



## **Paratransit, Inc. Chief Financial Officer's Report**

**DATE:** March 16, 2020

**PREPARED BY:** Lisa M Cappellari, Chief Financial Officer

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### **BACKGROUND AND DISCUSSION:**

All financial and operating data are through January 2020.

- Rolling year (February 2019 to January 2020) trips provided increased by 3.8%. Rolling year CTSA Partner trips were up by 23,517 or 5.8%. Rolling year CTSA Enhanced and Expanded trips were up by 12,044 or 14.8% and rolling year ADA trips were down 4,490 or 1.4%.
- Year-to-date (YTD) total trips provided increased by 6.5% or 30,755 trips over January 2019 for a YTD total of 501,772. The YTD increase was driven by a 8.5% increase in CTSA Partner trips, a 25.3% increase in CTSA Enhanced and Expanded trips, and a 0.5% decrease in ADA trips.
- Overall YTD cost per trip provided was \$26.25. YTD CTSA cost per trip provided was \$7.89, and YTD ADA cost per trip provided was \$56.43.
- The YTD combined fare recovery ratio was 6.5%. The CTSA fare recovery ratio was 6.6% and the ADA fare recovery ratio was 6.5%. These ratios remain above the TDA-required minimum of 5%.
- The YTD on-time performance rate is 90.7%.
- Paratransit's Mobility Management program provided one-on-one training to 28 individuals on how to use the local transit system and provided group trainings for 141 passengers. Mobility Management staff also provided ADA eligibility assessments for 1,493 individuals in January.

If you have any questions or comments about this Performance Report please contact me at 916-429-2009 ext.7234 or Lisac@paratransit.org.

**FISCAL IMPACT:**

None

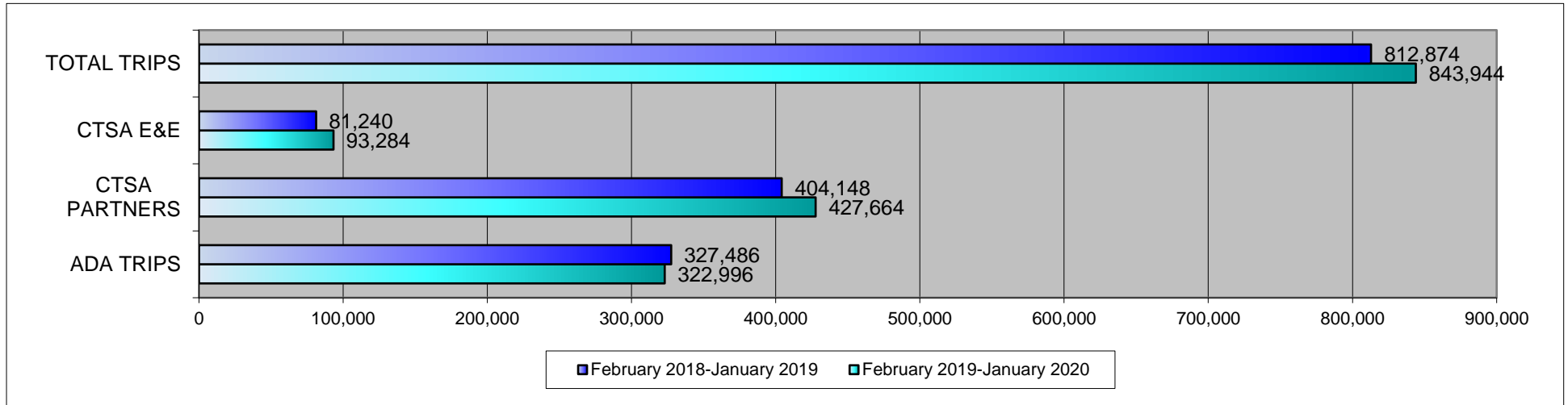
**ATTACHMENTS:**

January 2020 Performance Report  
January 2020 Income Statement  
January 2020 Balance Sheet

# Paratransit, Inc.

## January 2020 Performance Report

### ROLLING YEAR TRIPS PROVIDED



#### February 2019-January 2020

**Total Trips Provided**  
843,944

#### February 2019-January 2020

**CTSA Partners** 427,664  
**CTSA E&E** 93,284

#### February 2019-January 2020

**ADA Trips Provided**  
322,996

#### February 2018-January 2019

**Total Trips Provided**  
812,874

#### February 2018-January 2019

**CTSA Partners** 404,148  
**CTSA E&E** 81,240

#### February 2018-January 2019

**ADA Trips Provided**  
327,486

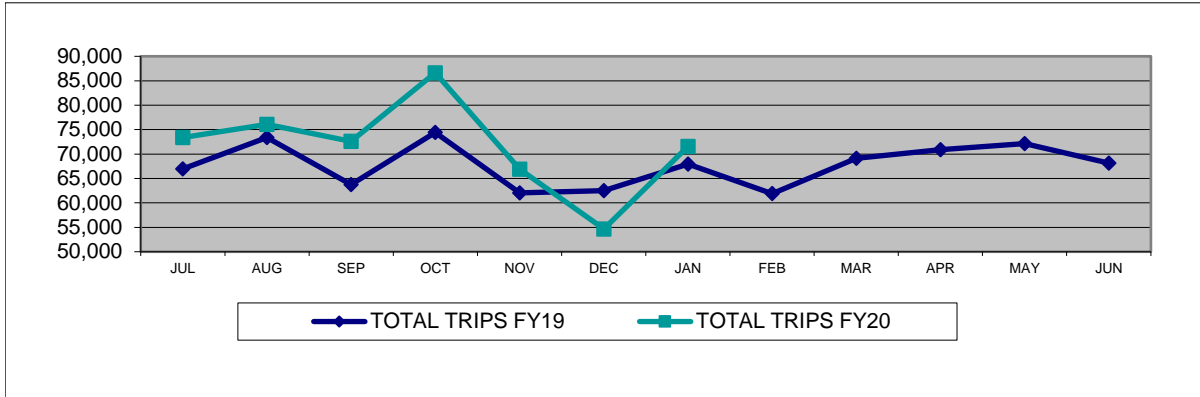
<b>Change</b>	<b>31,071</b>	<b>23,517</b>	<b>12,044</b>	<b>(4,490)</b>
<b>Variance</b>	<b>3.8%</b>	<b>5.8%</b>	<b>14.8%</b>	<b>-1.4%</b>

	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019
<b>Total Trips</b>	63,477	70,481	69,997	71,193	66,709	66,965	73,397	63,776	74,408	62,030	62,493	67,948
<b>CTSA Partners</b>	31,916	35,557	35,561	35,507	33,056	33,060	37,126	30,490	37,378	29,629	29,965	34,903
<b>CTSA E&amp;E</b>	6,146	6,853	7,011	7,026	6,518	6,743	7,113	6,682	7,477	6,445	6,644	6,582
<b>ADA Trips</b>	25,415	28,071	27,425	28,660	27,135	27,162	29,158	26,604	29,553	25,956	25,884	26,463

	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020
<b>Total Trips</b>	61,886	69,119	70,858	72,156	68,153	73,380	76,070	72,612	86,623	66,886	54,670	71,531
<b>CTSA Partners</b>	31,150	35,017	36,595	37,255	35,442	38,605	41,192	37,617	46,465	32,204	20,093	36,029
<b>CTSA E&amp;E</b>	6,158	6,893	6,854	6,900	6,721	6,690	6,873	7,509	10,553	9,228	9,212	9,693
<b>ADA Trips</b>	24,578	27,209	27,409	28,001	25,990	28,085	28,005	27,486	29,605	25,454	25,365	25,809

# Paratransit, Inc. January 2020 Performance Report

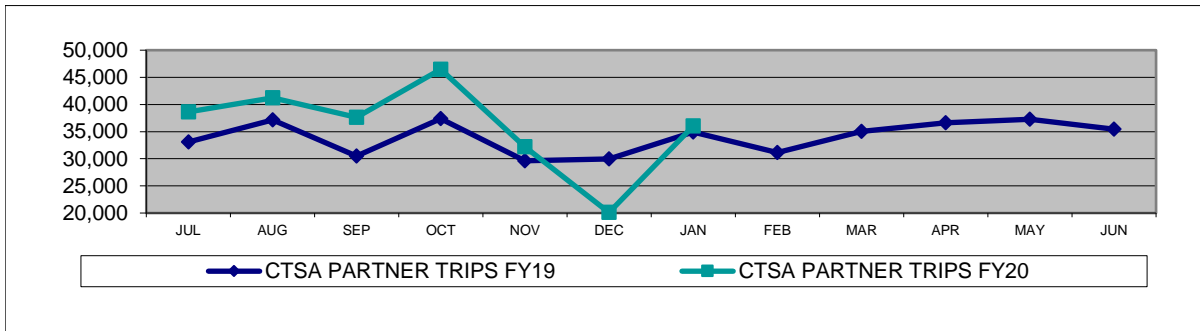
## TOTAL TRIPS PROVIDED



<u>Total Trips</u>		JAN	YTD
FY20	Total Trips	71,531	501,772
FY19	Total Trips	67,948	471,017
<b>Variance</b>		<b>3,583</b> 5.3%	<b>30,755</b> 6.5%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>FY19</b>	66,965	73,397	63,776	74,408	62,030	62,493	67,948	61,886	69,119	70,858	72,156	68,153
<b>FY20</b>	73,380	76,070	72,612	86,623	66,886	54,670	71,531					

## CTSA PARTNER TRIPS PROVIDED

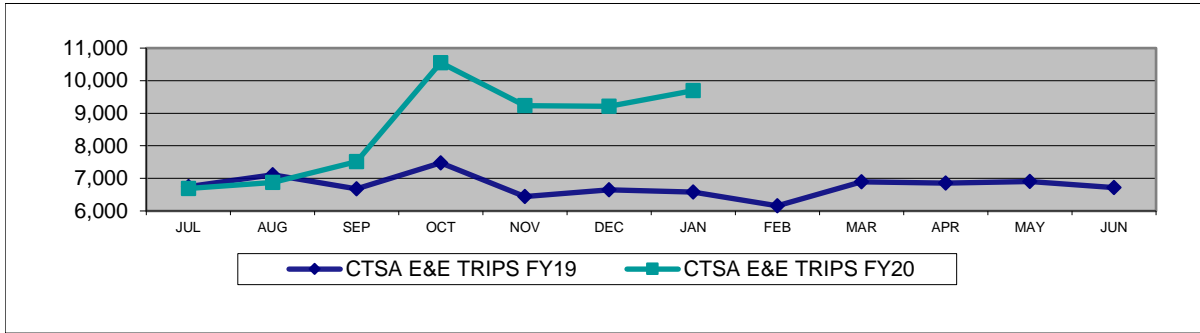


<u>CTSA Partner Trips</u>		JAN	YTD
FY20	CTSA Partner Trips	36,029	252,205
FY19	CTSA Partner Trips	34,903	232,551
<b>Variance</b>		<b>1,126</b> 3.2%	<b>19,654</b> 8.5%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>FY19</b>	33,060	37,126	30,490	37,378	29,629	29,965	34,903	31,150	35,017	36,595	37,255	35,442
<b>FY20</b>	38,605	41,192	37,617	46,465	32,204	20,093	36,029					

**Paratransit, Inc.**  
**January 2020 Performance Report**

## CTSA ENHANCED & EXPANDED TRIPS PROVIDED

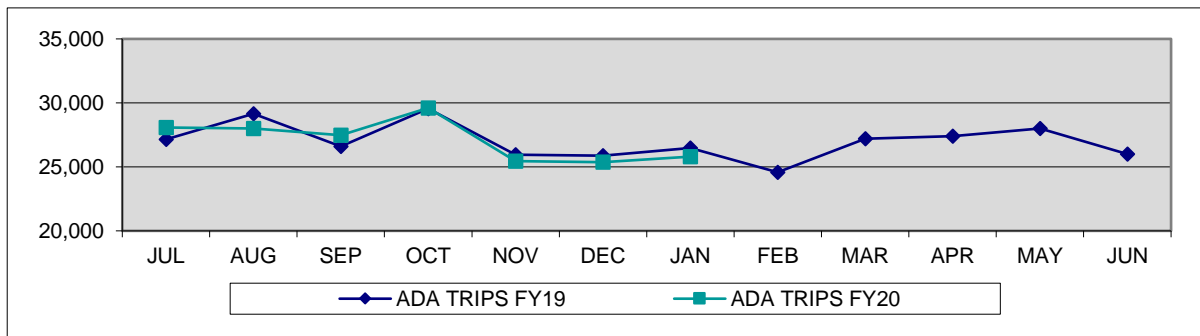


**CTSA E&E Trips**

		JAN	YTD
FY20	CTSA E&E Trips	9,693	59,758
FY19	CTSA E&E Trips	6,582	47,686
<b>Variance</b>		<b>3,111</b> <b>47.3%</b>	<b>12,072</b> <b>25.3%</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>FY19</b>	6,743	7,113	6,682	7,477	6,445	6,644	6,582	6,158	6,893	6,854	6,900	6,721
<b>FY20</b>	6,690	6,873	7,509	10,553	9,228	9,212	9,693					

## ADA TRIPS PROVIDED



**ADA Trips**

		JAN	YTD
FY20	ADA Trips	25,809	189,809
FY19	ADA Trips	26,463	190,780
<b>Variance</b>		<b>(654)</b> <b>-2.5%</b>	<b>(971)</b> <b>-0.5%</b>

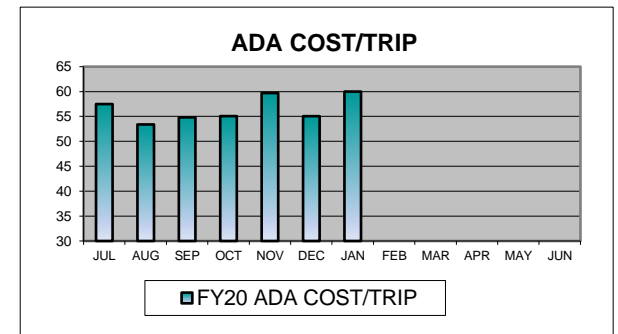
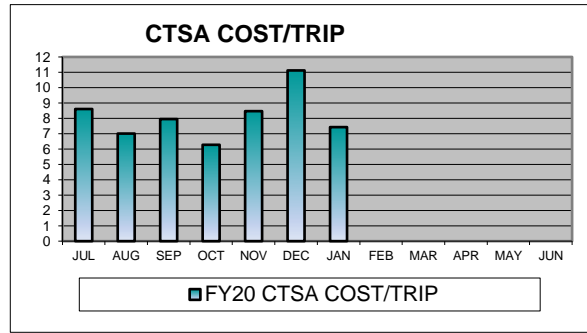
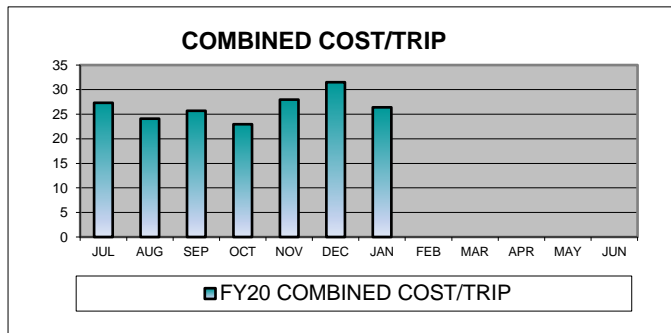
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>FY19</b>	27,162	29,158	26,604	29,553	25,956	25,884	26,463	24,578	27,209	27,409	28,001	25,990
<b>FY20</b>	28,085	28,005	27,486	29,605	25,454	25,365	25,809					

# Paratransit, Inc. January 2020 Performance Report

## COST PER TRIP

### Cost per Trip

FY20	JAN	FY20 YTD
Combined	\$26.40	\$26.25
CTSA	\$7.43	\$7.89
ADA	\$60.00	\$56.43



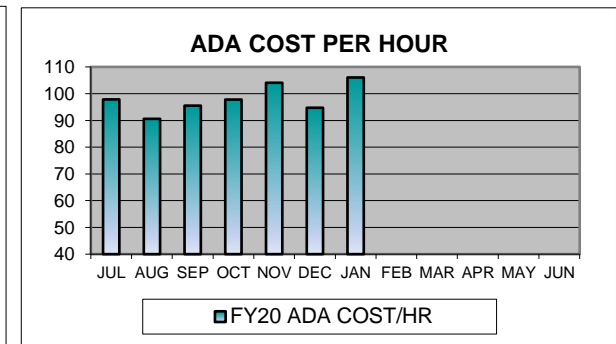
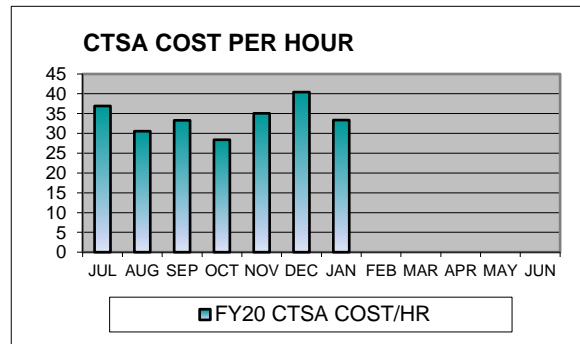
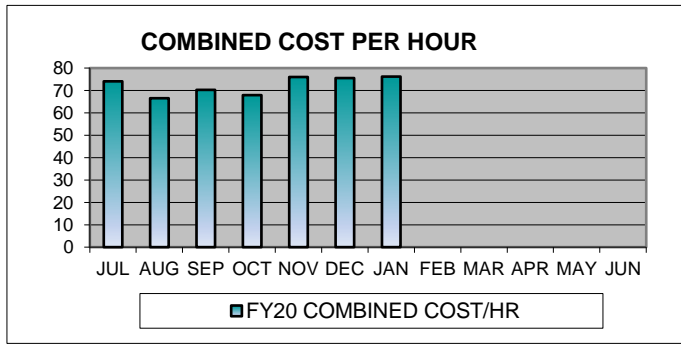
FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Combined	\$27.32	\$24.09	\$25.69	\$22.95	\$27.96	\$31.50	\$26.40					
CTSA	\$8.61	\$7.01	\$7.95	\$6.28	\$8.47	\$11.12	\$7.43					
ADA	\$57.49	\$53.39	\$54.82	\$55.07	\$59.70	\$55.05	\$60.00					

# Paratransit, Inc. January 2020 Performance Report

## COST PER VEHICLE SERVICE HOUR

### Cost per Vehicle Service Hour

	FY20	
FY20	JAN	YTD
<b>Combined</b>	\$76.19	\$72.13
<b>CTSA Partners</b>	\$33.36	\$33.60
<b>ADA</b>	\$106.06	\$97.91



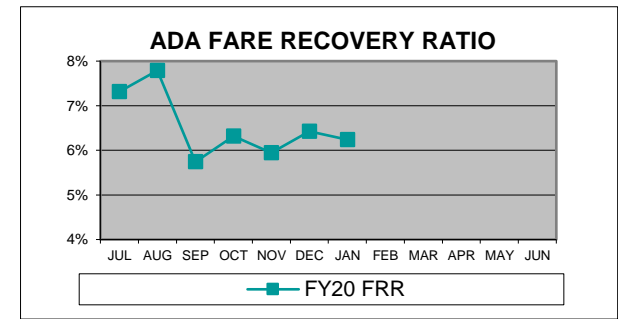
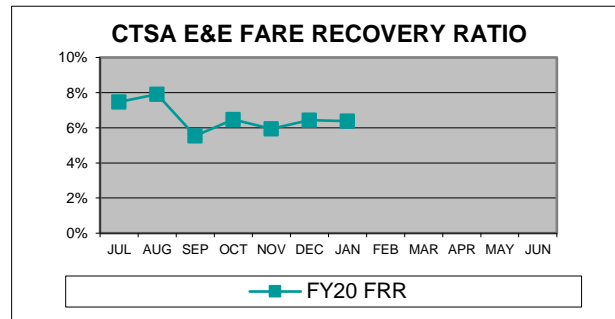
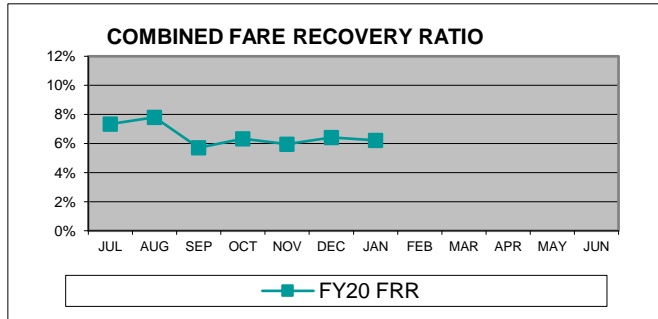
FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>Combined</b>	\$74.08	\$66.53	\$70.26	\$67.91	\$76.01	\$75.54	\$76.19					
<b>CTSA Partners</b>	\$36.92	\$30.56	\$33.30	\$28.39	\$35.07	\$40.43	\$33.36					
<b>ADA</b>	\$97.85	\$90.59	\$95.52	\$97.80	\$104.07	\$94.74	\$106.06					

# Paratransit, Inc. January 2020 Performance Report

## FARE RECOVERY RATIO

### Fare Recovery Ratio

		JAN	YTD	TDA minimum
<b>FY20</b>	<b>Total Fare Recovery</b>	6.2%	6.5%	5.0%



FY20	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>Combined</b>	7.3%	7.8%	5.7%	6.3%	5.9%	6.4%	6.2%					
<b>CTSA E&amp;E</b>	7.5%	7.9%	5.5%	6.5%	5.9%	6.4%	6.4%					
<b>ADA</b>	7.3%	7.8%	5.7%	6.3%	5.9%	6.4%	6.2%					



**Paratransit, Inc.**  
**January 2020 Performance Report**

**TRANSPORTATION DEVELOPMENT ACT PERFORMANCE CRITERIA**

<b>Cost per Vehicle Service Mile</b>		
<b>FY20</b>	<b>JAN</b>	<b>YTD</b>
<b>Combined</b>	\$4.58	\$4.41
<b>CTSA</b>	\$1.86	\$1.88
<b>ADA</b>	\$6.74	\$6.36

<b>Trips Provided per 100 Vehicle Service Miles</b>		
<b>FY20</b>	<b>JAN</b>	<b>YTD</b>
<b>Combined</b>	17	17
<b>CTSA</b>	25	24
<b>ADA</b>	11	11

<b>Trips Provided per Vehicle Service Hour</b>		
<b>FY20</b>	<b>JAN</b>	<b>YTD</b>
<b>Combined</b>	2.9	2.7
<b>CTSA</b>	4.5	4.3
<b>ADA</b>	1.8	1.7

<b>DR On-Time Performance</b>		
<b>FY20</b>	<b>JAN</b>	<b>YTD</b>
<b>DR</b>	90.90%	90.68%

**MOBILITY MANAGEMENT**

	Assessment	Trained	Group	Mentor	Total
Sacramento		11			11
Transportation Literacy		1			1
Stockton	37	0	0		37
Boston	1,307	6	140		1,453
Spokane	149	10	1	0	160
Total	1,493	28	141	0	1,662

PARATRANSIT, INC. - CONSOLIDATED  
STATEMENT OF OPERATING REVENUE AND EXPENSE AS AT 1/31/2020

	MONTHLY BUDGET	MONTHLY ACTUAL	MONTHLY VARIANCE	YEARLY BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D \$ VARIANCE	Y-T-D % VARIANCE
REVENUE								
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OPERATING REVENUE:								
Regional Transit	993,699	972,077	(21,622)	11,700,000	6,891,781	6,804,539	(87,242)	(1.27)
Measure A	494,567	478,013	(16,554)	5,823,122	3,430,058	3,422,076	(7,982)	(0.23)
TDA 4.5	238,351	237,998	(353)	2,806,393	1,653,081	1,659,991	6,911	0.42
Civic Lab Travel Training Grant	11,324	-	(11,324)	133,333	78,539	66,666	(11,873)	(15.12)
Section 5304 - Internships	-	-	-	-	-	-	-	-
Section 5307 - Regional Mobility Management	-	-	-	200,000	-	-	-	-
Section 5310 - Regional Mobility Management	-	-	-	-	-	-	-	-
Section 5316 - Wheels to Work	-	-	-	-	-	-	-	-
Section 5317 - Local Mobility Management	-	-	-	-	-	-	-	-
DR Bus Fares	139,173	121,778	(17,395)	1,638,648	965,231	864,501	(100,730)	(10.44)
Agency Bus Fares	90,785	207,714	116,929	1,068,922	629,639	1,064,550	434,911	69.07
Diversified Services	319,013	295,693	(23,320)	3,756,126	2,212,512	2,191,611	(20,902)	(0.94)
Applied to Capital Projects	(7,713)	(7,713)	-	(1,156,188)	(139,769)	(139,769)	-	-
TOTAL OPERATING REVENUE	2,279,199	2,305,560	26,361	25,970,356	15,721,072	15,934,165	213,093	1.36
CAPITAL REVENUE:								
FTA Section 5310 - Vehicles	-	-	-	-	-	(1,600)	(1,600)	-
Applied Operating Revenue	7,713	7,713	-	1,156,188	139,769	139,769	-	-
Gain/(Loss) on Sale of Assets	-	-	-	-	-	-	-	-
TOTAL CAPITAL REVENUE	7,713	7,713	-	1,156,188	139,769	138,169	(1,600)	(1.14)
TOTAL REVENUE	2,286,912	2,313,273	26,361	27,126,544	15,860,841	16,072,334	211,493	1.33

PARATRANSIT, INC. - CONSOLIDATED  
STATEMENT OF OPERATING REVENUE AND EXPENSE AS AT 1/31/2020

	MONTHLY BUDGET	MONTHLY ACTUAL	MONTHLY VARIANCE	YEARLY BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D \$ VARIANCE	Y-T-D % VARIANCE
<b>OPERATING EXPENSES</b>								
<b>PERSONNEL:</b>								
Transportation Operations	608,412	581,770	(26,642)	7,163,557	4,219,629	4,184,007	(35,623)	(0.84)
Maintenance Operations	106,290	110,873	4,582	1,251,480	737,173	715,367	(21,806)	(2.96)
Administration	119,512	114,195	(5,317)	1,407,159	828,874	834,361	5,487	0.66
Diversified Services:								
Travel Training	35,666	34,665	(1,001)	419,940	247,362	276,159	28,797	11.64
Mobility Management	91,283	76,667	(14,616)	1,074,787	633,093	544,421	(88,673)	(14.01)
Destinations Mobility	-	-	-	-	-	-	-	-
Fringe Benefits	396,245	378,873	(17,373)	4,665,470	2,748,153	2,528,295	(219,859)	(8.00)
Workers' Compensation	54,308	29,030	(25,278)	639,432	376,652	291,137	(85,515)	(22.70)
<b>TOTAL PERSONNEL</b>	<b>1,411,717</b>	<b>1,326,073</b>	<b>(85,644)</b>	<b>16,621,824</b>	<b>9,790,937</b>	<b>9,373,746</b>	<b>(417,191)</b>	<b>(4.26)</b>
<b>FLEET OPERATIONS:</b>								
Fuel	184,482	150,158	(34,324)	2,172,127	1,279,472	1,255,653	(23,819)	(1.86)
Insurance	120,503	117,291	(3,212)	1,418,827	835,748	820,914	(14,834)	(1.77)
Cost of Parts & Sublet Service	63,698	48,914	(14,784)	749,990	441,775	369,744	(72,031)	(16.30)
<b>TOTAL FLEET OPERATIONS</b>	<b>368,683</b>	<b>316,364</b>	<b>(52,319)</b>	<b>4,340,944</b>	<b>2,556,994</b>	<b>2,446,310</b>	<b>(110,684)</b>	<b>(4.33)</b>
<b>NONPERSONNEL:</b>								
Professional Services	63,632	63,417	(215)	749,221	441,322	685,661	244,339	55.37
Outside Services	22,261	31,685	9,424	262,106	154,391	316,417	162,026	104.94
Rent/Repair	14,185	84,756	70,571	167,017	98,380	261,236	162,856	165.54
Office Expense	18,924	30,897	11,973	222,816	131,248	177,301	46,054	35.09
Interest Expense	10,556	10,529	(27)	124,290	73,212	78,111	4,899	6.69
Telephone/Utilities	21,597	21,953	357	254,283	149,783	148,231	(1,552)	(1.04)
Tax/License/Dues/Permits	7,643	2,781	(4,862)	89,993	53,009	106,403	53,393	100.72
Travel	11,680	19,420	7,740	137,521	81,005	71,347	(9,658)	(11.92)
Professional Development	2,844	4,448	1,605	33,482	19,722	22,443	2,721	13.80
Brokered Trans. Services	251,980	278,435	26,455	2,966,862	1,747,604	1,791,051	43,447	2.49
<b>TOTAL NONPERSONNEL</b>	<b>425,302</b>	<b>548,322</b>	<b>123,020</b>	<b>5,007,589</b>	<b>2,949,676</b>	<b>3,658,200</b>	<b>708,524</b>	<b>24.02</b>
<b>TOTAL OPERATIONS EXPENSE</b>	<b>2,205,702</b>	<b>2,190,758</b>	<b>(14,944)</b>	<b>25,970,358</b>	<b>15,297,608</b>	<b>15,478,257</b>	<b>180,649</b>	<b>1.18</b>
<b>CAPITAL PROJECTS:</b>								
Florin Road Facility	7,961	7,713	(248)	93,731	55,212	54,173	(1,039)	(1.88)
Facility Reserve	-	-	-	526,526	-	-	-	-
Comp & Class Study	-	-	-	50,000	-	-	-	-
Auditorium Repairs	-	-	-	10,000	-	-	-	-
Facility Repairs	-	-	-	100,000	-	-	-	-
IT 4G Equipment & Cameras	-	-	-	100,000	-	-	-	-
Vehicle Acquisition Project	18,945	18,945	-	227,674	131,851	131,851	-	-
Office Furniture & Equipment	-	-	-	10,000	7,283	7,283	-	-
Network & Telecommunications	-	-	-	28,256	-	55,072	55,072	-
Maintenance Equipment	-	-	-	10,000	3,577	23,240	19,663	549.73
Miscellaneous Capital Projects	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL PROJECTS</b>	<b>26,905</b>	<b>26,658</b>	<b>(248)</b>	<b>1,156,188</b>	<b>197,923</b>	<b>271,620</b>	<b>73,697</b>	<b>37.24</b>
<b>TOTAL OPERATING AND CAPITAL EXPENSE</b>	<b>2,232,607</b>	<b>2,217,416</b>	<b>(15,191)</b>	<b>27,126,545</b>	<b>15,495,531</b>	<b>15,749,877</b>	<b>254,346</b>	<b>1.64</b>
<b>NET INCOME (LOSS)</b>	<b>54,305</b>	<b>95,857</b>	<b>41,552</b>	<b>(1)</b>	<b>365,310</b>	<b>322,457</b>	<b>(42,853)</b>	<b>(11.73)</b>

**YTD Budget Surplus/(Deficit) (42,853) 0%**

PARATRANSIT, INC.  
COMBINED BALANCE SHEET  
1/31/2020  
UNAUDITED

ASSETS  
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CURRENT ASSETS:	
Cash	3,119,339
Medical Annuity	230,000
Accounts Receivable	1,776,416
Grants Receivable	-
Inventory	128,081
Deposits and Prepaid Expenses	<u>1,035,795</u>
TOTAL CURRENT ASSETS	<u>6,289,631</u>
CAPITAL ASSETS:	
Grant Equipment	12,622,767
Non-Grant Equipment	10,227,848
Work in Progress	-
TOTAL COST	<u>22,850,614</u>
Less Accumulated Depreciation	<u>(12,991,038)</u>
Net Capital Assets	<u>9,859,576</u>
TOTAL ASSETS	<u><u>16,149,207</u></u>

LIABILITIES AND FUND BALANCE  
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CURRENT LIABILITIES	
Accounts Payable	628,292
Workers' Compensation Payable	-
Accrued Payroll & Benefits	375,460
Sales Tax Payable	(8,858)
Lease/Notes Payable	450,440
Unredeemed Bus Scrip	62,033
Deferred Revenue	91,723
Other Payables	<u>38,023</u>
TOTAL CURRENT LIABILITIES	<u>1,637,112</u>
LONG-TERM LIABILITIES:	
Long Term Liabilities	<u>3,905,385</u>
TOTAL LONG TERM LIABILITIES	<u>3,905,385</u>
TOTAL LIABILITIES	5,542,497
FUND EQUITY	
Contributed Capital	515,345
Restricted for lease collateral	-
Restricted for grant administration	12,999
Retained Earnings (Loss)	<u>10,078,367</u>
TOTAL FUND EQUITY	<u>10,606,710</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>16,149,207</u></u>