-19 GRANDFATHERING THE DELTA SHORES SHOPPING CENTER INTO THE NON-ADA SERVICE BOUNDARY FOR THOSE PASSENGERS WITH EMPLOYMENT WITHIN THE CENTER

DATE: SEPTEMBER 16, 2019

Background:

Paratransit, Inc. operates Non-ADA services in accordance with State and Federal requirements and regulations. Paratransit currently operates Demand Responsive Service throughout most of Sacramento County. This service is comprised of two parts: ADA service and Non-ADA service. The ADA service parameters are set by law and require us to offer service within $\frac{3}{4}$ of a mile of any fixed route or light rail station during all days and hours of operation. The non-ADA service does not have any parameters and can be set by each agency as it is not required by law. Historically, Paratransit has offered significantly broader service to the Non-ADA passengers not only operating in portions of the County where there is not a fixed route but also at times and on days when there is limited or no service provided.

On Sunday September 8th, 2019 Sacramento Regional Transit District began their new service schedules and routing, known as SacRT Forward. Numerous changes occurred throughout the system and our service boundaries have been adjusted to reflect these changes. One change that occurred with the SacRT Forward implementation was an elimination of fixed route bus service to the Delta Shores Shopping Center in South Sacramento. Prior to September 8th, Paratransit provided both the ADA and Non-ADA service to this location. Based on how the boundaries for Non-ADA service work, this

area was only open to Non-ADA because the ADA service was operated. Without the ADA service activated, the center falls outside the Non-ADA boundary. A limited number of passengers utilized our services to access employment at the Delta Shores Center. While ADA service cannot prioritize services, Non-ADA can set different requirements. In light of this staff is recommending the board grandfather in the Delta Shores location for non-ADA service only for those passengers needing to access employment at the Center. We will work to create an easy verification process for those wishing to utilize this option. Should the ADA area re-expand to this location in the future, Non-ADA service for other purposes would expand at that time.

Title VI:

While an evaluation is required by the Federal Transit Administration of Fixed Route operators making Major Service Changes, the same requirement does not apply to Demand Responsive service operators, of which Paratransit is one. FTA Circular C4702.1B, Chapter IV, Paragraph 7 notes “Transit providers not subject to this requirement are responsible for complying with the DOT Title VI regulations which prohibit disparate impact discrimination, and therefore should review their policies and practices to ensure their service and fare changes do not result in disparate impacts on the basis of race, color or national origin.” Staff has reviewed the service characteristics and parameters and due to the limited impact of the proposed adjustment to the total ridership combined with the proposed reduction being applied across the service area, no disparate impact results to any passenger based on race, color or national origin.

RECOMMENDATION: Staff recommends that the Board of Directors adopt Resolution 11-19 grandfathering the Delta Shores shopping center into the Non-ADA service boundary for those passengers with employment within the center.



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RESOLUTION NO. 11-19

GRANDFATHERING THE DELTA SHORES SHOPPING CENTER INTO THE NON-ADA SERVICE BOUNDARY FOR THOSE PASSENGERS WITH EMPLOYMENT WITHIN THE CENTER

WHEREAS, Paratransit, Inc. is an operator of public transit service that it operates under its own authority (Enhanced and Expanded service 'non-ADA service'); and

WHEREAS, the Paratransit had been offering Non-ADA service to residents accessing Delta Shores to match the ADA service required to compliment the Sacramento Regional Transit District fixed route service to the Center; and

WHEREAS, due to the changes that took effect on September 8, 2019 with the implementation of SacRT Forward that eliminated fixed route service to Delta Shores; and

WHEREAS, Delta Shores is outside the boundaries of the Non-ADA service area when the ADA service was eliminated; and

WHEREAS, there are passengers who utilized existing services prior to September 8, 2019 to access employment and Delta Shores remains a significant employment center within South Sacramento.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 11-19 grandfathering the Delta Shores Shopping Center into the Non-ADA service boundary for those passengers with employment within the Center.

Pat Hume, President
Paratransit, Inc. Board of Directors

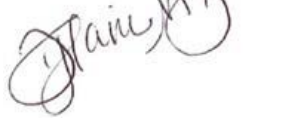
Date



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MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: TIFFANI M. FINK, CHIEF EXECUTIVE OFFICER 

RE: ADOPT RESOLUTION NO. 12-19 RATIFYING SUBMITTAL TO PROVIDE ADA APPLICATION AND CERTIFICATION SERVICES TO THE CITY OF WICHITA AND FURTHER AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE THE CONTRACTS AND ANY AMENDMENTS, AS NECESSARY

DATE: SEPTEMBER 16, 2019

Wichita Transit, a department of the City of Wichita, issued a Request for Proposals for ADA Application and Certification Services. The proposed contract is to provide experienced staffing, organizational management, testing equipment and data management systems (DMS) to design, launch and operate a comprehensive and equitable ADA Paratransit in-person eligibility application and renewal process. Paratransit, Inc was approached to consider bidding by the City of Wichita based good work and the experience of the MBTA service in Boston.

Financial Information

Due to the facilities and infrastructure being provided by the City of Wichita, start-up costs are minimal and can be accommodated within existing agency cash flow without use of reserves or special financing. Due to the volume of work to be created, on-going staffing for the officer will be minimal and an option without staffing, only data support, was also presented. Offsite management and start-up can be accommodated with existing resources.

Proposal Timeline and Review

The final proposal was prepared by the Deputy Director and Chief Financial Officer reviewed by the Chief Executive Officer. Below is the timeline for the proposal development, review, award and implementation if selected. Due to the size,

consistency with current operations, and low overhead investment required for the project, the proposal was pursued.

RECOMMENDATION:

Staff recommends that the Board of Directors adopt Resolution 12-19 ratifying submittal of a proposal to provide ADA Application and Certification Services to the City of Wichita and further authorizing the Chief Executive Officer to negotiate and execute the contract and any necessary amendments, as necessary.



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RESOLUTION NO. 12-19

RATIFYING SUBMITTAL OF A PROPOSAL TO PROVIDE ADA APPLICATION AND CERTIFICATION SERVICES TO THE CITY OF WICHITA AND FURTHER AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE THE CONTRACT AND ANY AMENDMENTS, AS NECESSARY

WHEREAS, Paratransit, Inc. provides ADA application and Certification Services across the Country; and

WHEREAS, the City of Wichita issued a Request for Proposal for ADA Application and Certification Services and based on our experiences in Boston, contacted us about proposing; and

WHEREAS, the services to be provided can be accommodated without additional staffing impacts in Sacramento and will cover all costs incurred and provide additional revenues towards existing overhead expenses.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. authorizes ratifies submittal of the proposal to provide ADA Application and Certification Services to the City of Wichita.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Directors of Paratransit, Inc. authorizes the Chief Executive Officer to negotiate and execute the contract and any necessary amendments, as necessary.

Pat Hume, President
Paratransit, Inc., Board of Directors

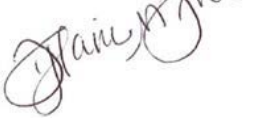
Date



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: TIFFANI M. FINK, CHIEF EXECUTIVE OFFICER 

RE: ADOPT RESOLUTION NO. 13-19 AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH MASSACHUSETTS BAY TRANSPORTATION AUTHORITY (MBTA) FOR MANAGEMENT OF THE DISCOUNT FARE CARD (CHARLIE CARD) APPLICATION PROCESS, AND FURTHER AUTHORIZING THE CEO TO EXECUTE ALL ADDITIONAL CONTRACT AMENDMENTS FOR THE DURATION OF THIS CONTRACT

DATE: SEPTEMBER 16, 2019

Background

Paratransit, Inc. has been providing ADA Paratransit Eligibility In-Person Assessments to the Massachusetts Bay Transportation Authority since 2012, including a contract renewal in 2018. In 2016, MBTA issued a call for projects for a new contract to provide travel instruction on the MBTA fixed route system and Paratransit was successful in securing the new contract.

MBTA has a discount fare card ("Charlie Card") available by application to certain Massachusetts residents and recently approached Paratransit, Inc. regarding our interest in a contract to assist or potentially manage fully manage the Charlie Card application process. Staff is requesting the Board authorize the Chief Executive Officer to pursue a continued dialogue with the MBTA on the potential of Paratransit, Inc. assuming this new role and entering into a contract for such services on terms mutually beneficial to our respective transit agencies.

RECOMMENDATION: Accept the staff recommendation adopting Resolution No. 13-19 authorizing the Chief Executive Officer (CEO) to negotiate and execute a contract with Massachusetts Bay Transportation Authority for management of the discount fare card (Charlie Card) application process, and further authorizing the CEO to execute all additional contact amendments for the duration of this contract.



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

RESOLUTION NO. 13-19

AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE MASSACHUSETTES BAY TRANSPORTATION AUTHORITY (MBTA) FOR MANAGEMENT OF THE DISCOUNT FARE CARD (CHARLIE CARD) APPLICATION PROCESS, AND FURTHER AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE ALL ADDITIONAL CONTRACT AMENDEMENTS FOR THE DURATION OF THE AGREEMENT

WHEREAS, Paratransit, Inc. provides ADA eligibility, pathway review and travel training services for the Massachusetts Bay Transportation Authority (MBTA); and

WHEREAS, in 2018 the MBTA awarded Paratransit a second contract with a four year term; and

WHEREAS, the services to be provided can be accommodated without additional staffing impacts in Sacramento and will cover all costs incurred and provide additional revenues towards existing overhead expenses.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. authorizes the Chief Executive Officer (CEO) to negotiate and execute a contract with the MBTA for management of the discount fare card (Charlie Card) application process.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Directors of Paratransit, Inc. authorizes the Chief Executive Officer to execute all additional contract amendments for the duration of the Agreement.

Pat Hume, President
Paratransit, Inc., Board of Directors

Date



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

MEMORANDUM

TO: BOARD OF DIRECTORS
FROM: TIFFANI FINK, CHIEF EXECUTIVE OFFICER
RE: CHIEF EXECUTIVE OFFICER'S REPORT
DATE: SEPTEMBER 16, 2019

DEPARTMENT UPDATES AND UPCOMING WORK PLAN ITEMS:

Consistent with what was implemented at the September 2018 Board Meeting, the Department Updates and Agency Activities and Upcoming Work Plan items to a PowerPoint presentation at each meeting. Following each meeting, a copy of the PowerPoint will be posted to the website on the Board Agenda page.

As always, I am available for any questions.



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

MEMORANDUM

TO: BOARD OF DIRECTORS
FROM: LISA CAPPELLARI, CHIEF FINANCIAL OFFICER
SUBJECT: JULY 2019 PERFORMANCE REPORT
DATE: SEPTEMBER 16, 2019

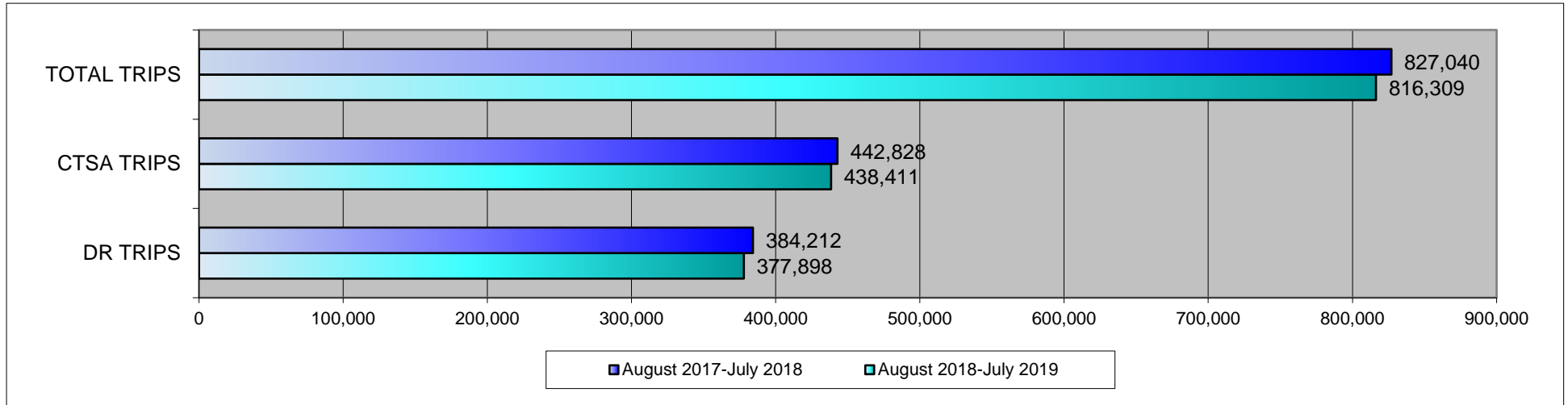
All financial and operating data are through July 2019.

- Rolling year (August 2018 to July 2019) trips provided decreased by 1.3%. Rolling year CTSA trips were down by 4,417 or 1.0% and rolling year DR trips were down 6,314 or 1.6%.
- Year-to-date (YTD) total trips provided increased by 4.7% or 3,120 trips over July 2018 for a YTD total of 70,085. The YTD increase was driven by a 2.6% increase in DR trips and a 6.5% increase in CTSA trips.
- Overall YTD cost per trip provided increased by 7.7% from FY19. YTD CTSA cost per trip provided decreased by 15% and YTD DR cost per trip provided increased by 11% over prior year.
- The YTD combined fare recovery ratio increased by 0.1% from FY19 to 11.3% and remains above our goal of 10%, and higher than the TDA-required minimum of 5%.
- The YTD on-time performance rate is 93.4%.

If you have any questions or comments about this Performance Report please contact me at 916-429-2009 ext.7234 or Lisac@paratransit.org.

Paratransit, Inc. July 2019 Performance Report

ROLLING YEAR TRIPS PROVIDED



August 2018-July 2019
Total Trips Provided
816,309

August 2018-July 2019
CTSA Trips Provided
438,411

August 2018-July 2019
DR Trips Provided
377,898

August 2017-July 2018
Total Trips Provided
827,040

August 2017-July 2018
CTSA Trips Provided
442,828

August 2017-July 2018
DR Trips Provided
384,212

Change (10,731)

(4,417)

(6,314)

Variance -1.3%

-1.0%

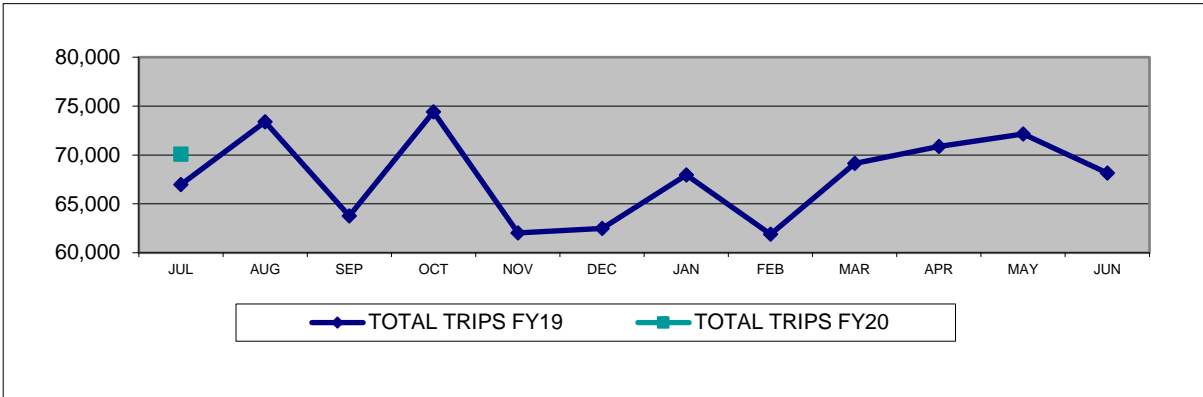
-1.6%

	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018
Total Trips	78,978	68,558	73,626	67,398	63,247	68,069	63,477	70,481	69,997	71,288	64,956	66,965
CTSA Trips	44,158	36,499	39,808	35,753	32,236	37,237	34,013	38,066	37,997	38,085	33,644	35,332
DR Trips	34,820	32,059	33,818	31,645	31,011	30,832	29,464	32,415	32,000	33,203	31,312	31,633

	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019
Total Trips	73,397	63,776	74,408	62,030	62,493	67,948	61,886	69,119	70,858	72,156	68,153	70,085
CTSA Trips	39,673	32,631	40,047	31,822	32,050	37,314	33,367	37,414	39,080	39,749	37,624	37,640
DR Trips	33,724	31,145	34,361	30,208	30,443	30,634	28,519	31,705	31,778	32,407	30,529	32,445

Paratransit, Inc. July 2019 Performance Report

TOTAL TRIPS PROVIDED

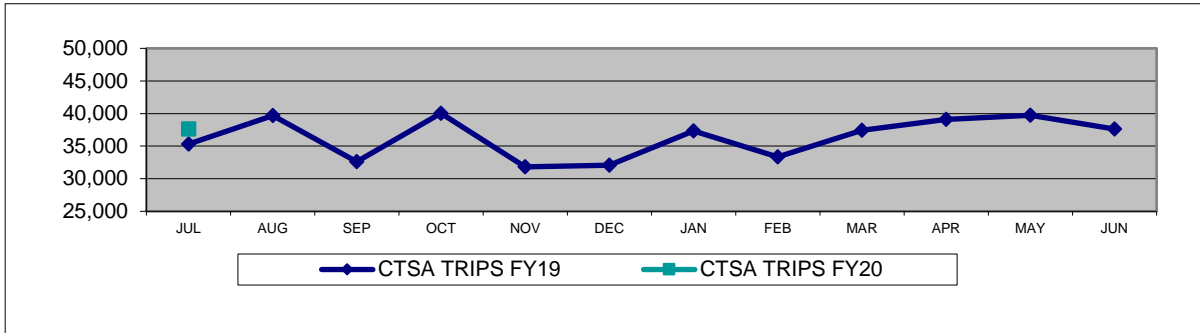


<u>Total Trips</u>		JUL	YTD
FY20	Total Trips	70,085	70,085
FY19	Total Trips	66,965	66,965
Variance		3,120 4.7%	3,120 4.7%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	66,965	73,397	63,776	74,408	62,030	62,493	67,948	61,886	69,119	70,858	72,156	68,153
FY20	70,085											

**Paratransit, Inc.
July 2019 Performance Report**

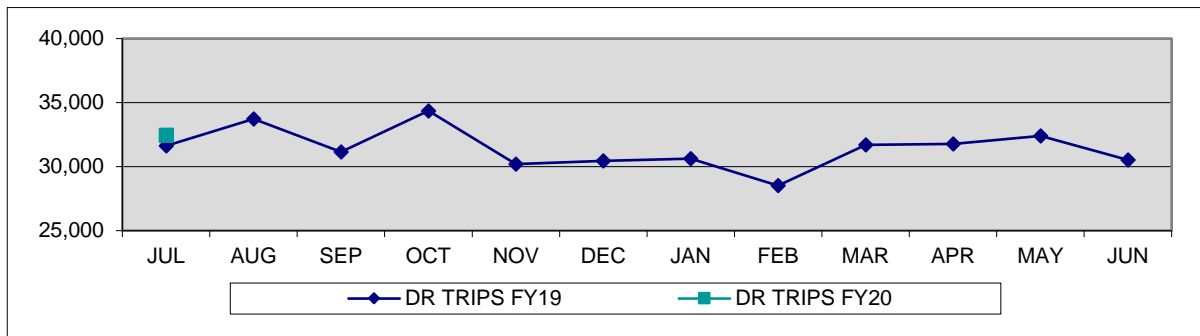
CTSA TRIPS PROVIDED



<u>CTSA Trips</u>		JUL	YTD
FY20	CTSA Trips	37,640	37,640
FY19	CTSA Trips	35,332	35,332
Variance		2,308 6.5%	2,308 6.5%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	35,332	39,673	32,631	40,047	31,822	32,050	37,314	33,367	37,414	39,080	39,749	37,624
FY20	37,640											

DEMAND RESPONSE TRIPS PROVIDED



<u>Demand Response Trips</u>		JUL	YTD
FY20	DR Trips	32,445	32,445
FY19	DR Trips	31,633	31,633
Variance		812 2.6%	812 2.6%

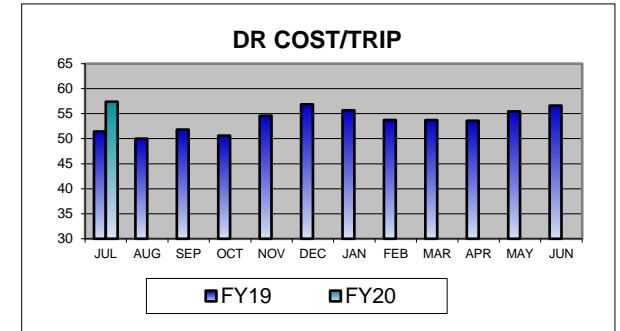
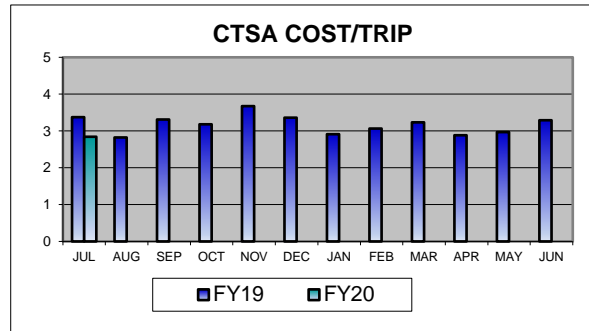
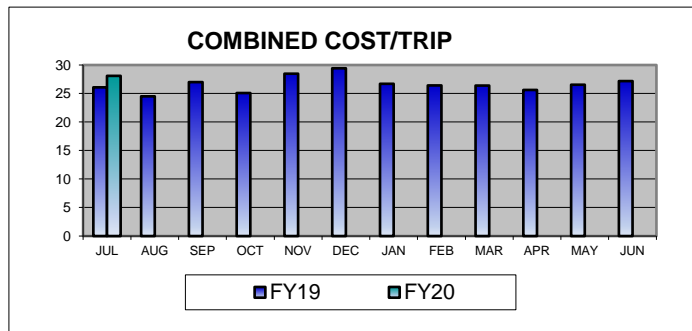
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	31,633	33,724	31,145	34,361	30,208	30,443	30,634	28,519	31,705	31,778	32,407	30,529
FY20	32,445											

Paratransit, Inc. July 2019 Performance Report

COST PER TRIP

Cost per Trip

FY20	JUL	FY20 YTD	FY19 YTD	Variance
Combined	\$28.10	\$28.10	\$26.08	7.7%
CTSA	\$2.84	\$2.84	\$3.37	-15.8%
DR	\$57.39	\$57.39	\$51.45	11.6%



FY19	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$26.08	\$24.51	\$27.00	\$25.09	\$28.47	\$29.43	\$26.70	\$26.42	\$26.39	\$25.63	\$26.54	\$27.18
CTSA	\$3.37	\$2.82	\$3.31	\$3.18	\$3.67	\$3.36	\$2.91	\$3.06	\$3.23	\$2.88	\$2.97	\$3.29
DR	\$51.45	\$50.01	\$51.82	\$50.62	\$54.60	\$56.87	\$55.68	\$53.74	\$53.72	\$53.59	\$55.46	\$56.62

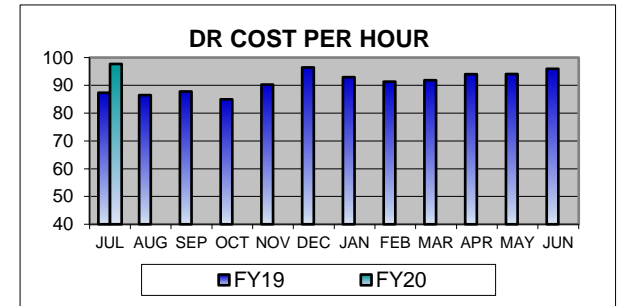
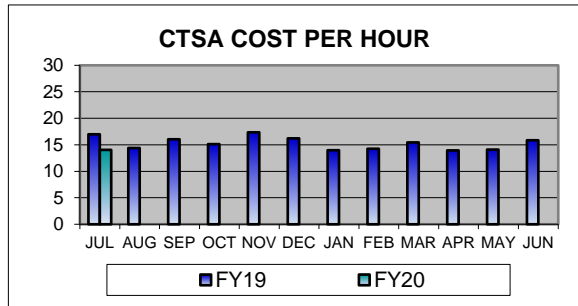
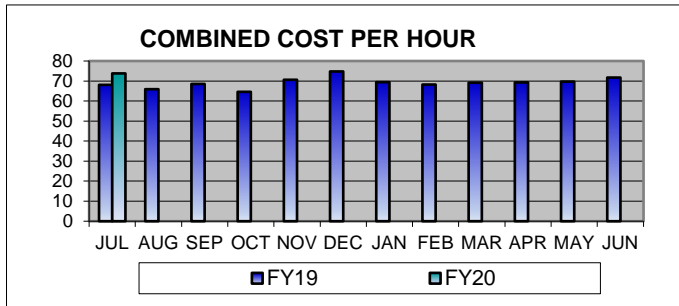
FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$28.10											
CTSA	\$2.84											
DR	\$57.39											

Paratransit, Inc. July 2019 Performance Report

COST PER VEHICLE SERVICE HOUR

Cost per Vehicle Service Hour

FY20	JUL	FY20 YTD	FY19 YTD	Variance
Combined	\$73.80	\$73.80	\$68.09	8.4%
CTSA	\$14.04	\$14.04	\$16.98	-17.3%
DR	\$97.70	\$97.70	\$87.35	11.8%



FY19	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$68.09	\$65.93	\$68.55	\$64.61	\$70.63	\$74.78	\$69.44	\$68.25	\$69.16	\$69.31	\$69.71	\$71.73
CTSA	\$16.98	\$14.40	\$16.04	\$15.13	\$17.36	\$16.22	\$13.97	\$14.25	\$15.45	\$13.94	\$14.10	\$15.86
DR	\$87.35	\$86.49	\$87.79	\$84.96	\$90.28	\$96.45	\$92.94	\$91.33	\$91.85	\$94.03	\$94.08	\$95.95

FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$73.80											
CTSA	\$14.04											
DR	\$97.70											

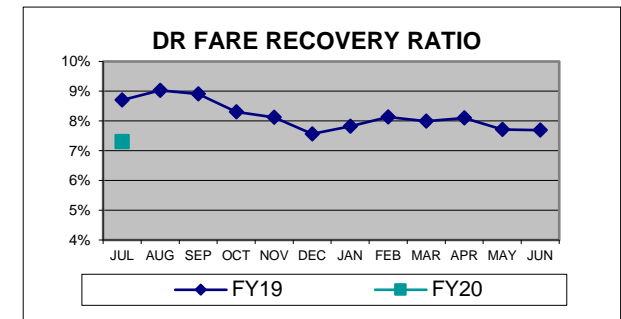
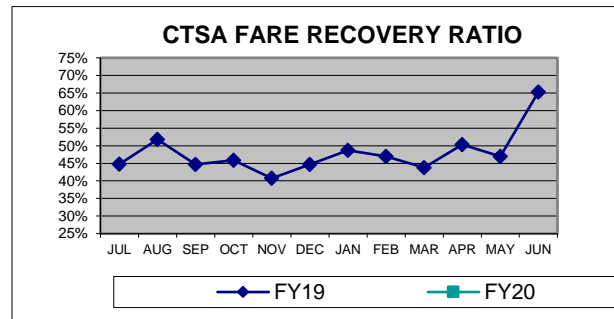
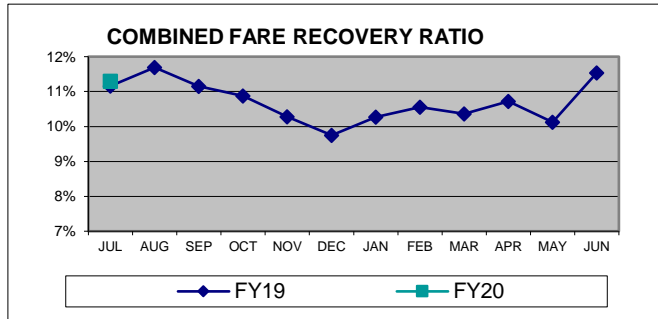
Paratransit, Inc.

July 2019 Performance Report

FARE RECOVERY RATIO

Fare Recovery Ratio

		JUL	YTD	Goal	Variance	TDA minimum
FY20	Total Fare Recovery	11.3%	11.3%	10.0%	1%	5.0%
FY19	Total Fare Recovery	11.2%	11.2%	10.0%	1.2%	5.0%
Variance		0.1%	0.1%			



FY19	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	11.2%	11.7%	11.2%	10.9%	10.3%	9.7%	10.3%	10.6%	10.4%	10.7%	10.1%	11.5%
CTSA	44.8%	51.8%	44.7%	45.9%	40.7%	44.7%	48.7%	47.0%	43.8%	50.3%	46.9%	65.3%
DR	8.7%	9.0%	8.9%	8.3%	8.1%	7.6%	7.8%	8.1%	8.0%	8.1%	7.7%	7.7%

FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	11.3%											
CTSA	80.0%											
DR	7.3%											

Paratransit, Inc.
July 2019 Performance Report

TRANSPORTATION DEVELOPMENT ACT PERFORMANCE CRITERIA

Cost per Vehicle Service Mile		
FY20	JUL	YTD
Combined	\$4.45	\$4.45
CTSA	\$0.71	\$0.71
DR	\$6.40	\$6.40

Trips Provided per 100 Vehicle Service Miles		
FY20	JUL	YTD
Combined	15.8	15.8
CTSA	24.9	24.9
DR	11.2	11.2

Trips Provided per Vehicle Service Hour		
FY20	JUL	YTD
Combined	2.6	2.6
CTSA	4.9	4.9
DR	1.7	1.7

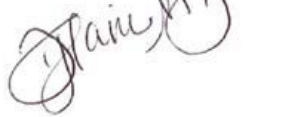
DR On-Time Performance		
FY20	JUL	YTD
DR	93.4%	93.4%



Consolidated Transportation Services Agency, a local public agency organized as a nonprofit.

MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: TIFFANI M. FINK, CHIEF EXECUTIVE OFFICER 

RE: PENDING TERMINATION BY SACRAMENTO REGIONAL TRANSIT DISTRICT (SACRT) OF THE AMENDED AND RESTATED AMERICANS WITH DISABILITIES ACT (ADA) PARATRANSIT SERVICES AGREEMENT AND DISCUSSION REGARDING TRANSITION OF ADA SERVICES TO SACRT

DATE: SEPTEMBER 16, 2019

BACKGROUND

On August 27th, 2019, Sacramento Regional Transit District issued Paratransit, Inc a Best and Final Offer associated with the ADA Paratransit Service Agreement (“ADA Agreement”). On September 9, 2019, Paratransit, Inc. informed SacRT that we (“Paratransit”) will no longer pursue a new contract with them. Unfortunately, the terms set forth by SacRT in its Best and Final Offer preclude Paratransit from being able to continue to provide ADA complementary paratransit service (“ADA Service”) on behalf of SacRT.

Paratransit has provided Non-ADA services, Travel Training, CTSA partner agency services, external maintenance support, Transportation Literacy for Youth and numerous other highly successful programs since it was designated as the Consolidated Transportation Service Agency (“CTSA”) for Sacramento County in 1981. In addition to our core programs, SacRT has contracted with Paratransit, since 1992, to provide ADA Service on behalf of SacRT in order to meet its obligations under the Americans with Disabilities Act (“ADA”).

As a committed partner, Paratransit instituted severe and painful cost reductions over the years in order to help subsidize the cost of the ADA Service that it provides on behalf of SacRT. In FY 2010, SacRT presented a final offer that reduced the Paratransit budget by

\$2.8 million, a reduction of funding that set back the funding levels to nearly 12 years prior to that. This resulted in a significant reduction in force. In FY 2018 to once again assist SacRT in meeting their budget challenges, Paratransit, Inc. took another \$3.5 million reduction (and remained flat in FY 2019) that resulted in significant layoffs and reductions in service.

	ADA Exp	RT Revenue	Fares	Paratransit Funding	% RT	% Fares	% Paratransit
FY10	12,358,247	11,158,520	1,330,016	0	90%	11%	0%
FY11	11,668,288	9,610,760	1,245,697	811,831	82%	11%	7%
FY12	13,203,760	11,117,895	1,325,746	760,119	84%	10%	6%
FY13	14,452,876	11,644,282	1,310,345	1,498,249	81%	9%	10%
FY14	15,454,502	12,349,422	1,383,333	1,721,747	80%	9%	11%
FY15	16,496,438	13,483,347	1,556,543	1,456,548	82%	9%	9%
FY16	17,856,234	14,473,572	1,620,891	1,761,771	81%	9%	10%
FY17	17,765,341	14,257,509	1,818,029	1,689,802	80%	10%	10%
FY18	16,550,089	11,924,999	1,772,458	2,852,632	72%	11%	17%
FY19	17,304,546	11,599,999	1,650,711	4,053,836	67%	10%	23%
TOTALS	153,110,321	121,620,306	15,013,770	16,606,535			

* FY's 10-18 based on audited financials. FY 19 based on actuals as audit not yet complete

Over the last 10 years, SacRT has needed \$16.6 million in financial assistance from Paratransit in order to meet SacRT's obligation to provide ADA Service. The best and final offer presented on August 27th would have increased this subsidy to even more.

Paratransit's cost reductions have included numerous layoffs and other operating expenditures that impacted all segments of its operations. Non-bargaining unit employees saw significant benefit rollbacks and salary freezes, except where required by law (minimum wage).

Total Impact on Personnel over the past 10 years:

- 36 positions laid off
- 14 positions frozen
- 1 position eliminated
- 16 positions reclassified

Total of: 67 positions affected totaling over 30% of the Sacramento workforce

The financial assistance to SacRT, which was to be only temporary, not only became permanent, but continued to increase dramatically over the 10 years, all of which came at a significant cost to personnel and the Non-ADA service provided by Paratransit.

The Best and Final Offer from SacRT does not provide sufficient funding to allow Paratransit to continue providing ADA Service on behalf of SacRT without compromising Paratransit's commitment as the designated CTSA to provide Non-ADA service, Travel Training, Youth programs and our Partner Agency Programs in the County.

Paratransit is steadfast in our commitment to the activities of the CTSA and the value they add to the people we serve directly, and the community as a whole. With a Paratransit owned fleet of 117 vehicles, CNG and traditional fueling stations, state of the art dispatching and reservations systems and a team of committed employees, Paratransit is excited to continue to strengthen and grow the key community partnerships we have developed with United Cerebral Palsy, Asian Community Center, Easter Seals, Eskaton, Sutter Health, DDSO, St John's Program for Change, EGACT and the dozens of agencies that make our community programs what they are. Most of all we remain committed to the passengers who so dearly depend on the Non-ADA and CTSA transportation services to access the destinations essential to living every moment to its fullest.

Paratransit is committed to fully cooperate with SacRT over the coming six (6) months in order to ensure that the transition of ADA Service from Paratransit to SacRT is seamless.

Recommendation: Discussion on transition and provide direction on terms and next steps