



SPECIAL MEETING OF THE BOARD OF DIRECTORS OF PARATRANSIT, INC.

Meeting Date and Time:

November 4, 2019 6:00 p.m.

Meeting Location:

Ron Brown Auditorium
2501 Florin Road
Sacramento, CA 95822

Paratransit's Mission: To expand mobility options by advocating for a fully accessible integrated public transportation system and by providing innovative community transportation services.

AGENDA

1. Call to Order & Roll Call:

Directors: Faust, Fontus, Hansen, Hume, Kimble, Leventon, Nguyen, Nugent, Shekhar

2. Public Comment:

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of the Paratransit Board of Directors. Speaker cards are located on the table at the sign in desk. Please complete a card and submit it to the Secretary of the Board. Each person will be allowed three minutes, or less if a large number of requests are received on a particular subject. After ten minutes of testimony, the Chair may choose to hear any additional testimony following the Discussion Items.

Please note, under the provisions of the California Government Code, the Board is prohibited from discussing or taking action on any item that is not on the agenda. The Board cannot take action on non-agendized items raised under "Public Comment" until the matter has been specifically included on the agenda. Those audience members who wish to address a specific agendized item are encouraged to offer their public comments during consideration of that item.

3. Consent Calendar

- A. Approve the minutes of the September 16, 2019 Special Meeting
- B. Adopt Resolution 14-19 Approving the Paratransit, Inc. Board Meeting Calendar for Calendar Year 2020
- C. Adopt Resolution 15-19 Authorizing the Chief Executive Officer to Negotiate and Execute an Agreement, and any amendments as necessary, with King County Metro and/or MV Transportation, Inc. for Mobility Management Services
- D. Adopt Resolution 16-19 Formally branding the Non-ADA service operated by Paratransit, Inc. as Expanded and Enhanced Service and Authorize the Chief Executive Officer to update all documents and reference materials to reflect the change
- E. Adopt Resolution 17-19 Authorizing the Chief Executive Officer to negotiate and execute the first Amendment to the Agreement with Runyon Saltzman, Inc. for Comprehensive Communications and Media Strategies work, not to exceed \$100,000.00

4. Presentation

- A. Presentation on Transportation Development Act (TDA) Triennial Performance Review Final Report

5. Recognition

- A. Recognition of Staff who assisted with the evacuations due to the recent fires
- B. Recognition of Kevin Welch, Mobility Options Manager, on his upcoming retirement

6. Staff Reports

- A. CEO Report
 - a. Update on Transition of ADA Service to SacRT
 - b. Presentation on New Tag Line and Marketing/ Branding Materials
- B. CFO Report
- C. Information Technology Report
 - a. Update on Implementation of Pass-Web On-Line Reservations for Expanded and Enhanced (formerly Non-ADA Services) Service

7. Nominations and Election of Officers of the Board of Directors for Calendar Year 2020

- A. President
- B. Vice-President
- C. Secretary
- D. Treasurer

8. Action Items

- A. Adopt Resolution 18-19 Delegating Authority to the Chief Executive Officer (CEO) to Submit a Proposal in response to the Request for Proposals for Operations and Maintenance Services for South County Transit (SCT/Link), to Certify on Behalf of the Board of Directors that the Proposal meets all applicable requirements of the Federal Transit Administration and further Authorizing the CEO to Negotiate and Execute the Agreement and necessary Amendments, if awarded
- B. Adopt Resolution 19-19 offering Expanded and Enhanced (formerly non-ADA) Service to Delta Shores Shopping Center for the Holidays effective November 8, 2019 through January 5, 2020
- C. Adopt Resolution 20-19 Authorizing the Chief Executive Officer to Issue a Letter of Commitment to the City of Sacramento for the Sacramento Valley Station Project Application for the Transit and Intercity Rail Capital Program (TIRCP) funding round

9. Announce Adjournment to Closed Session

- A. Conference with Labor Negotiator, Government Code 54957.6
Agency Designated Representative: Tiffani Fink, Chief Executive Officer
Unrepresented Employees: Various Positions

10. Reconvene to Open Session and Report Action, if any taken

11. Community Partnerships

12. Board Comments/Reports/Future Agenda Items

13. Adjourn

The next meeting of the Paratransit Board of Directors will be held on

**THURSDAY, JANUARY 9, 2020
(Subject to Change)
6:00 P.M.**

Ron Brown Auditorium
2501 Florin Road
Sacramento, CA 95822

*Staff Reports are subject to change without prior notice.

ADA COMPLIANCE

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Chief Administrative Officer at (916) 429-2009 for further information.

The meeting facilities are accessible to persons with disabilities. A person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting, should telephone or otherwise contact the Assistant Secretary to the Board of Directors as soon as possible. The Assistant Secretary may be reached at 2501 Florin Road, Sacramento, California 95822 or by telephone at (916) 429-2009.

MEETINGS OF INTEREST

RT Board Meetings: November 18, 2019 @ 5:30 pm 1400 29th Street, Sacramento, CA (Auditorium)

RT Mobility Advisory Council: December 5, 2019 @ 2:30 pm. 1400 29th Street, Sacramento, CA (Auditorium)

Sacramento County Disability Advisory Commission: December 3, 2019 @ 5:00 p.m.
700 H Street, Hearing Room 1, County Administration Center

Sacramento City Disabilities Advisory Commission: November 21, 2019 @ 6:00 pm New City Hall, 915 I Street, First Floor, Conference Room #1104



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 3A**

AGENDA TITLE: Adopt Minutes of the September 16, 2019, Board Meeting

MEETING DATE: November 4, 2019

PREPARED BY: Kathy Sachen, Assistant Secretary of the Board

RECOMMENDED ACTION:

Adopt the Minutes of the September 16, 2019, Board of Directors Meeting.

MINUTES:

Board Members Present:

Anna Fontus
Pat Hume
Alice Kimble
Scott Leventon
Stephanie Nguyen
Molly Nugent
Vidhu Shekhar

Absent:

Jill Faust
Steve Hansen

Public Present:

Helen O'Connell
Jeffrey Taradaguila
Amber Turner
Janice Labrado, Regional Transit
Mayue Carlson, Adult & Aging Commission

Mike Barnbaum
Jaci Tatro
Valerie Brooks

Staff Present:

Tiffani Fink
Gary Vickers
Michelle Salazar
Alicia Brown
Brian Benitez

Lisa Cappellari
Julio Diaz
Jamila Lee
Veronica Castillo
Kevin Rickman

Chris Brown
Kathy Sachen
John Lee
John Tavera
Jessica Lewis

Jesse Isaacson
Louise Friedlander
Amy Parkin
Luis Murillo
Jody Wadley

Greg Thatch, Law Offices of Gregory D. Thatch, Agency Counsel
Ryan Hooper, Law Offices of Gregory D. Thatch, Agency Counsel
Nancy Miller, Sloan Sakai Yeung Wong, Agency Counsel
Laura McHugh, Duggan Law, Agency Counsel
Scott Rose, Runyon Saltzman, Inc., Agency Public Relations

Call To Order/Roll Call: Director Hume called the meeting to order at 6:05 p.m.
Director Faust, Fontus, Hansen, Hume, Kimble, Leventon, Nguyen, Nugent, Shekhar

Reflections on Paratransit's Mission:

President Hume opened the meeting by reading the mission statement.

INTRODUCTION TO NEW BOARD MEMBER:

President Hume introduced our new Board member, Molly Nugent. Director Nugent said she works for Weave and Society of the Blind on a collaboration to increase access to services for people with disabilities. This why she decided to apply to be on the Paratransit Board. She is looking forward to getting to know all the Board Members and Staff, along with getting to know the people. Tiffani Fink, CEO, added Director Nugent wrote an article in the Forbes Magazine 'Access is More than Inclusion' and welcomed her.

PUBLIC COMMENT

Amber Turner stated this was her first Board of Directors meeting she has attended. She expressed Paratransit has good service. She continue to praise the Paratransit staff in the call center, dispatch and all other staff members.

Jaci Tatro expressed she advises the reservationist she will have her walker and her service dog. She tries to work and educate the drivers regarding her service dog. She would like to see more training for our drivers with reference to service animals. Tiffani Fink, CEO, recommended she reach out to Gary Vickers, Driving and Training Manager to look at what needs further training needs to be done with drivers.

Jeff Tardaguila voiced there is an issue between what he advises reservations at the time of his booking and what the driver can see on his/her MDT such as location of pick up. He used the example UCP driver picking up in the front for his pick up when he told the reservationist he would be in the back of the building for his pickup.

Jeff informed us the IVR System is not always giving our passengers the correct time of estimated arrival times. In addition, the pedestrian gates locked and he could not get onto the property, he had to enter through the vehicle entrance.

Jeff said dispatch is excellent.

CONSENT CALENDAR

President Hume announced the last page of the minutes for August 13, 2019 were omitted in the Board Packet. He verbalized the omitted page.

The Consent Calendar was approved upon motion by Director Nguyen, seconded by Director Nugent. The motion passed unanimously.

A. Minutes of August 13, 2019 Special Meeting

The Minutes of the Special Meeting held August 13, 2019 are approved as presented.

B. Minutes of August 30, 2019 Special Meeting

The Minutes of the Special Meeting held August 30, 2019 approved as presented.

C. Adopt Resolution 11-19 Grandfathering Delta Shores Shopping Center into the Non-ADA service boundary for those passengers with employment within the Center

The Resolution 11-19 approved as presented.

D. Adopt Resolution 12-19 Ratifying Submittal of a Proposal to Provide ADA Application and Certification Services to the City of Wichita and further authorizing the Chief Executive Officer to negotiate and execute the contract and any amendments, as necessary

The Resolution 12-19 approved as presented.

E. Adopt Resolution 13-19 Authorizing the Chief Executive Officer (CEO) to Negotiate and Execute a Contract with the Massachusetts Bay Transportation Authority (MBTA) for management of the discount fare card (Charlie Card) application process, and further authorizing the CEO to execute all additional contract amendments for the duration of the contract

The Resolution 13-19 approved as presented.

AYES: Fontus, Hume, Kimble, Leventon, Nguyen, Nugent, Shekhar

NOES: None

ABSENTIONS:

ABSENT: Faust, Hansen

STAFF REPORTS

CEO REPORT

Tiffani Fink, CEO, verbalized her report. She announced the bids from the Facility Exterior Renovation were completed and awarded under budget. The project will be starting within the next week.

Tiffani announced our new buses are in service. Out of 54 new buses, our partner agencies received nine of them. This is the first time in history our partner agencies received new buses.

Tiffani recognized Louise Friedlander for all her hard work with Teaching Youth the transit system within Sacramento. Louise has collected a number of support letters from different youth programs, social programs and agencies; Whom Paratransit has worked with in the past and present.

Tiffani communicated she was invited to sit on the State Legislative Summit Steering Committee.

She announced we would be Grandfathering Delta Shores into our Non-ADA service for the passengers employed at one of businesses within this shopping center.

CFO REPORT

Lisa Cappellari, Chief Financial Officer verbalized her report.

PRESENTATION

Tiffani Fink, CEO, announced October 1, 2019 Paratransit will begin Non-ADA service in Folsom. Paratransit will not be doing Non-ADA trips when Dial-A-Ride is operating. Paratransit will be offering trips in and out of Folsom that are Non-ADA trips. This will open up after-hours trips, along with weekend service when Dial-A-Ride is not operating. Passengers will have the ability to go to the Harris Center in Folsom, to the Palladio Shopping Center and any other locations not within the ADA service areas.

Jeff Tardaguila asked if this was only within Folsom City Limits. Tiffani responded by saying 'yes'.

Janice Labrado asked if the passengers have to be ADA certified. Tiffani explained Dial-A-Ride will transport anyone 55 years of age or older. Those riders do not have to be ADA certified. Tiffani advised our passengers for the Non-ADA trips indeed have to be ADA certified to ride our service.

CLOSED SESSION

Director Hume announced adjournment to closed session at 6:36 p.m.

RECONVENE TO OPEN SESSION AND REPORT ACTION, IF ANY TAKEN:

The meeting reconvened to open session at 7:41 p.m. No action taken

President Hume announced there was one public comment received late to be heard before continuing the agenda.

Valerie Brooks expressed Yellow Taxi drivers do not have the training needed to transport passengers with disabilities. She continue to tell the board her last experience at her destination; she was appalled that taxi continues to not escort or drop-off at her the correct location.

Tiffani explained how Paratransit works with Yellow Management when they receive complaints similar to this and they are very responsive; in fact, this driver is no longer on Paratransit service.

DISCUSSION AND ACTION ITEMS

- A. Chief Executive Officer, Tiffani Fink opened the discussion of the Pending Termination by Sacramento Regional Transit District (SacRT) of Paratransit Services Agreement what will this mean to our passengers and Paratransit. She began by explaining Paratransit and SacRT have been negotiating the agreement for months. Recently, SacRT presented their best and final offer to Paratransit. After much consideration and deliberation with the Board, we have decided to say “no” to SacRT’s best and final offer. Paratransit is not going away; we will continue to operate differently. The funds subsidizing the ADA service for SacRT will now be available to provide more Enhanced and Expanded Service to our passengers outside the ADA boundaries, and agency partners. We will have the capability to expand our maintenance program, rental program to accessible vehicles. She confirmed Paratransit is committed to working with SacRT to make this transition for our passengers as seamless as possible. There will be some reduction in staff, including vehicle operators who will have an opportunity to work at SacRT.

Pat Hume advised the offer was not enough meat on the bone for Paratransit to accept SacRT offer. He asked for public comment on this item.

Jeffrey Tardaguila wanted to know how this affects Patrick Hume representing SacRT on the Paratransit Board of Directors. Will Paratransit still provide Non-ADA service to Folsom?

Patrick Hume explained once the transition between Paratransit and SacRT is completed his appointment to the Paratransit Board will end.

Tiffani Fink reiterated Paratransit would continue to provide Enhanced and Expanded service in and out of Folsom for our passengers, including late night and weekend service to the residents within Folsom.

Helen O’Connell was concerned with her visually impaired friend. Will there be door-to-door service? How will she explain the changes to her? Her friend would need all communication sent in Braille.

Tiffani Fink said we may provide our passengers with a Quick Guide to their frequent and repetitive trips advising the passenger who to call Paratransit or SacRT reservations.

Janice Labrado announced policy would not change.

Mike Barnbaum is concern about the transition for passengers and Paratransit employees. He would like to see regional service between Sacramento and Elk Grove. He inquired about the Fare Media; he would like SacRT to honor all fare media. He stated SacRT should offer Paratransit employees position to prevent homelessness.

COMMUNITY PARTNERSHIPS

None

BOARD COMMENTS/REPORTS/FUTURE AGENDA ITEMS

Director Fontus thanked everyone for their public comment and the Board of Directors will continue to evaluate the transition and work with the Paratransit team. She stated Mike's public comments were appreciated.

ADJOURNMENT:

Director Hume announced meeting adjourned at 8:06 p.m.

Kathy Sachen
Assistant Secretary to the Board of Directors

Date



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 3B**

AGENDA TITLE: Adopt Resolution 14-19 Approving the Paratransit, Inc. Board Meeting Calendar for the Calendar Year 2020

MEETING DATE: November 4, 2019

PREPARED BY: Kathy Sachen, Assistant Secretary of the Board

RECOMMENDED ACTION:

Staff recommends that the Board of Directors adopt Resolution 14-19 Approving the Paratransit, Inc. Board Meeting Calendar for the Calendar Year 2020.

BACKGROUND AND DISCUSSION:

Annually, executive staff prepares the meeting calendar for the Board of Directors. In 2018, the Board adopted a change in the regularly scheduled meeting days and time to the third Monday of the following months: March, May, June, September, and November. The meetings are scheduled for 6 P.M. Due to the holiday in January, the meeting date varies. For Calendar Year 2020, staff is recommending Thursday January 9th.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Board of Directors Meeting Calendar
2. Resolution 14-19 Approving the Paratransit, Inc. Board Meeting Calendar for the Calendar Year 2020



BOARD OF DIRECTORS' 2020 MEETING DATES

Paratransit, Inc.
2501 Florin Road
Sacramento, CA 95822

6:00 p.m.

January 09, 2020 (Thursday)

March 16, 2020

May 18, 2020

June 15, 2020

September 21, 2020

November 16, 2020

Paratransit, Inc. Welcomes Public Attendance

Please call 429-2009 if you would like to request an agenda.
Agendas are prepared and ready for public distribution three (3)
days before meeting dates.



RESOLUTION NO. 14-19

**APPROVING THE PARATRANSIT, INC BOARD MEETING CALENDAR FOR THE
CALENDAR YEAR 2020**

WHEREAS, Paratransit, Inc. holds Board of Directors Meetings that are regularly scheduled and open to the public; and

WHEREAS, annually the Calendar of Board Meetings for the upcoming year is adopted in November; and

WHEREAS, the Board of Directors has identified 6 P.M. on the third Monday of the Month as the meeting time for the months of March, May, June, September and November; and

WHEREAS, the January Board meeting date varies from year to year and has been set for 6 P.M. on Thursday January 9th, 2020; and

WHEREAS, adopting the calendar at the November Board of Directors meeting allows staff to post the meeting calendar on the buses and the Paratransit, Inc website.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 14-19 approving the Paratransit, Inc Board Meeting Calendar for the Calendar Year 2020.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019



Paratransit, Inc.
Board of Directors Staff Report
Item 3C

AGENDA TITLE: Adopt Resolution 15-19 Authorizing the Chief Executive Officer to Negotiate and Execute an Agreement, and any amendments as necessary, with King County Metro and/or MV Transportation for Mobility Management Services

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M. Fink, Chief Executive Officer

RECOMMENDED ACTION:

Adopt Resolution 15-19 authorizing the Chief Executive Officer to Negotiate and Execute an Agreement, and any amendments as necessary, with King County Metro and/or MV Transportation for Mobility Management Services.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. operates Mobility Management services around the Country with offices not only in Sacramento but also in Boston, MA; Spokane, WA and throughout San Joaquin County, CA. These offices provide expert program management and oversight on a range of services including ADA Eligibility, Mobility Instruction (Travel Training), Transportation Literacy, Mobility Mentoring and Pathway review.

In 2016, Paratransit was initially approached by TransDev to partner with them to provide Travel Instruction and Pathway Review Services to King County Metro, under a subcontractor agreement with TransDev, with them providing operations and maintenance services. This is a “turnkey” operation with the contractor and King County Metro providing the facility, furnishings, computers, telephones and network systems. The Board of Directors authorized staff to submit a proposal and authorized negotiation and execution of a contract, if awarded. Unfortunately, the proposal submitted by

TransDev was not selected for award. King County Metro awarded the Contract to MV Transportation. After much delay, that contract finally transitioned in Fall 2019.

During the transition, changes to King County Metro Contractor staffing occurred and in late October, Paratransit staff was contacted to determine our willingness to partner with MV to provide management oversight of the Travel Training and Pathway Review programs. At this time we are in initial discussions and are still determining what the potential staffing and term could be. Due to the timing of the Board meetings, staff is asking for delegated authority to continue these discussions and if in the best interest of Paratransit, to negotiate and execute an agreement, and any amendments to perform this work.

FISCAL IMPACT:

Paratransit had previously developed cost estimates and staffing analysis for this project. The detailed analysis allows for Paratransit to take on this work without impact to our cash flow.

ATTACHMENTS:

1. Resolution 15-19 Authorizing the Chief Executive Officer to Negotiate and Execute an Agreement, and any amendments as necessary, with King County Metro and/or MV Transportation for Mobility Management Services



RESOLUTION NO. 15-19

AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE AN AGREEMENT, AND ANY AMENDMENTS NECESSARY, WITH KING COUNTY METRO AND/OR MV TRANSPORTATION FOR MOBILITY MANAGEMENT SERVICES

WHEREAS, Paratransit, Inc. is an innovator in Mobility Management services and operates services in Sacramento, as well as offices around the Country; and

WHEREAS, these mobility management programs provide expert program management and oversight on a range of services including ADA Eligibility, Mobility Instruction (Travel Training), Transportation Literacy, Mobility Mentoring and Pathway Review; and

WHEREAS, in 2016 Paratransit was initially approached by TransDev to subcontract with them to provide Travel Training and Pathway review as part of a larger proposal to King County Metro that included operations and maintenance services; and

WHEREAS, the Board of Directors authorized staff to submit the proposal; and

WHEREAS, the contract was awarded to another vendor, MV Transportation but due to staffing changes King County Metro has reached out to Paratransit Inc to inquire if we would be willing to consider providing the travel training and pathway review management; and

WHEREAS, these services would fully recover all costs associated and can be managed within the existing cash flow from our Diversified Services funds (non-public).

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 15-19 authorizing the Chief Executive Officer to Negotiate and Execute an Agreement, and any amendments necessary with King County Metro and/or MV Transportation, Inc for Mobility Management Services.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 3D**

AGENDA TITLE: Adopt Resolution 16-19 Formally branding the Non-ADA Service operated by Paratransit, Inc. as Expanded and Enhanced Service and authorize the Chief Executive Officer to update all documents and reference materials to reflect the change

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M. Fink, Chief Executive Officer
Mary E. Harding, Chief Operating Officer

RECOMMENDED ACTION:

Adopt Resolution 16-19 formally branding the Non-ADA service operated by Paratransit, Inc. as Expanded and Enhanced Service and authorize the Chief Executive Officer to update all documents and reference materials to reflect the change.

BACKGROUND AND DISCUSSION:

Paratransit has been providing services to the Elderly and Persons with Disabilities since 1978. With the passage of the Americans with Disabilities Act (ADA) in 1992, Paratransit began operating two types of service, service to compliment the fixed route and light rail service and service that serves the portions of the community that SacRT does not serve and/or at times that they do not serve. Over time, these two services have come to be known as ADA and non-ADA service. Admittedly, these titles were a result of their functional components and nothing more.

With the upcoming transition of the ADA service to SacRT, and the comprehensive education and outreach components to explain the changes to passengers, staff began exploring alternative names to define our services. Staff has proposed branding the formerly non-ADA services as, Expanded and Enhanced service. This new term reflects the services provided and aims to reduce the confusion on just exactly what non-ADA means, especially in a world where they are no co-mingled with ADA service. Expanded reflects the service boundaries Paratransit operates in, as our agency boundary is more expansive than the boundaries in which SacRT currently operates

and it extends to hours when service is not available in large portions of the County. The Enhanced reflects the nature of our services: things such as all trips being door to door instead of origin to destination, the use of technology and other innovative programs.

If approved, staff will begin to update all Agency references to non-ADA in our plans, manuals and forms and will ensure that all future materials reflect this change.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Resolution 16-19 Formally branding the Non-ADA Service operated by Paratransit, Inc. as Expanded and Enhanced Service and authorize the Chief Executive Officer to update all documents and reference materials to reflect the change



RESOLUTION NO. 16-19

FORMALLY BRANDING THE NON-ADA SERVICE OPERATED BY PARATRANSIT, INC. AS EXPANDED AND ENHANCED SERVICE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO UPDATE ALL DOCUMENTS AND REFERENCE MATERIALS TO REFLECT THE CHANGE

WHEREAS, Paratransit, Inc. is an operator of public transit service that it operates under its own authority; and

WHEREAS, previously this service was referred to as simply non-ADA when paired with the Americans with Disabilities Act (ADA) services Paratransit, Inc. provides on behalf of SacRT; and

WHEREAS, the use of the term “non-ADA” was a functional title and could be confusing and is not otherwise descriptive of the nature of the services provided; and

WHEREAS, as part of the outreach and education to passengers associated with the winding down of performing Americans with Disabilities Act service and an enhanced focus of promoting the many deliverables Paratransit provides to the Community staff worked to develop a new name for this service; and

WHEREAS, the transit operations provided by Paratransit, Inc are both an expansion of service to areas of the community and a times where service is not available and offer enhancements such as age eligible service.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 16-19 formally branding the non-ADA service operated by Paratransit, Inc as Expanded and Enhanced Service; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Directors of Paratransit, Inc. authorize the Chief Executive Officer to update all documents and reference materials to reflect the change.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019



Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 3E

AGENDA TITLE: Adopt Resolution 17-19 Authorizing the Chief Executive Officer to Negotiate and Execute the First Amendment to the Agreement with Runyon Saltzman, Inc. for Comprehensive Communications and Media Strategies work, not to exceed \$100,000

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M. Fink, Chief Executive Officer

RECOMMENDED ACTION:

Adopt Resolution 17-19 authorizing the Chief Executive Officer (CEO) to negotiate and execute the first amendment to the Agreement with Runyon Saltzman, Inc. for Comprehensive Communications and Media Strategies work, not to exceed \$100,000.

BACKGROUND AND DISCUSSION:

Paratransit has historically kept branding, marketing and outreach coordination services to a minimum and mainly performed them in house. Previously all social media was limited to Destinations Mobility and was even limited in that case. Over the past year, staff has identified a growing need to strengthen the identity of Paratransit in the community. While the initial phases were conducted in house and included collapsing multiple departmental names (Innovative Paradigms, etc.) back into the core Paratransit branding and a rebuilding of the Paratransit website (www.paratransit.org), the need to expand beyond in-house capabilities became apparent. In late Summer 2019, the Chief Executive Officer undertook a procurement for comprehensive communications and media strategies work. Three cost quotes were received for this work and Runyon Saltzman, Inc. presented the most favorable proposal for Paratransit. A 6-month initial agreement was entered into to develop a foundation for work to build on and to ascertain the need for future services. To date, staff has been very happy with the work provided by Runyon Saltzman, their responsiveness, and the ease of working with the staff dedicated to this work. With the transition of ADA services underway and the

continuing education and information components of the services Paratransit provides, as well as positioning for future growth, staff is now bringing forth this contract for Board consideration.

The initial contract and contract term was awarded under the authority delegated to the CEO by the Board. As the contract matures and with an ADA transition date not until late March, staff is requesting the Board adopt a resolution authorizing the CEO to extend the contract term for an additional 6 months at a cost, not to exceed \$100,000.

FISCAL IMPACT:

Paratransit has funds identified to cover the costs budgeted. These funds are in the professional services line item of the adopted 2020 budget.

ATTACHMENTS:

1. Resolution 17-19 Authorizing the Chief Executive Officer to Negotiate and Execute the First Amendment to the Agreement with Runyon Saltzman, Inc. for Comprehensive Communications and Media Strategies work, not to exceed \$100,000



RESOLUTION NO. 17-19

**AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE
AN AMENDMENT TO THE AGREEMENT WITH RUNYON SALTZMAN, INC FOR
COMPREHENSIVE COMMUNICATIONS AND MEDIA STRATEGIES WORK,
NOT TO EXCEED \$100,000**

WHEREAS, Paratransit, Inc. is an operator of public transit service that it operates under its own authority (Enhanced and Expanded service); and

WHEREAS, in the past all marketing, educational and outreach materials were primarily created in house; and

WHEREAS, with the exception of Destinations Mobility, Paratransit, Inc had limited to no social media outreach; and

WHEREAS, as part of the outreach and education to passengers associated with the winding down of performing Americans with Disabilities Act service and an enhanced focus of promoting the many deliverables Paratransit provides to the Community; and

WHEREAS, under the Authority delegated to the Chief Executive Officer an initial contract was entered into for a term of 5 months and the term of the contract is now desired to be lengthened and additional funds made available.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 17-19 authorizing the Chief Executive Officer to negotiate and execute an amendment to the Agreement with Runyon Saltzman, Inc for Comprehensive Communications and Media Strategies work, in an amount not to exceed \$100,000.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 4**

AGENDA TITLE: Presentation on Transportation Development Act (TDA) Triennial Review Final Report

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M Fink, Chief Executive Officer
Lisa M Cappellari, Chief Financial Officer

RECOMMENDED ACTION:

Receive and file the Presentation on the Transportation Development Act (TDA) Triennial Review Final Report.

BACKGROUND AND DISCUSSION:

The Mills-Alquist-Deddah Act, better known as the Transportation Development Act, provides funding for bicycle and pedestrian services, mass transit and local streets and roads in California. In Sacramento (with the exception of a small portion of funds allocated to Sacramento County and Galt), all TDA funds are utilized to fund mass transit. TDA is broken into two funding sections, Local Transportation Funds (LTF) and State Transit Assistance (STA) funds. Paratransit is a recipient of LTF funds. In accordance with the TDA, every year a fiscal audit is conducted. In addition, every three years a performance audit is performed. The Sacramento Area Council of Governments (SACOG) is the responsible agency to hire the auditors and receives the audit findings. Paratransit, Inc. received their performance audit this year and the results are extremely positive. Staff will present an overview of the Performance Audit at the meeting.

FISCAL IMPACT:

None

ATTACHMENTS:

None



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 5A**

AGENDA TITLE: Recognition of staff who assisted with the evacuations due to the recent fires

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M Fink, Chief Executive Officer

RECOMMENDED ACTION:

Receive and file

BACKGROUND AND DISCUSSION:

Paratransit, Inc. has long been a committed partner with local emergency responders to provide transportation services as needed. From small scale building evacuations due to gas leaks, to large scale evacuations from fires such as the Camp Fire and the Kincade Fire, Paratransit is routinely placed on standby to assist.

With the high wind event that occurred in October, and the tragic fires resulting, Paratransit staff was called upon to respond. Staff will be recognized at the Board meeting for their commitment to the Community.

FISCAL IMPACT:

None

ATTACHMENTS:

None



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 5B**

AGENDA TITLE: Recognition of Kevin Welch, Mobility Options Manager, on his upcoming retirement

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M Fink, Chief Executive Officer

RECOMMENDED ACTION:

Receive and file

BACKGROUND AND DISCUSSION:

After more than 24 years at Paratransit, Kevin Welch will be retiring January 3, 2020. Kevin has been instrumental in the development of the Paratransit, Inc. Mobility Options Department in Sacramento and played a key role in the creation of our many travel training programs. In addition to Sacramento, Kevin has played an integral role in the creation of numerous programs across the Country, including Spokane Transit Authority; Las Vegas RTC; Utah Transit Authority; San Joaquin RTD; Santa Cruz MTD; and numerous others. Some of his other accomplishments include:

- Project Director for Travel Training program in Spokane, WA for Spokane Transit Authority
- Project Director for Travel Training program in Santa Cruz, CA
- Appointee to the Sacramento County Developmental Disabilities Planning and Advisory Council
- Former Easter Seals Project Action faculty member
- Certified in Comprehensive ADA Paratransit Eligibility
- Past Member of the Board of Directors for The Association of Travel Instruction
- Former Chairmen and 14 year member of the Foster Grandparents

FISCAL IMPACT:

None

ATTACHMENTS:

None



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 6A**

AGENDA TITLE: Chief Executive Officer's Report

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M Fink, Chief Executive Officer

RECOMMENDED ACTION:

Receive and file the Chief Executive Officer's report.

BACKGROUND AND DISCUSSION:

The month of October was a busy month for the Chief Executive Officer with visits to the offices in Boston, Massachusetts and Spokane, Washington to meet with staff and our partner agencies in those locations. All meetings went very well and Paratransit is continuing to strengthen the impacts to the communities we serve and the partnerships we have. We are excited about the expansion of programs in the Boston office. The eligibility program has launched the Route and Scout program (overseen by the Travel Training Manager) and has had incredible success with how it impacts conditional eligibility. The Travel Training program is in the process of launching a new hands-on training and orientation class offered within local hospitals and we are working to replicate it in Sacramento in Spring 2020.

I was able to attend the APTA TRANSform conference in New York and learn about what is emerging in the field of mobility. Staff from the Sacramento office also attended the annual CalACT conference.

This month also saw Paratransit partner with the California Capital Airshow to transport seniors and persons with disabilities within the airshow grounds. These two busy days saw over 550 passengers moved. A special thank you to each of the Paratransit Operations Management, Supervisors and Training Staff who took a shift at the airshow. Feedback from the airshow management, passengers and staff was that this was an all-around success.

At the Board meeting, I will also have a PowerPoint showcasing two additional items. There will be an update on the transition of ADA services to SacRT. In addition, we will be unveiling our new marketing and branding materials for Paratransit.

FISCAL IMPACT:

None

ATTACHMENTS:

None



Paratransit, Inc. Board of Directors Staff Report

AGENDA TITLE: CHIEF FINANCIAL OFFICER'S REPORT

MEETING DATE: NOVEMBER 4, 2019

PREPARED BY: LISA M CAPPELLARI, CHIEF FINANCIAL OFFICER

RECOMMENDED ACTION:

Receive and file the Chief Financial Officer's Report.

BACKGROUND AND DISCUSSION:

All financial and operating data are through September 2019.

- Rolling year (October 2018 to September 2019) trips provided increased by 0.8%. Rolling year CTSA Partner trips were up by 9,670 or 2.4%. Rolling year CTSA Enhanced and Expanded trips were up by 1,046 or 1.3% and rolling year ADA trips were down 4,355 or 1.3%.
- Year-to-date (YTD) total trips provided increased by 5.6% or 11,507 trips over September 2018 for a YTD total of 215,645. The YTD increase was driven by a 10.3% increase in CTSA Partner trips, a 2.6% in CTSA Enhanced and Expanded trips, and a 0.8% increase in ADA trips.
- Overall YTD cost per trip provided was \$25.56. YTD CTSA cost per trip provided was \$7.76, and YTD ADA cost per trip provided was \$53.69.
- The YTD combined fare recovery ratio was 7.2%. The CTSA fare recovery ratio was 8.2% and the ADA fare recovery ratio was 7.0%. These ratios remain above the TDA-required minimum of 5%.
- The YTD on-time performance rate is 92.4%, which is lower than usual in part because of various free-fare days in September.
- Paratransit's Mobility Management program provided one-on-one training to 29 individuals on how to use the local transit system and provided group trainings for 89 passengers. Mobility Management staff also provided ADA eligibility assessments for 1,573 individuals in September.

If you have any questions or comments about this Performance Report please contact me at 916-429-2009 ext.7234 or Lisac@paratransit.org.

FISCAL IMPACT:

None

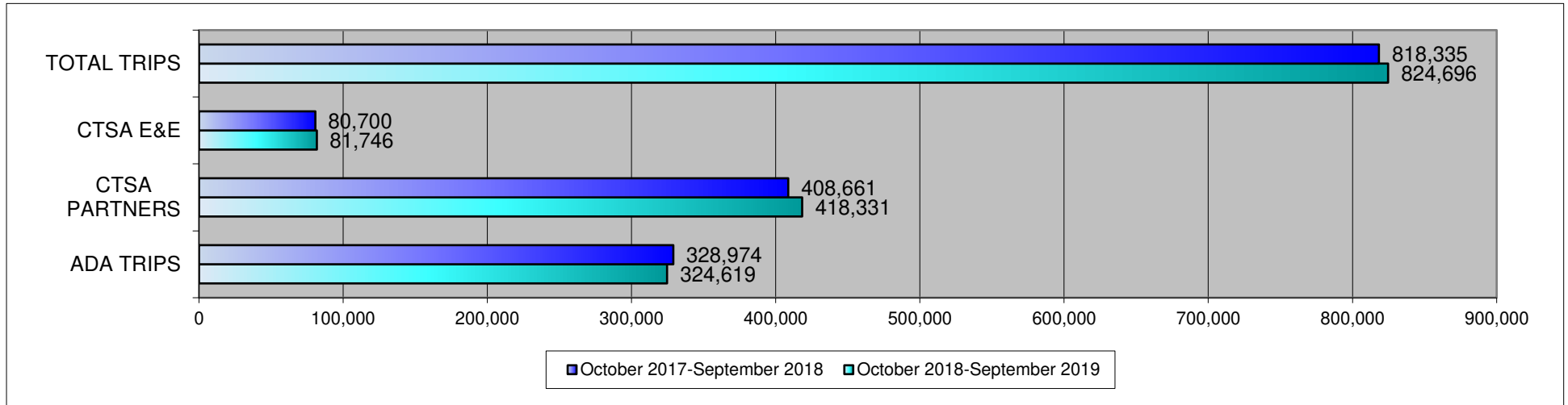
ATTACHMENTS:

September 2019 Performance Report
September 2019 Income Statement
September 2019 Balance Sheet

Paratransit, Inc.

September 2019 Performance Report

ROLLING YEAR TRIPS PROVIDED



October 2018-September 2019

Total Trips Provided

824,696

October 2018-September 2019

CTSA Partners

418,331

CTSA E&E

81,746

October 2018-September 2019

ADA Trips Provided

324,619

October 2017-September 2018

Total Trips Provided

818,335

October 2017-September 2018

CTSA Partners

408,661

CTSA E&E

80,700

October 2017-September 2018

ADA Trips Provided

328,974

Change

6,361

9,670

1,046

(4,355)

Variance

0.8%

2.4%

1.3%

-1.3%

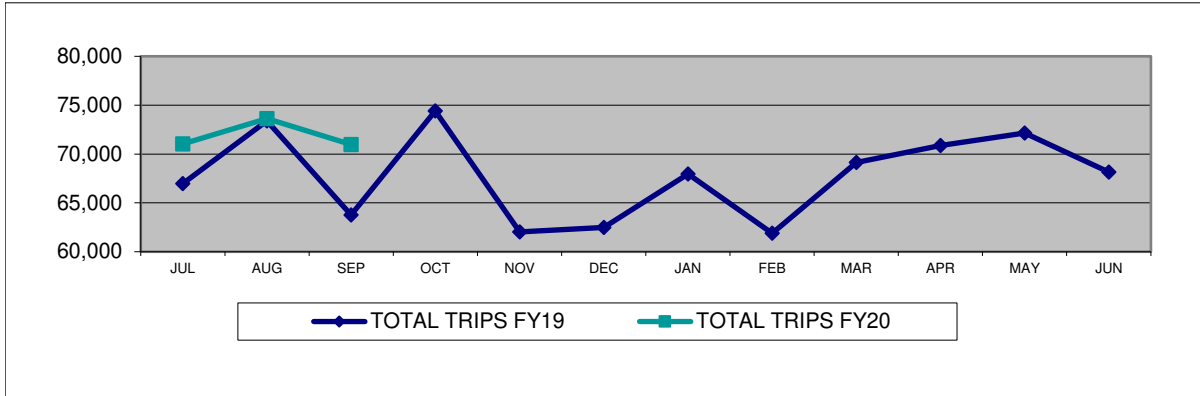
	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018
Total Trips	73,626	67,398	63,247	68,069	63,477	70,481	69,997	71,193	66,709	66,965	73,397	63,776
CTSA Partners	37,426	33,721	30,238	35,003	31,916	35,557	35,561	35,507	33,056	33,060	37,126	30,490
CTSA E&E	7,075	6,410	6,696	6,427	6,146	6,853	7,011	7,026	6,518	6,743	7,113	6,682
ADA Trips	29,125	27,267	26,313	26,639	25,415	28,071	27,425	28,660	27,135	27,162	29,158	26,604

	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019
Total Trips	74,408	62,030	62,493	67,948	61,886	69,119	70,858	72,156	68,153	71,050	73,624	70,971
CTSA Partners	37,378	29,629	29,965	34,903	31,150	35,017	36,595	37,255	35,442	36,275	38,746	35,976
CTSA E&E	7,477	6,445	6,644	6,582	6,158	6,893	6,854	6,900	6,721	6,690	6,873	7,509
ADA Trips	29,553	25,956	25,884	26,463	24,578	27,209	27,409	28,001	25,990	28,085	28,005	27,486

Paratransit, Inc.

September 2019 Performance Report

TOTAL TRIPS PROVIDED

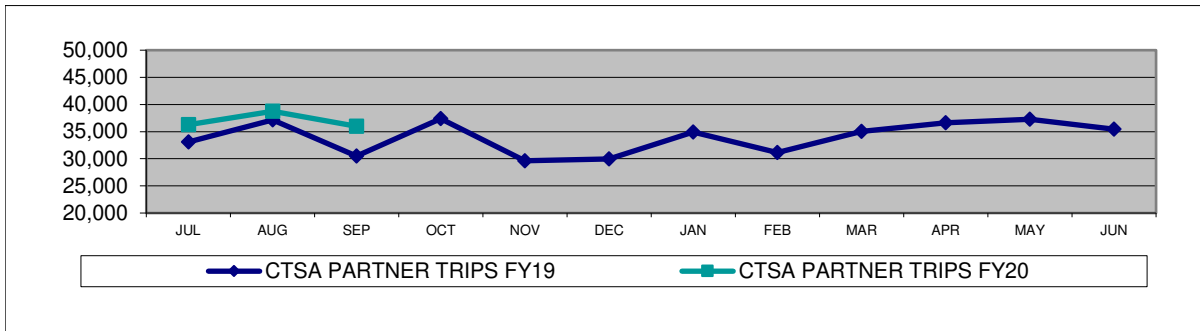


Total Trips

		SEP	YTD
FY20	Total Trips	70,971	215,645
FY19	Total Trips	63,776	204,138
Variance		7,195 11.3%	11,507 5.6%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	66,965	73,397	63,776	74,408	62,030	62,493	67,948	61,886	69,119	70,858	72,156	68,153
FY20	71,050	73,624	70,971									

CTSA PARTNER TRIPS PROVIDED



CTSA Partner Trips

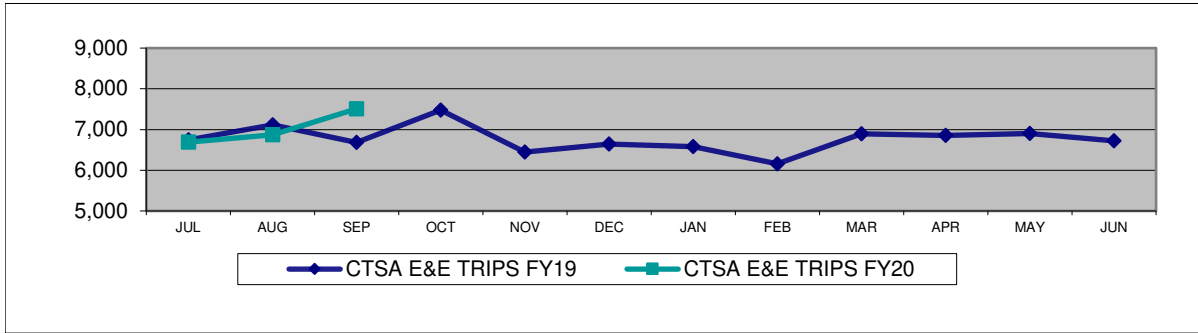
		SEP	YTD
FY20	CTSA Partner Trips	35,976	110,997
FY19	CTSA Partner Trips	30,490	100,676
Variance		5,486 18.0%	10,321 10.3%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	33,060	37,126	30,490	37,378	29,629	29,965	34,903	31,150	35,017	36,595	37,255	35,442
FY20	36,275	38,746	35,976									

Paratransit, Inc.

September 2019 Performance Report

CTSA ENHANCED & EXPANDED TRIPS PROVIDED

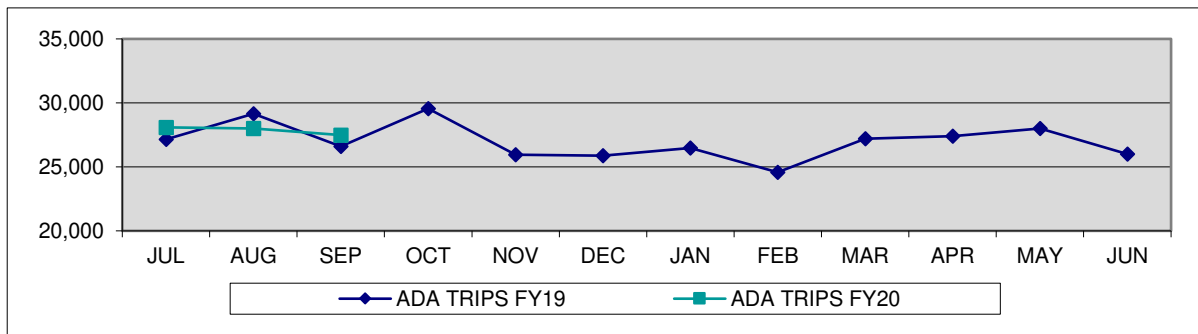


CTSA E&E Trips

		SEP	YTD
FY20	CTSA E&E Trips	7,509	21,072
FY19	CTSA E&E Trips	6,682	20,538
Variance		827 12.4%	534 2.6%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	6,743	7,113	6,682	7,477	6,445	6,644	6,582	6,158	6,893	6,854	6,900	6,721
FY20	6,690	6,873	7,509									

ADA TRIPS PROVIDED



ADA Trips

		SEP	YTD
FY20	ADA Trips	27,486	83,576
FY19	ADA Trips	26,604	82,924
Variance		882 3.3%	652 0.8%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY19	27,162	29,158	26,604	29,553	25,956	25,884	26,463	24,578	27,209	27,409	28,001	25,990
FY20	28,085	28,005	27,486									

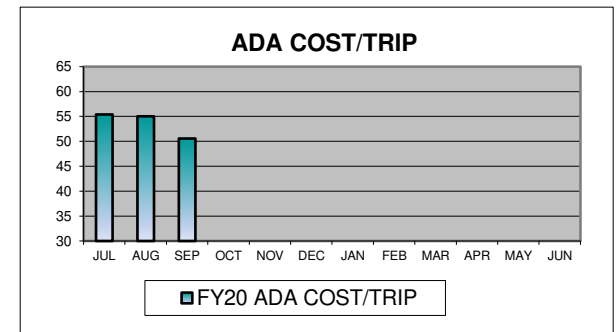
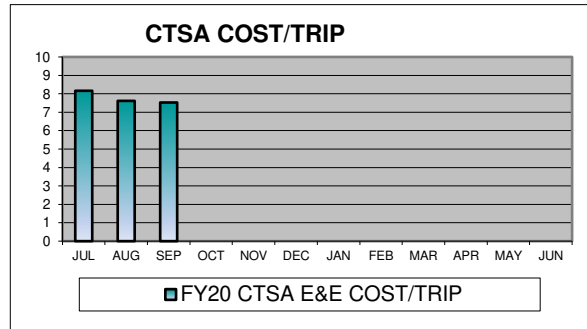
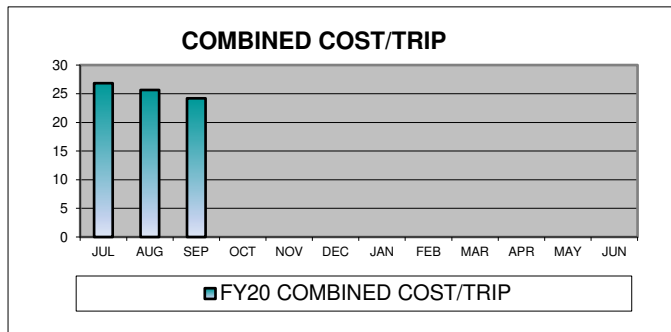
Paratransit, Inc.

September 2019 Performance Report

COST PER TRIP

Cost per Trip

FY20	SEP	FY20 YTD
Combined	\$24.20	\$25.56
CTSA	\$7.53	\$7.76
ADA	\$50.57	\$53.69



FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$26.83	\$25.65	\$24.20									
CTSA	\$8.16	\$7.62	\$7.53									
ADA	\$55.40	\$55.03	\$50.57									

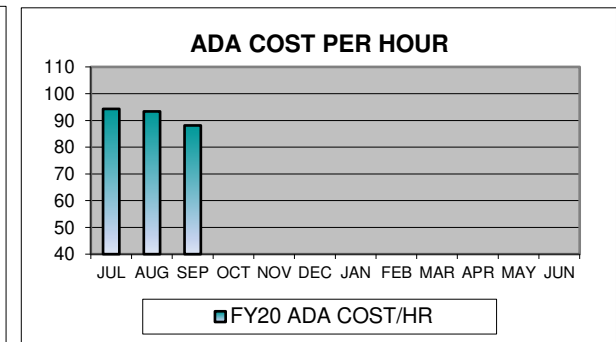
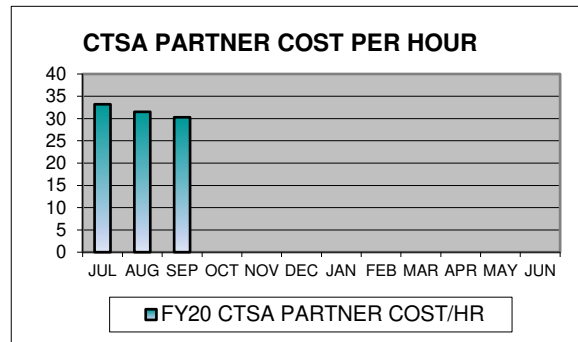
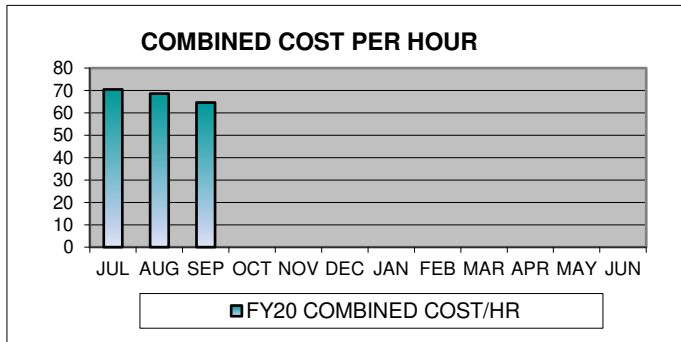
Paratransit, Inc.

September 2019 Performance Report

COST PER VEHICLE SERVICE HOUR

Cost per Vehicle Service Hour

FY20	SEP	FY20 YTD
Combined	\$64.60	\$67.91
CTSA Partners	\$30.28	\$31.65
ADA	\$88.12	\$91.99



FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$70.45	\$68.59	\$64.60									
CTSA Partners	\$33.20	\$31.51	\$30.28									
ADA	\$94.30	\$93.36	\$88.12									

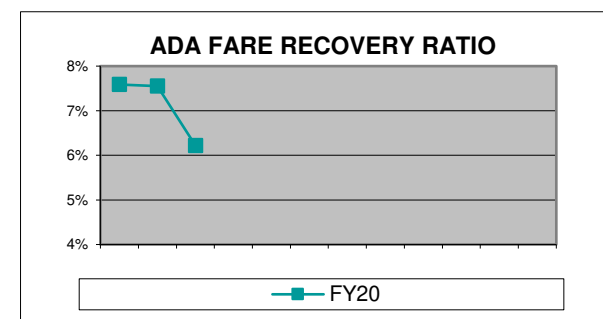
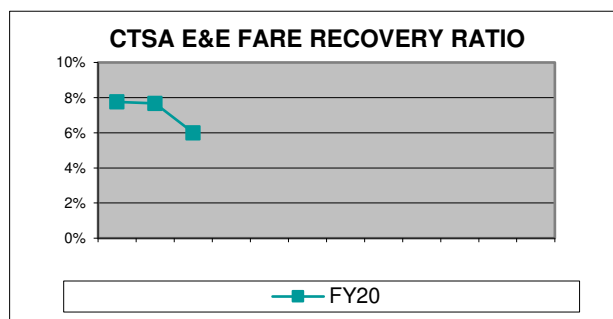
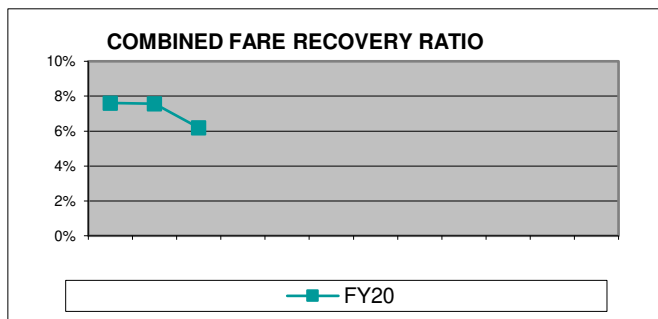
Paratransit, Inc.

September 2019 Performance Report

FARE RECOVERY RATIO

Fare Recovery Ratio

		SEP	YTD	TDA minimum
FY20	Total Fare Recovery	6.2%	7.2%	5.0%



FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	7.6%	7.6%	6.2%									
CTSA E&E	7.8%	7.7%	6.0%									
ADA	7.6%	7.6%	6.2%									

Paratransit, Inc.

September 2019 Performance Report

TRANSPORTATION DEVELOPMENT ACT PERFORMANCE CRITERIA

Cost per Vehicle Service Mile		
FY20	SEP	YTD
Combined	\$3.94	\$4.14
CTSA	\$1.69	\$1.75
ADA	\$5.73	\$6.02

Trips Provided per 100 Vehicle Service Miles		
FY20	SEP	YTD
Combined	16	16
CTSA	22	22
ADA	11	11

Trips Provided per Vehicle Service Hour		
FY20	SEP	YTD
Combined	2.7	2.7
CTSA	4.0	4.1
ADA	1.7	1.7

DR On-Time Performance		
FY20	SEP	YTD
DR	90.1%	92.4%

MOBILITY MANAGEMENT

	Assessment	Trained	Group	Mentor	Total
Sacramento	0	3	0	0	3
Transportation Literacy	0	6	0	0	6
Stockton	62	3	0	0	65
Boston	1,325	5	58	0	1,388
Spokane	186	12	31	8	237
Total	1,573	29	89	8	1,699

PARATRANSIT, INC. - CONSOLIDATED
STATEMENT OF OPERATING REVENUE AND EXPENSE AS AT 09/30/2019

	MONTHLY BUDGET	MONTHLY ACTUAL	MONTHLY VARIANCE	YEARLY BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D \$ VARIANCE	Y-T-D % VARIANCE
REVENUE								

OPERATING REVENUE:								
Regional Transit	961,644	972,077	10,433	11,700,000	2,949,041	2,916,231	(32,810)	(1.11)
Measure A	478,613	477,502	(1,111)	5,823,122	1,467,746	1,445,946	(21,800)	(1.49)
TDA 4.5	230,662	231,976	1,314	2,806,393	707,365	681,746	(25,618)	(3.62)
Civic Lab Travel Training Grant	10,959	-	(10,959)	133,333	33,607	33,333	(274)	(0.82)
Section 5304 - Internships	-	-	-	-	-	-	-	-
Section 5307 - Regional Mobility Management	-	-	-	200,000	-	-	-	-
Section 5310 - Regional Mobility Management	-	-	-	-	-	-	-	-
Section 5316 - Wheels to Work	-	-	-	-	-	-	-	-
Section 5317 - Local Mobility Management	-	-	-	-	-	-	-	-
DR Bus Fares	134,683	100,415	(34,269)	1,638,648	413,029	372,313	(40,716)	(9.86)
Agency Bus Fares	87,857	113,984	26,128	1,068,922	269,427	290,986	21,559	8.00
Diversified Services	308,723	322,003	13,280	3,756,126	946,749	966,805	20,056	2.12
Applied to Capital Projects	(95,029)	(7,622)	87,407	(1,156,188)	(291,423)	(26,597)	264,826	(90.87)
TOTAL OPERATING REVENUE	2,118,111	2,210,335	92,223	25,970,356	6,495,542	6,680,764	185,222	2.85
CAPITAL REVENUE:								
FTA Section 5309 - EAM	-	-	-	-	-	-	-	-
FTA Section 5309 - Vehicle Acquisition	-	-	-	-	-	-	-	-
FTA Section 5310 - Vehicles	-	-	-	-	-	-	-	-
FTA Section 5339 - Rangers	-	-	-	-	-	-	-	-
FTA Section 5339 - Vehicles	-	-	-	-	-	-	-	-
Prop 1B FY17 - CTSA Rangers	-	-	-	-	-	-	-	-
Prop 1B PTMISEA - Rangers	-	-	-	-	-	-	-	-
Refinance Proceeds	-	-	-	-	-	-	-	-
Applied Operating Revenue	95,029	7,622	(87,407)	1,156,188	291,423	26,597	(264,826)	(90.87)
Gain/(Loss) on Sale of Assets	-	-	-	-	-	-	-	-
TOTAL CAPITAL REVENUE	95,029	7,622	(87,407)	1,156,188	291,423	26,597	(264,826)	(90.87)
TOTAL REVENUE	2,213,141	2,217,956	4,816	27,126,544	6,786,965	6,707,361	(79,604)	(1.17)

PARATRANSIT, INC. - CONSOLIDATED
STATEMENT OF OPERATING REVENUE AND EXPENSE AS AT 09/30/2019

	MONTHLY BUDGET	MONTHLY ACTUAL	MONTHLY VARIANCE	YEARLY BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D \$ VARIANCE	Y-T-D % VARIANCE
OPERATING EXPENSES								
PERSONNEL:								
Transportation Operations	588,786	572,004	(16,781)	7,163,557	1,805,609	1,793,732	(11,877)	(0.66)
Maintenance Operations	102,861	95,983	(6,878)	1,251,480	315,442	306,282	(9,160)	(2.90)
Administration	115,657	118,336	2,679	1,407,159	354,681	388,516	33,835	9.54
Diversified Services:								
Travel Training	34,516	37,912	3,396	419,940	105,848	110,262	4,415	4.17
Mobility Management	88,339	64,088	(24,250)	1,074,787	270,905	216,029	(54,876)	(20.26)
Destinations Mobility	-	-	-	-	-	-	-	-
Fringe Benefits	383,463	327,097	(56,366)	4,665,470	1,175,954	1,045,917	(130,037)	(11.06)
Workers' Compensation	52,556	41,278	(11,278)	639,432	161,172	120,451	(40,720)	(25.27)
TOTAL PERSONNEL	1,366,177	1,256,699	(109,478)	16,621,824	4,189,610	3,981,189	(208,421)	(4.97)
FLEET OPERATIONS:								
Fuel	178,531	188,652	10,121	2,172,127	547,495	590,555	43,060	7.86
Insurance	116,616	110,605	(6,011)	1,418,827	357,622	402,809	45,187	12.64
Cost of Parts & Sublet Service	61,643	45,568	(16,075)	749,990	189,039	156,564	(32,475)	(17.18)
TOTAL FLEET OPERATIONS	356,790	344,825	(11,965)	4,340,944	1,094,156	1,149,928	55,772	5.10
NONPERSONNEL:								
Professional Services	61,580	65,024	3,444	749,221	188,845	211,281	22,436	11.88
Outside Services	21,543	39,193	17,650	262,106	66,065	137,332	71,267	107.87
Rent/Repair	13,727	20,232	6,505	167,017	42,097	59,504	17,406	41.35
Office Expense	18,314	15,063	(3,251)	222,816	56,162	68,430	12,268	21.84
Interest Expense	10,216	11,448	1,233	124,290	31,328	36,457	5,129	16.37
Telephone/Utilities	20,900	19,321	(1,579)	254,283	64,093	59,227	(4,866)	(7.59)
Tax/License/Dues/Permits	7,397	14,377	6,980	89,993	22,683	20,517	(2,166)	(9.55)
Travel	11,303	13,506	2,203	137,521	34,663	25,106	(9,556)	(27.57)
Professional Development	2,752	393	(2,359)	33,482	8,439	13,688	5,249	62.19
Brokered Trans. Services	243,852	234,294	(9,558)	2,966,862	747,812	695,351	(52,461)	(7.02)
TOTAL NONPERSONNEL	411,583	432,851	21,268	5,007,589	1,262,187	1,326,892	64,706	5.13
TOTAL OPERATIONS EXPENSE	2,134,550	2,034,375	(100,175)	25,970,358	6,545,953	6,458,009	(87,944)	(1.34)
CAPITAL PROJECTS:								
Florin Road Facility	7,704	7,622	(82)	93,731	23,625	23,020	(605)	(2.56)
Simplivity Server Upgrade	-	-	-	-	-	-	-	-
Security Upgrades	-	-	-	-	-	-	-	-
Maintenance CNG upgrades and Building repairs	-	-	-	-	-	-	-	-
A/C Replacement Project	-	-	-	-	-	-	-	-
On-Line Reservations Software	-	-	-	-	-	-	-	-
Facility Reserve	43,276	-	(43,276)	526,526	132,714	-	(132,714)	(100.00)
Comp & Class Study	4,110	-	(4,110)	50,000	12,603	-	(12,603)	(100.00)
Auditorium Repairs	822	-	(822)	10,000	2,521	-	(2,521)	(100.00)
Facility Repairs	8,219	-	(8,219)	100,000	25,205	-	(25,205)	(100.00)
IT 4G Equipment & Cameras	8,219	-	(8,219)	100,000	25,205	-	(25,205)	(100.00)
Ranger 4 Conversion and Installation	-	-	-	-	-	-	-	-
Prop 1B FY12 - Radio Upgrades	-	-	-	-	-	-	-	-
Section 5309 - EAM	-	-	-	-	-	-	-	-
Vehicle Acquisition Project	18,713	18,735	23	227,674	57,386	56,167	(1,219)	(2.12)
Prop 1B FY15 - Backup Camera Project	-	-	-	-	-	-	-	-
Modesto 5316 Grant	-	-	-	-	-	-	-	-
Wheels to Work 5316 Grant	-	-	-	-	-	-	-	-
Destinations Mobility Vehicles	-	-	-	-	-	-	-	-
Office Furniture & Equipment	822	-	(822)	10,000	2,521	-	(2,521)	(100.00)
Network & Telecommunications	2,322	-	(2,322)	28,256	7,122	-	(7,122)	(100.00)
Maintenance Equipment	822	-	(822)	10,000	2,521	3,577	1,056	41.91
Miscellaneous Capital Projects	-	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECTS	95,029	26,357	(68,672)	1,156,188	291,423	82,765	(208,658)	(71.60)
TOTAL OPERATING AND CAPITAL EXPENSE	2,229,579	2,060,732	(168,847)	27,126,545	6,837,376	6,540,774	(296,602)	(4.34)
NET INCOME (LOSS)	(16,438)	157,224	173,662	(1)	(50,411)	166,587	216,998	(430.46)

YTD Budget Surplus/(Deficit)

216,998

3%

PARATRANSIT, INC.
COMBINED BALANCE SHEET
09/30/2019
UNAUDITED

ASSETS

CURRENT ASSETS:

Cash	3,070,240
Medical Annuity	230,000
Accounts Receivable	2,086,004
Grants Receivable	(344,657)
Inventory	104,499
Deposits and Prepaid Expenses	<u>1,435,844</u>
TOTAL CURRENT ASSETS	<u>6,581,930</u>

CAPITAL ASSETS:

Grant Equipment	12,622,767
Non-Grant Equipment	10,145,829
Work in Progress	-
TOTAL COST	<u>22,768,595</u>
Less Accumulated Depreciation	<u>(12,652,024)</u>
Net Capital Assets	<u>10,116,571</u>
TOTAL ASSETS	<u><u>16,698,502</u></u>

LIABILITIES AND FUND BALANCE

CURRENT LIABILITIES

Accounts Payable	997,398
Workers' Compensation Payable	-
Accrued Payroll & Benefits	479,376
Sales Tax Payable	(6,310)
Lease/Notes Payable	665,662
Unredeemed Bus Scrip	84,764
Deferred Revenue	33,698
Other Payables	<u>37,573</u>
TOTAL CURRENT LIABILITIES	<u>2,292,161</u>

LONG-TERM LIABILITIES:

Long Term Liabilities	<u>4,186,125</u>
TOTAL LONG TERM LIABILITIES	<u>4,186,125</u>

TOTAL LIABILITIES	6,478,287
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FUND EQUITY

Contributed Capital	653,718
Restricted for lease collateral	-
Restricted for grant administration	12,998
Retained Earnings (Loss)	<u>9,553,500</u>
TOTAL FUND EQUITY	<u>10,220,215</u>

TOTAL LIABILITIES AND FUND BALANCE	<u><u>16,698,502</u></u>
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**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 6C**

AGENDA TITLE: Information Technology Report

MEETING DATE: November 4, 2019

PREPARED BY: Jesse Isaacson, Director of Information Technology

RECOMMENDED ACTION:

Receive and file the Information Technology Report.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. utilizes the Trapeze Pass system to schedule, dispatch and administer the Demand Responsive fleet and all ADA and non-ADA reservation requests. Paratransit currently uses the following Trapeze Programs in our service delivery: Pass, Enterprise Asset Manager, and Interactive Voice Recorder (an interactive call back system). In 2017, staff began the process of expanding our process to include an on-line reservations process. To accomplish this, Paratransit funded the purchase on PASS-Web, a Trapeze program that allows passengers to book reservations online.

The system has been in development for the past 2 years and is ready to test with our Expanded and Enhanced Service passengers. Staff will present an overview of the program, how it work and next steps.

FISCAL IMPACT:

None

ATTACHMENTS:

None



Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 7

AGENDA TITLE: Nominations and Election of Officers of the Board of Directors for Calendar Year 2020

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M Fink, Chief Executive Officer
Kathy Sachen, Assistant Secretary to the Board

RECOMMENDED ACTION:

Open nominations for each of the four offices: President, Vice-President, Secretary and Treasurer and conduct elections and conduct elections.

BACKGROUND AND DISCUSSION:

The officers of the corporation shall be a president, a vice president, a secretary and a Treasurer. Normally, a Nominating Committee appointed by the President shall reports its nominations for officers of the corporation at the Board of Directors meeting in November, however in light of the transition in our services and upcoming changes to the Board Member composition, the nomination of the officers this year was delegated by the President to a Committee of the Whole.

Officers shall be elected from among the directors of the corporation at the meeting in November of each year. Officers shall serve at the pleasure of the Board.

A definition of the duties of each officer position is listed below:

President: The President shall direct the affairs of the corporation with other elected officers and Board members by presiding at all regular meetings of the corporation and of the Board; shall, with ratification of the Board, appoint persons to all Committees.

Vice President: The Vice president shall preside at meetings in the absence of the President and assist the President as needed. The Vice president shall assume

the duties of the President if the position is vacated.

Secretary: The Secretary shall maintain a record of the proceedings of all meetings of the Board. The Secretary shall maintain a complete up-to-date, and accurate record of the Articles of Incorporation, Bylaws, and any amendments to the Bylaws and file with the Secretary of State any amendments to the Articles of Incorporation.

Treasurer: The Treasurer shall receive a report quarterly on the financial statement of the corporation for the Board from the Chief Financial Officer and more frequently as requested by the Board. The books and records of the corporation in the hands of the secretary and Treasurer shall be open to inspection at all times to the directors. There shall be an annual audit by a certified public accountant.

FISCAL IMPACT:

None

ATTACHMENTS:

None



Paratransit, Inc.
Board of Directors Staff Report
Item 8A

AGENDA TITLE: Adopt Resolution 18-19 Delegating Authority to the Chief Executive Officer (CEO) to submit a proposal in response to the Request for Proposals for Operations and Maintenance Services for South County Transit (SCT/LINK), to certify on behalf of the Board of Directors that the Proposal meets all applicable requirements of the Federal Transit Administration (FTA) and further authorizing the CEO to Negotiate and Execute the Agreement and necessary amendments, if awarded

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M. Fink, Chief Executive Officer
Lisa M. Cappellari, Chief Financial Officer
Mary E. Harding, Chief Operating Officer

RECOMMENDED ACTION:

Adopt Resolution 18-19 Delegating Authority to the Chief Executive Officer (CEO) to submit a proposal in response to the Request for Proposals for Operations and Maintenance Services for South County Transit (SCT/LINK), to certify on behalf of the Board of Directors that the Proposal meets all applicable requirements of the Federal Transit Administration (FTA) and further authorizing the CEO to Negotiate and Execute the Agreement and necessary amendments, if awarded.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. has been a transit operator in Sacramento County since 1978. Over the past 40 years, our core transportation service has been service to the elderly and persons with disabilities, through both our Demand Response (ADA and non-ADA) and Contract Transportation (Alta Regional, etc) Services. In addition, Paratransit works

closely with our Social Service Agency partners to assist them in the delivery of transportation services to their clients.

Beyond the work in the Demand Response field, Paratransit also started or initiated operations of several significant transit programs, which later transitioned to Sacramento Regional Transit District including the North Natomas Flyer (now known as JIBE), the Granite Park Shuttle and the Neighborhood Ride. Our extensive knowledge of transit operations, exemplary maintenance department and award winning safety programs have kept us in the forefront of transit programs nationally.

Sacramento County recently issued a Request for Proposals for Operations and Maintenance of the South County Transit System (SCT/LINK). The service consists of General Public Dial-A-Ride service within the City of Galt, a Delta Route which services Isleton, the 99 Express Service that links Lodi, Galt, Elk Grove and Sacramento and Commuter Service to Downtown. The fleet is largely comprised of cutaway buses with 3 over-the-road coaches to operate the commuter service. All buses are supplied by the County. Paratransit already owns the scheduling software needed to operate the Demand Response system and has custom in-house software for the fixed route and commuter portions of the service. The proposal incentivizes consideration of existing staff and Paratransit is committed to considering existing staff for non-managerial positions. For the managerial positions, Paratransit has identified key staff to run the office day to day, and it is to note that the proposed Manager resides in the City of Galt, where the office is located and the proposed Operations Supervisor lives in County nearby. For the maintenance side, the shop in Galt would work in partnership with our existing shop and key staff would be involved in the start-up including maintenance staff who previously supported the SCT/Link maintenance services when they were operated by one of our partners previously.

The proposals are due Tuesday the 5th and notification of the potential selected contractor is expected by end of the year. The RFP notes the contract is expected to be awarded in March of 2020 and start-up of service is set for May 2020. Operationally, staff is prepared to meet these transition timelines as our ADA services transition to SacRT on March 29th, leaving management April to prepare and train for new service.

As part of the proposal, the County is requiring that all public agencies submitting include a resolution confirming conformance with FTA requirements for the proposal. The proposal meets all FTA Requirements and identifies that no public funds are associated with this proposal or operation of the contract. All costs associated shall be covered by revenues received from the private, contracting portion of our services and will be accounted for in our financial system in accordance with how we monitor and track our offices in Boston and Spokane.

FISCAL IMPACT:

The current annual value of the contract with the incumbent, Storer Transportation, is approximately \$1.5 million a year. A detailed review of operating costs and expenditure outlays has been performed and the cash flow for the operation of the proposed project can be managed without impact to current operations. If awarded, all costs for this project will be covered utilizing revenue from our Diversified Services programs (non public funds). In addition, due to the recent closure of the Honolulu Eligibility office and the equipment, furniture and other items retained and transported back to Sacramento, start up costs to build out the facility are minimal, if awarded.

ATTACHMENTS:

1. Resolution 18-19 Delegating Authority to the Chief Executive Officer (CEO) to submit a proposal in response to the Request for Proposals for Operations and Maintenance Services for South County Transit (SCT/LINK), to certify on behalf of the Board of Directors that the Proposal meets all applicable requirements of the Federal Transit Administration (FTA) and further authorizing the CEO to Negotiate and Execute the Agreement and necessary amendments, if awarded



RESOLUTION NO. 18-19

DELEGATING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER (CEO) TO SUBMIT A PROPOSAL IN RESPONSE TO THE REQUEST FOR PROPOSALS FOR OPERATIONS AND MAINTENANCE OF SOUTH COUNTY TRANSIT (SCT/LINK), TO CERTIFY ON BEHALF OF THE BOARD OF DIRECTORS THAT THE PROPOSAL MEETS ALL APPLICABLE REQUIREMENTS OF THE FEDERAL TRANSIT ADMINISTRATION (FTA) AND FURTHER AUTHORIZING THE CEO TO NEGOTIATE AND EXECUTE THE AGREEMENT AND NECESSARY AMENDMENTS, IF AWARDED

WHEREAS, Paratransit, Inc. has operated transit services in Sacramento County since 1978; and

WHEREAS, Paratransit, Inc. has experience providing both Demand Responsive Service (ADA and Expanded and Enhanced Service) as well as fixed route and local neighborhood services; and

WHEREAS, Paratransit's extensive knowledge of transit operations, exemplary maintenance department and award winning safety program provide for the necessary management and technical skills to provide the proposed service; and

WHEREAS, Paratransit, Inc. commits that all costs associated with providing this service (if awarded) shall be covered by revenues received from the private, contracting portion of our revenues and confirms no public funds are associated with this proposal or operation of the contract; and

WHEREAS, the RFP requires Paratransit, Inc. to certify that the proposal meets all applicable requirements of the Federal Transit Administration.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 18-19 delegating authority to the CEO to submit a proposal in response to the Request for Proposals for the operations and maintenance of South County Transit (SCT/LINK).

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Directors delegates to the CEO to certify on behalf of the Board of Directors that the proposal meets all applicable requirements of the Federal Transit Administration (FTA).

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Directors authorizes the CEO to negotiate and execute the Agreement and necessary amendments, if awarded.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 8B**

AGENDA TITLE: Adopt Resolution 19-19 offering Expanded and Enhanced Service (formerly non-ADA) to the Delta Shores Shopping Center for the Holidays effective November 8, 2019 through January 5, 2020

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M. Fink, Chief Executive Officer

RECOMMENDED ACTION:

Adopt Resolution 19-19 offering Expanded and Enhanced service (formerly non-ADA) to the Delta Shore Shopping Center for the Holidays effective November 8, 2020 through January 3, 2020.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. operates Expanded and Enhanced (formerly non-ADA) services in accordance with State and Federal requirements and regulations. Paratransit currently operates Demand Responsive Service throughout most of Sacramento County. This service is comprised of two parts: ADA service and Expanded and Enhanced service. The ADA service parameters are set by law and require us to offer service within $\frac{3}{4}$ of a mile of any fixed route or light rail station during all days and hours of operation. The Expanded and Enhanced service does not have any parameters and can be set by each agency as it is not required by law. Historically, Paratransit has offered significantly broader service to the passengers who utilized the Expanded and Enhanced service, not only operating in portions of the County where there is not a fixed route but also at times and on days when there is limited or no service provided.

On Sunday September 8th, 2019 Sacramento Regional Transit District began their new service schedules and routing, known as SacRT Forward. Numerous changes occurred

throughout the system and our service boundaries have been adjusted to reflect these changes. One change that occurred with the SacRT Forward implementation was an elimination of fixed route bus service to the Delta Shores Shopping Center in South Sacramento. Prior to September 8th, Paratransit provided both the ADA and Expanded and Enhanced service to this location. Based on how the boundaries for Expanded and Enhanced service work, this area was only open for Expanded and Enhanced because the ADA service was operated. Without the ADA service activated, the center falls outside the Expanded and Enhanced boundary. A limited number of passengers utilized our services to access employment at the Delta Shores Center.

At the September 16th Board of Directors meeting, the Board adopted Resolution 11-19 grandfathering service to Delta Shores for employment. Since the adoption of that Resolution, staff has received significant feedback regarding the loss of access to the shopping center. In the past the Board of Directors has expanded our service to passengers to meet service requests, most notably expanding service to Raley Field in West Sacramento.

With the Holidays approaching and with the center serving as one of the largest retail employers, shopping and entertainment districts available to residents, particularly within South Sacramento, staff is recommending adoption of Resolution 19-19 to offer Expanded and Enhanced Service to Delta Shores beginning the weekend of November 8, 2019 and concluding the weekend after New Year's, January 5, 2020.

FISCAL IMPACT:

Paratransit has funds identified to cover the costs budgeted. These funds are in the non-ADA portion of the adopted Fy 20 operating budget.

ATTACHMENTS:

1. Resolution 19-19 offering Expanded and Enhanced Service (formerly non-ADA) to the Delta Shores Shopping Center for the Holidays effective November 8, 2019 through January 5, 2020



RESOLUTION NO. 19-19

**OFFERING EXPANDED AND ENHANCED SERVICE (FORMERLY NON-ADA) TO
DELTA SHORES SHOPPING CENTER FOR THE HOLIDAYS EFFECTIVE
NOVEMBER 8, 2019 THROUGH JANUARY 5, 2020**

WHEREAS, Paratransit, Inc. is an operator of public transit service that it operates under its own authority (Enhanced and Expanded service 'non-ADA service'); and

WHEREAS, the Paratransit had been offering this service to residents accessing Delta Shores to match the ADA service required to compliment the Sacramento Regional Transit District fixed route service to the Center; and

WHEREAS, due to the changes that took effect on September 8, 2019 with the implementation of SacRT Forward that eliminated fixed route service to Delta Shores; and

WHEREAS, Delta Shores is outside the boundaries of the Expanded and Enhanced service area when the ADA service was eliminated; and

WHEREAS, the Board of Directors grandfathered in service to the Center for employees accessing employment at the Center; and

WHEREAS, Delta Shores is a major employment, entertainment and retail center in the Community and particularly for residents of South Sacramento County.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 19-19 offering expanded and enhanced service (formerly Non-ADA) to Delta Shores Shopping Center for the Holidays effective November 8, 2019 through January 5, 2020.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 8C**

AGENDA TITLE: Adopt Resolution 20-19 Authorizing the Chief Executive Officer to Issue a Letter of Commitment to the City of Sacramento for the Sacramento Valley Station Project Application for the Transit and Intercity Rail Capital Program (TIRCP) funding round

MEETING DATE: November 4, 2019

PREPARED BY: Tiffani M. Fink, Chief Executive Officer

RECOMMENDED ACTION:

Adopt Resolution 20-19 authorizing the Chief Executive Officer to Issue a Letter of Commitment to the City of Sacramento for the Sacramento Valley Station Project Application for the Transit and Intercity Rail Capital Program (TIRCP) funding round.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. operates Expanded and Enhanced (formerly non-ADA) services in accordance with State and Federal requirements and regulations. Paratransit currently operates this Service throughout most of Sacramento County.

The Sacramento Valley Station is a frequent destination for residents utilizing Expanded and Enhanced service. The City of Sacramento, together with the Capital Corridor Joint Powers Authority, are working on a project application to increase access for transit providers at the Station, and are designing key improvements to allow for ease of access for passengers with mobility challenges. The City will be submitting an application to fund these improvements as part of the upcoming Transit and Intercity Rail Capital Program (TIRCP). As part of the application, they have asked the transit partners in the region to consider adopting letters of commitment to serve the station, that can be included as part of the application. The application proposed is beneficial to

the riders we serve and these upgrades and enhancements will make transportation in the region for the elderly and persons with disabilities easier. In addition, as part of the project list submitted to the Sacramento Transit Authority (STA) for the potential upcoming Measure A initiative, staff has submitted a request for Measure A funds to allow Expanded and Enhanced services for all Sacramento County residents wishing to access 2 key locations: Sacramento International Airport and the Sacramento Valley Station.

FISCAL IMPACT:

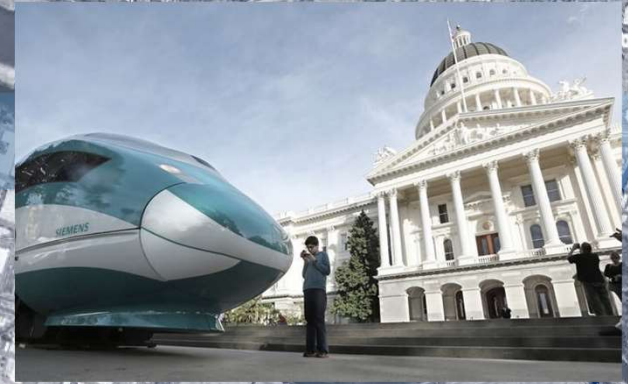
None. Paratransit, Inc. actively serves the Sacramento Valley Station for Expanded and Enhanced Service. This letter is a commitment to operate service to the location but as it is included within our existing core service area for Expanded and Enhanced Services, there are no additional costs anticipated.

ATTACHMENTS:

1. Sacramento Valley Station- Creating the North State Transportation Center powerpoint presentation
2. Resolution 20-19 Authorizing the Chief Executive Officer to Issue a Letter of Commitment to the City of Sacramento for the Sacramento Valley Station Project Application for the Transit and Intercity Rail Capital Program (TIRCP) funding round

SACRAMENTO VALLEY STATION: CREATING THE NORTH STATE TRANSPORTATION CENTER

Building on Local Network Success



Sacramento
Valley Station



Greg Taylor, AIA, LEED A+P – City of Sacramento | Jim Allison, Manager of Planning, CCJPA | Tony Bruzzone, AICP, CTP - Arup
SACOG Transportation Coordinating Committee October 16, 2019



PRESENTATION OUTLINE

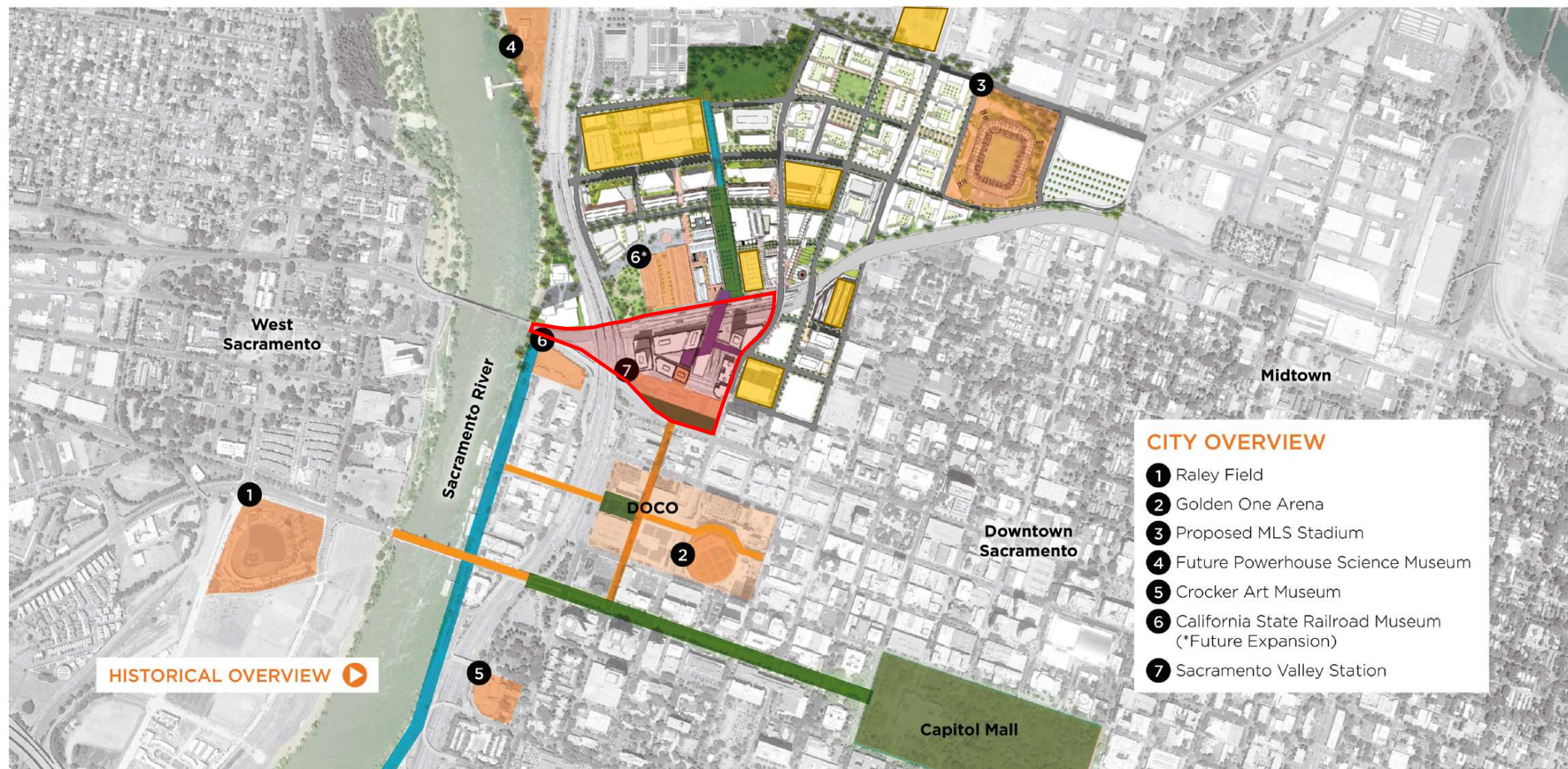
- **SVS Bus & Mobility Center Overview / TIRCP Grant**
 - Greg Taylor, City of Sacramento
- **Statewide Funding Policies for Integrated Transportation**
 - Jim Allison, CCJPA
- **Potential for Regional Bus Operation Benefits**
 - Tony Bruzzone, Arup
- **TIRCP Application**
 - Greg Taylor

SVS BUS & MOBILITY CENTER

Sacramento
Valley Station

An aerial photograph of Sacramento, California, with a semi-transparent blue overlay. A dark blue line winds through the city, starting from the left, crossing the Sacramento River, and continuing towards the right. An orange arrow points to a specific location on this line, labeled 'Sacramento Valley Station'. The background shows a dense urban landscape with buildings, streets, and green spaces, with the Sacramento River visible in the upper and lower portions of the image.







Bus Terminal

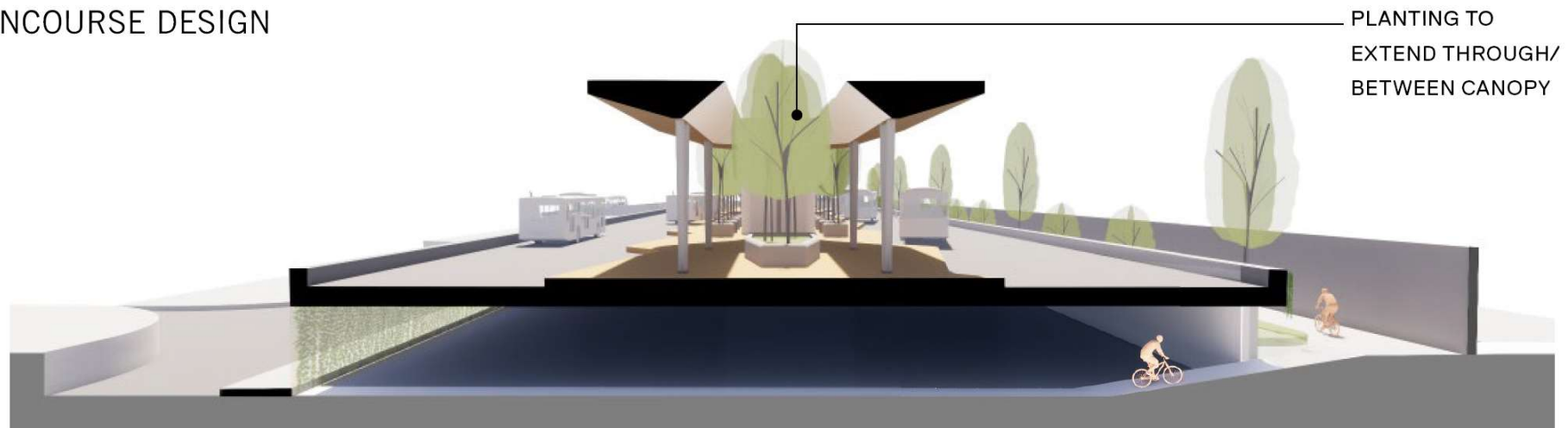


Station Concourse



BUS FACILITY ACCESS – PHASED IMPROVEMENTS
 Mobility Facilitating Urban Transformations

BUS CONCOURSE DESIGN



PLANTING TO
EXTEND THROUGH/
BETWEEN CANOPY

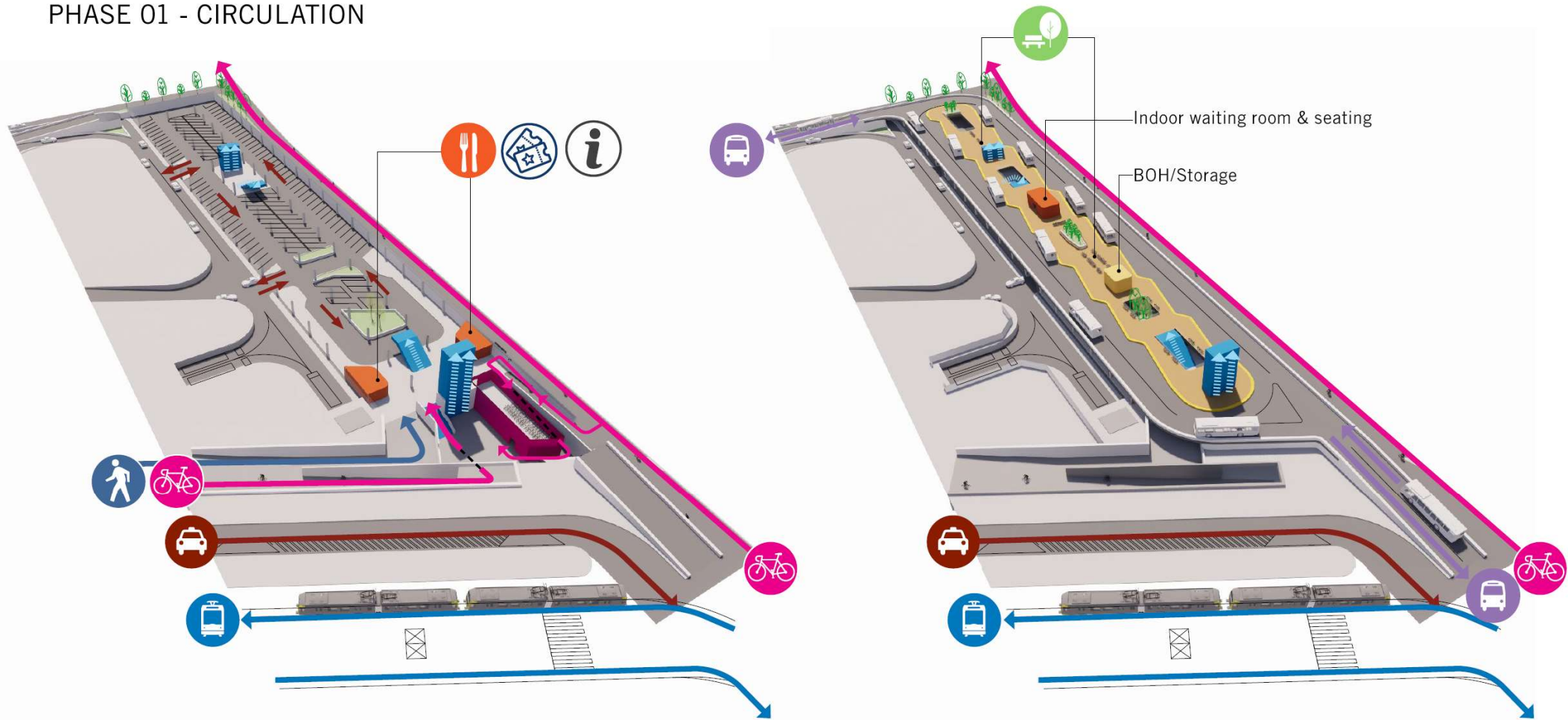
EDGE TREATMENT TO
INTEGRATE PLANTING

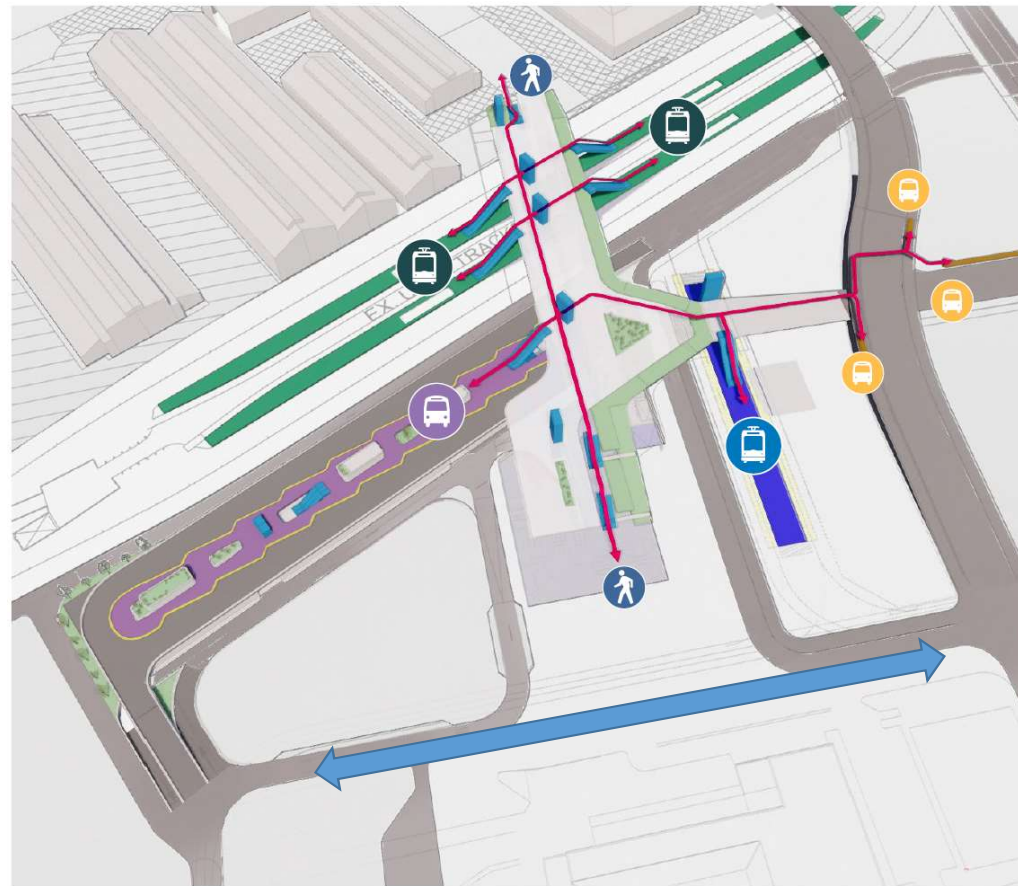
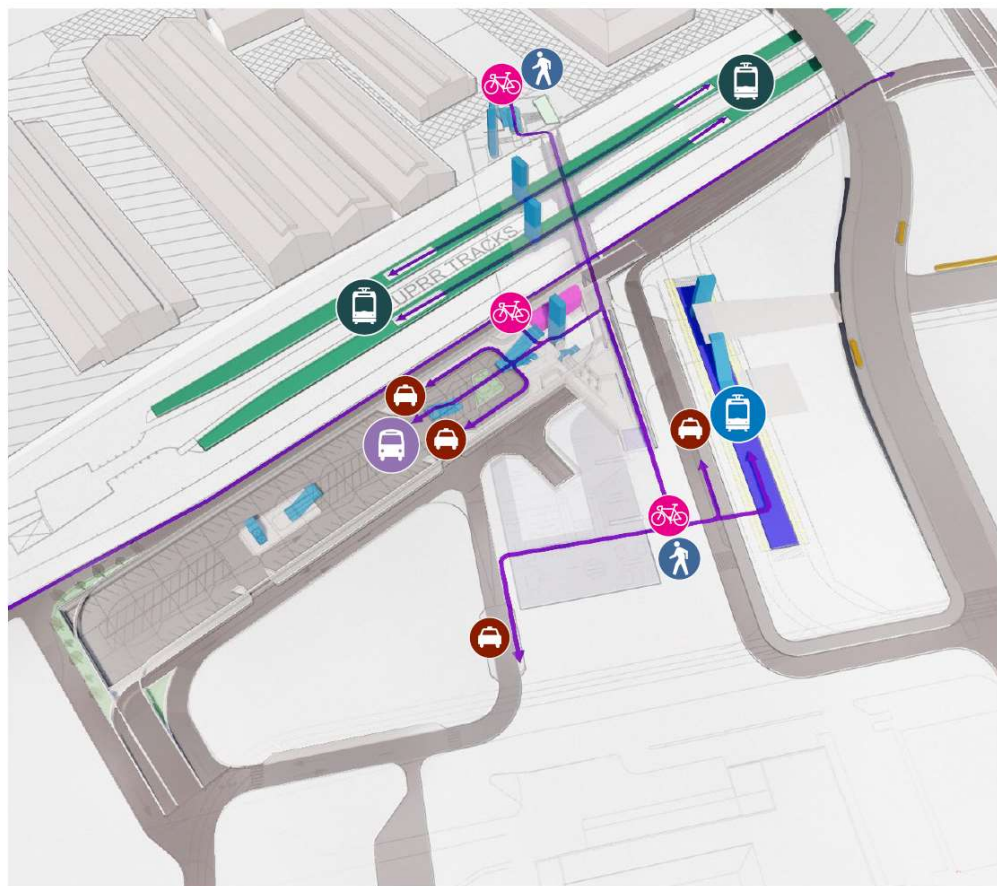


PLANTING TO EXTEND DOWN
INTO LOWER PARKING LEVEL

CENTRAL RAIL AND TRANSPORTATION HUB
Mobility Facilitating Urban Transformations

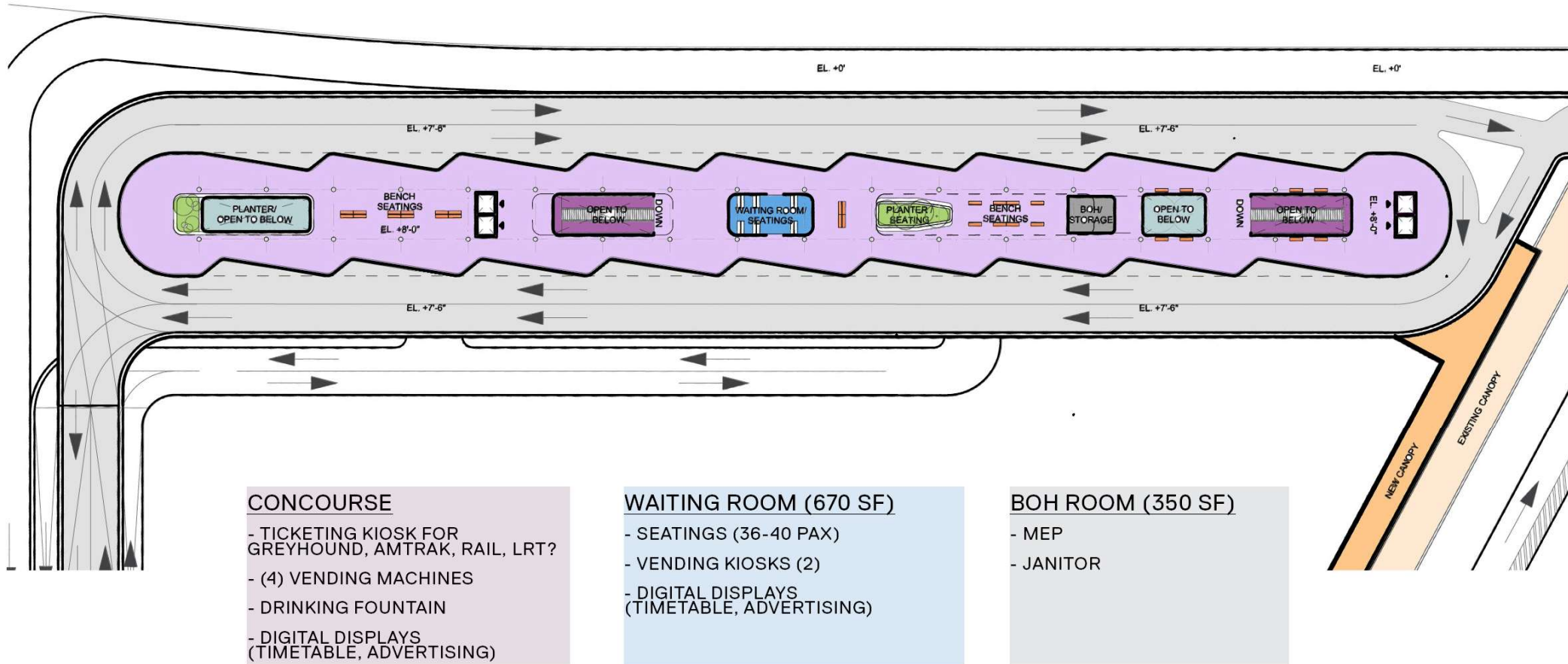
PHASE 01 - CIRCULATION





CENTRAL RAIL AND TRANSPORTATION HUB
Mobility Facilitating Urban Transformations

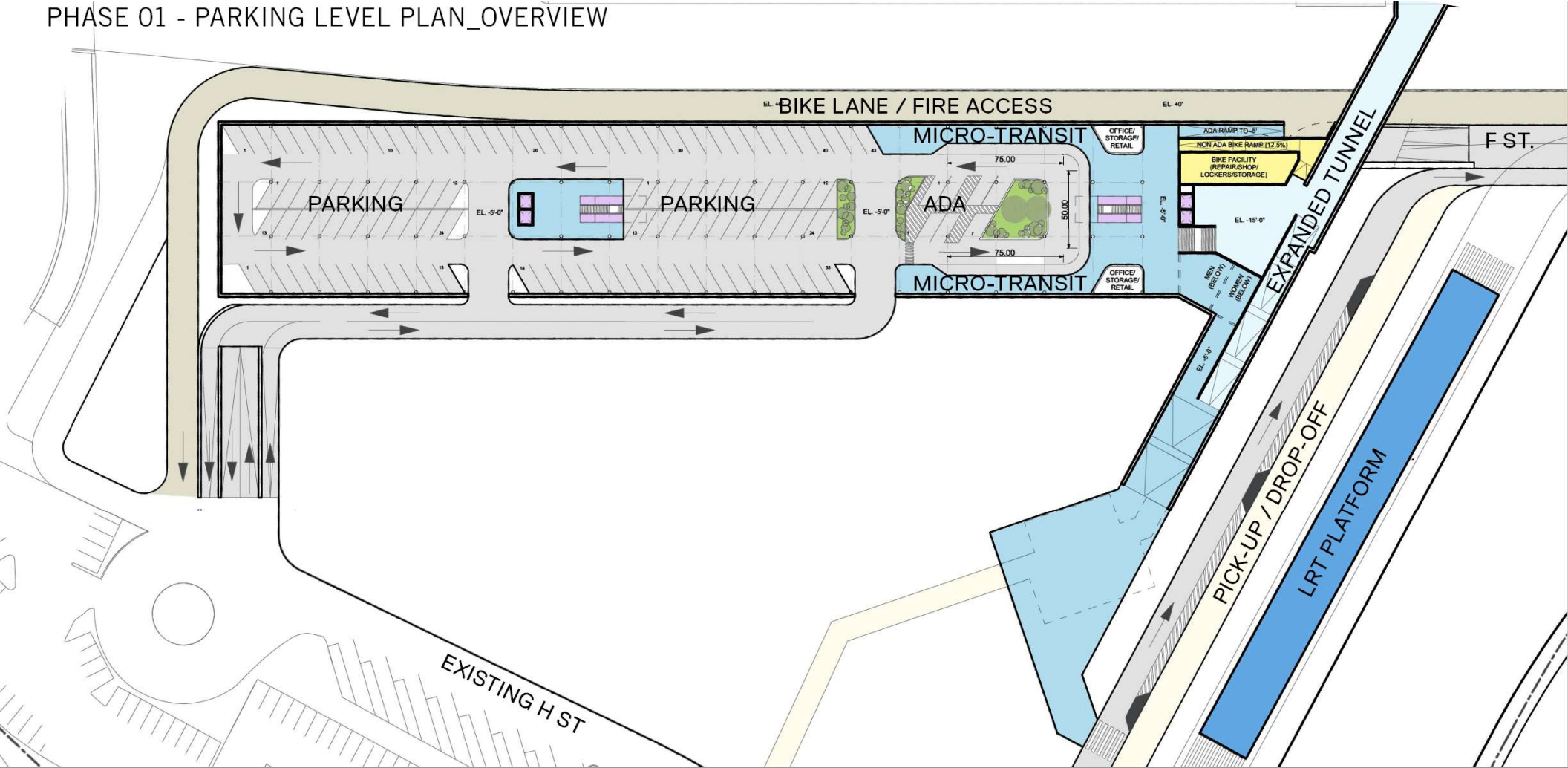
PHASE 01 - BUS CONCOURSE LEVEL PROGRAMMING



BUS FACILITY ACCESS – PHASED IMPROVEMENTS

Mobility Facilitating Urban Transformations

PHASE 01 - PARKING LEVEL PLAN_OVERVIEW



STATEWIDE FUNDING POLICIES

Sacramento
Valley Station

An aerial photograph of Sacramento, California, showing the city's layout, the Sacramento River, and surrounding areas. A blue line is drawn across the map, likely representing a transit route. An orange arrow points to a specific location in the city, labeled 'Sacramento Valley Station'.

STATE RAIL PLAN & TIRCP GOALS

Sacramento Valley Station 2017 Stats

7th Busiest Amtrak Station

Capitol Corridor

3rd in ridership Amtrak Network
15 weekday roundtrips

San Joaquins

6th in ridership Amtrak Network
2 weekday roundtrips
*Commuter service in Spring

Coast Starlight – 1 daily RT

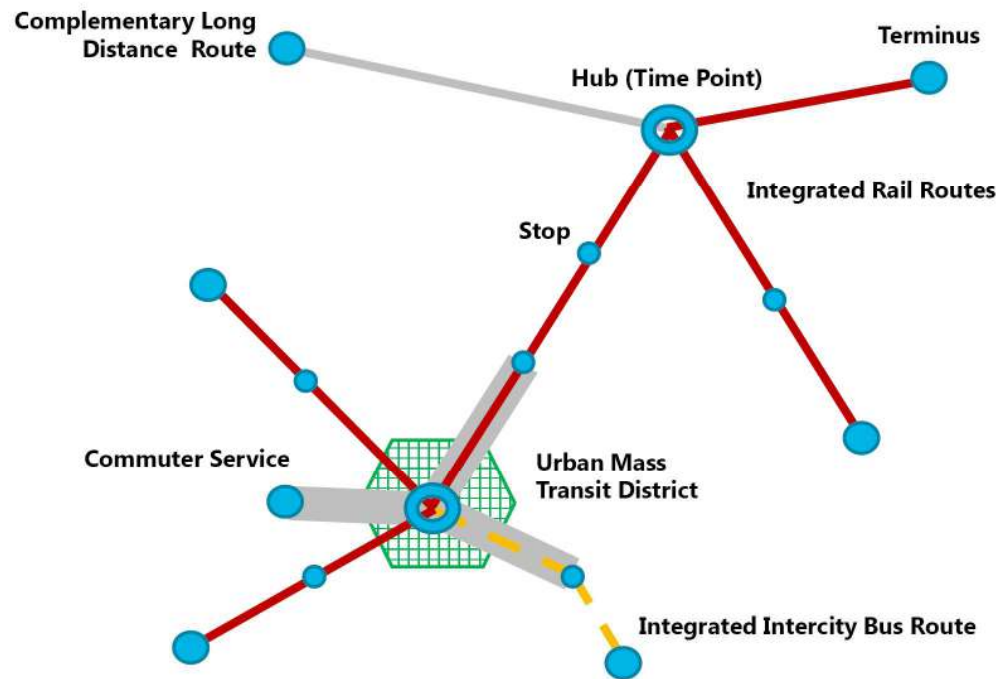
California Zephyr – 1 daily RT

- TIRCP funding targets ridership gains for all transit systems
- Developing service patterns that support transfers at intermodal hubs
- Seamless travel planning and payment options (California Integrated Travel Project or Cal-ITP)
- Sacramento Valley Station Phase 3 physically brings modes/access closer together
 - With Railyards development, building land use and physical connections to support GHG reduction & integration
 - Challenge for 2020 TIRCP Application: Quantifying GHG reduction from service integration/ridership gains across multiple transit partners using SVS hub
 - Key: Service commitments to support outcomes in the TIRCP application

STATE RAIL PLAN – Hub Transfer System

March 2012

Integrated Statewide Rail Network



SACRAMENTO IN THE NORTHERN CALIFORNIA MEGAREGION
Improving Access to and from the Bay Area & the Central Valley

OPERATIONAL BENEFITS

Sacramento
Valley Station

An aerial photograph of Sacramento, California, with a semi-transparent blue overlay. A dark blue line follows the course of the Sacramento River through the city. An orange arrow points to a specific location on the river, labeled 'Sacramento Valley Station'. The surrounding area shows a dense urban landscape with buildings, roads, and green spaces.

OPERATIONAL BENEFITS – Layover & EV Charge?

<u>Operator</u>	<u>Peak Buses</u>	<u>Peak Hour</u>
-----------------	-------------------	------------------

Operators Assumed to have Benefit

El Dorado	11	7
Amador	1	1
Solano	4	2
Galt	2	2
San Joaquin	3	1

Operators assumed to have some benefit

Elk Grove	20	17
-----------	----	----

Operators Could benefit Via 5th future connection

Placer	4	4
Yuba	10	8

Potential Operator benefits

Roseville	10	6
TOTAL	65*	48

Bus Lines Accessing Downtown

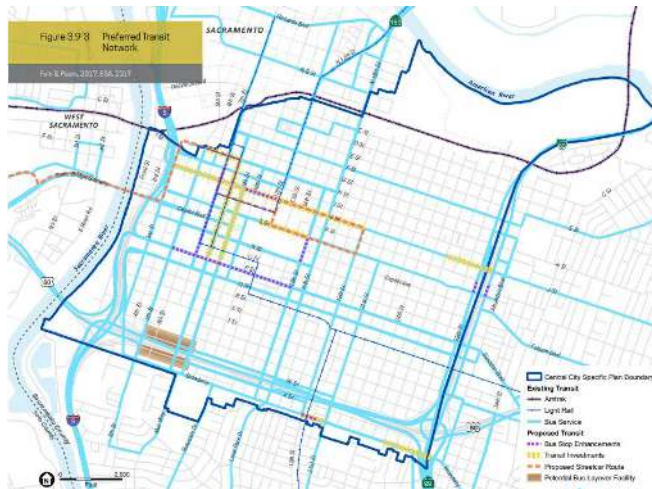
1	Caltrans Thruway Buses
2	Elk Grove Transit (RT)
3	Yolo County Transit
4	Roseville Transit
5	El Dorado Transit
6	Yuba-Sutter Transit
7	Folsom Stage Lines
8	San Joaquin RTD
9	Amador Regional Transit
10	Fairfield Transit (FAST)
11	Shasta Regional Transit Agency (Salmon Runner)
12	Placer County Transit
13	Galt-Sacramento Commuter Express
14	Butte County Transit (proposed)

*If Elk Grove comes in, then about 30 departures in the peak **hour** from the bus facility. Up to about 36 with Roseville.

Note: The total does NOT include YoloBus or ~20 Elk Grove buses that access downtown west to east via I-5

OPERATIONAL BENEFITS – Layover & EV Charge?

- Central City Specific Plan identified Caltrans property which City leases as potential bus layover area
- 5th Street is converting to 2-way traffic



CLOSING REMARKS

Sacramento
Valley Station

S. BAKERSFIELD

TIRCP APPLICATION

DATES

- Grant support materials due December 13, 2019
- Grant Application Due January 16, 2020
- Award announcement April 1, 2020
- Estimated earliest open for operation July 2023

TIRCP APPLICATION

REQUESTS (Ascending order of importance)

1. Letter of Support for grant application from agencies – December 13th
2. Statement of Interest in studying routes and schedules to integrate into Bus Center
3. Letter of Agency Commitment of Intent to Use facility

THANK YOU

Contact for questions/updates:

Greg Taylor, SVS Project Manager
City of Sacramento
gtaylor@cityofsacramento.org

Phone: 916-808-5268



RESOLUTION NO. 20-19

**AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ISSUE A LETTER OF
COMMITMENT TO THE CITY OF SACRAMENTO FOR THE SACRAMENTO VALLEY
STATION PROJECT APPLICATION FOR THE TRANSIT AND INTERCITY RAIL
CAPITAL PROGRAM (TIRCP) FUNDING ROUND**

WHEREAS, Paratransit, Inc. is an operator of public transit service that it operates under its own authority (Enhanced and Expanded service); and

WHEREAS, the Sacramento Valley Station is an integral transportation hub for the City of Sacramento and the greater Sacramento region; and

WHEREAS, all Call for Projects has been issued for funding for the Transit and Intercity Rail Capital Program (TIRCP); and

WHEREAS, Paratransit actively serves the Sacramento Valley Station and has identified expanded the area served by the Expanded and Enhanced service to access to the station as one of key projects for a new Measure A; and

WHEREAS, Paratransit is committed to continuing to provide transportation to the Sacramento Valley Station.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 20-19 authorizing the Chief Executive Officer to issue a letter of commitment to the City of Sacramento for the Sacramento Valley Station project application for the Transit and Intercity Rail Capital Program (TIRCP) funding round.

Pat Hume, President
Paratransit, Inc., Board of Directors
Dated: November 4, 2019