



PARATRANSIT, INC. SPECIAL MEETING OF THE BOARD OF DIRECTORS

Meeting Date and Time:

August 18, 2025 at 1:00 p.m.

Meeting Location:

Ron Brown Conference Center
2501 Florin Road
Sacramento, CA 95822

If you need a disability-related modification or accommodation to participate in this meeting, please contact by Voice: (916) 429-2009. Requests must be made as early as possible.

Paratransit's Mission: To expand mobility and accessibility by providing innovative programs and services to the Community.

AGENDA

1. Call to Order & Roll Call: (2 minutes)

Directors: Alves, Burrows, Dawson Rawlings, Hume, Mulvaney,
Tucker, White

2. Pledge of Allegiance (3 minutes)

3. Public Comment: (3 minutes)

Each person will be allowed three minutes, or less if a large number of requests are received on a particular subject. After ten minutes of

testimony, the Chair may choose to hear any additional testimony following the Discussion Items.

Please note, under the provisions of the California Government Code, the Board is prohibited from discussing or taking action on any item that is not on the agenda. The Board cannot take action on non-agendized items raised under “Public Comment” until the matter has been specifically included on the agenda. Those audience members who wish to address a specific agendized item are encouraged to offer their public comments during consideration of that item.

4. Announce Adjournment to Closed Session (30 minutes)

- A. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to § 54956.9(e):
(1 case)

5. Reconvene to Open Session and Report Action, if any taken (3 minutes)

6. Staff Reports (30 minutes)

- A. CEO Update
 - 1. Summer Update
 - 2. Check in on Board Seats for Terms Starting in 2026
 - 3. Paratransit’s Role in Regional Programs and Initiatives

7. Consent Calendar (4 minutes)

- A. Approve the Minutes of the June 2, 2025 Special Meeting of the Board of Directors
- B. Approve the Amended Affirmative Action Policy and Board Statements

- C. Adopt Resolution 25-25 Authorizing the President and CEO to Negotiate and Execute a sole-source agreement with Drago Vantage, LLC for grant management, governmental relations and strategic services for a term of 3 years, not-to-exceed \$250,000
- D. Adopt Resolution 26-25 Authorizing the President and CEO to prepare, submit and execute federal funding under FTA Section 5310 (49 U.S.C. Section 5310) with the California Department of Transportation

8. Presentation and Board Discussion (1 hour and 40 minutes)

- A. Paratransit, Inc. Social Media and Public Relations Initiatives and Board Engagement –Isaac Gonzalez and Tiffani Scott

9. Board Comments/Reports/Future Agenda Items (4 minutes)

10. Adjourn (1 minute)

The next meeting of the Paratransit Board of Directors will be held on

**October 20, 2025
6:00 p.m.**

**Paratransit, Inc.
Ron Brown Conference Center
2501 Florin Road
Sacramento, CA 95822**

*Staff Reports are subject to change without prior notice.

ADA COMPLIANCE

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**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 6A**

AGENDA TITLE: Approve the Minutes of the June 2, 2025 Special Meeting of the Board of Directors

MEETING DATE: August 18, 2025

PREPARED BY: Chris M. Brown, SHRM-SCP, SPHR, Assistant Secretary of the Board of Directors

Recommended Action:

Approve the Minutes of the June 2, 2025, Special Meeting of the Board of Directors.

Minutes

June 2, 2025
6:00 p.m.
Ron Brown Conference Center
2501 Florin Road Sacramento, CA 95822

Board Members Present

Jim Alves
Pat Hume
Patrick Mulvaney
Kim Tucker
Leigh White (via Zoom)

Board Members Absent

Julia Burrows
April Dawson Rawlings

Public Present

None

Staff Present

Tiffani Scott, President and Chief Executive Officer
Lisa Cappellari, PhD, Chief Financial Officer
Gary Vickers, Chief Operating Officer
Jesse Isaacson, Director of Information Technology
Jamila Lee, SHRM-CP, PHR, Director of Human Resources
Alicia Brown, Director of Strategic Initiatives and Mobility

Call to Order/Roll Call

Director Hume called the meeting to order at 6:05 p.m.

Directors: Alves, Burrows, Dawson Rawlings, Hume, Mulvaney, Tucker, White

Pledge of Allegiance

Director Hume led the Pledge of Allegiance.

Public Comment

None

Staff Reports

A. CEO Report

a. Update on Activities and Contracts

President and CEO Tiffani Scott shared the California Capitol Air Show had record attendance and staff was excited to drive the shuttles for the event. Cap-to-Cap went well and we were the key sponsors. CEO Scott discussed the food culture trip she would be attending in Europe and the two letters of intent she submitted for \$150,000 for vehicles and maintenance to make available for other agencies to use to support food culture. Terra Madre is coming soon and Paratransit is working with Director Mulvaney to support transportation needs. Additionally, Paratransit's MetroHub is working with Cultivate and the American Cancer Society on how we help people get access to food, appointments and stores. Paratransit attended the State of Tourism Luncheon and congratulated Director Mulvaney on his award.

Paratransit is providing transportation for YLF again this year. Sacramento Splash started this week. It is our fourth year providing transportation that gets youth out into the environment. Paratransit's People to Produce shuttle is a finalist in a state-wide award from CTF. CEO Scott will fly to Irvine for the ceremony on June 12th.

CEO Scott showed the FY 26 grants that are pre-awarded or pending funding and have grant agreements. Work with East Bay Paratransit is continuing and all work will be done in-house rather than subcontracting some work. A new lease agreement with SacRT is signed and will go to their Board next week. Winter Wishlist is starting early with a \$5,000 donation from PG&E.

B. CFO Report

a. Monthly Financial Report

Chief Financial Officer Lisa Cappellari reviewed metrics for July 2024 through April 2025. There is data for five years' service for Alta California Regional Center, and we are adjusting the balance between that service, food delivery and shuttles to have the right balance. Maintenance service is steady, and we are seeing an increase in third quarter revenue due to an increase in the labor rate to \$110.00 per hour. We still have the most competitive shop rate in the region and will see a significant jump in revenue next year with an increase to \$185.00 per hour. Measure A and TDA revenues are lower than expected, so we lowered them in next year's budget to reflect what we project they will be. The mobility management grant is lower than expected, but now that the department is fully staffed we expect high utilization in the next few months. Contract transportation is lower than expected due to the lower number of drivers than budgeted.

Consent Calendar

The Consent Calendar was approved upon motion by Director Alves, seconded by Director Mulvaney. A roll call vote was taken due to Director White's participation via Zoom. The motion passed.

- A. Approve the Minutes of the March 3, 2025 Special Meeting of the Board of Directors

The Minutes were approved as presented.

- B. Approve Resolution 21-25 Authorizing the President and CEO to Submit the Transportation Development Act (TDA) Claim for Fiscal Year 2025-26 and Authorizing Submittal of Subsequent Claims if Funding Revisions are Issued

The resolution was approved as presented.

- C. Adopt Resolution 22-25 authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for federal transportation assistance authorized by 49 U.S.C. Chapter 53; title 23 United States Code, or other federal statutes administered by the Federal Transit Administration

The resolution was approved as presented.

AYES: Alves, Hume, Mulvaney, Tucker, White

NOES: None

ABSTENTIONS: None

ABSENT: Burrows, Dawson Rawlings

Closed Session

The Board adjourned to closed session at 6:45 p.m.

Reconvene to Open Session

The Board reconvened to open session at 6:49 p.m. Director Hume reported no action was taken.

Action Items

A. Adopt Resolution 23-25 Adopting the Paratransit, Inc. Fiscal Year 2025-26 Operating and Capital Budget

CEO Scott shared staff has been working on identifying ways to make cuts to help balance the budget, including changes to our cellular phone and tablet plans. We are applying for a 5310 grant to replace 15 old buses in our fleet. The grant is \$2.5 million with no matching funds. We are moving raises for non-bargaining unit staff from July to January to align with benefit renewals so we can look at total compensation. This change also helps with cash flow as the City shuts down in July and August so we do not receive any Measure A or TDA funds in those months. Director Alves said it will be good to show staff their total compensation with benefits and pay increases. CEO Scott shared in August we will be asking the ATU for a one year extension on the Collective Bargaining Agreement rather than opening negotiations due to the uncertainty in Washington D.C. and the economy.

Director Tucker moved to approve the Fiscal Year 2025-26 Operating and Capital Budget as presented. The motion was seconded by Director Mulvaney, and it was unanimously approved by the Board.

AYES: Alves, Hume, Mulvaney, Tucker, White

NOES: None

ABSTENTIONS: None

ABSENT: Burrows, Dawson Rawlings

B. Adopt Resolution 24-25 Approving the FY 26-30 Business Development and Strategic Plan

CEO Scott shared staff is working on a campaign for MetroHub, expansion of Roseville services, our contracts with SacRT and East Bay Paratransit, discussion on food care, and continuing work with St. John's and Mosac. The housing project is going well, and there is interest in Southern California to replicate it and they may want to hire CEO Scott and CFO Cappellari as consultants. CEO Scott is working on an updated MOU with UCP. Paratransit is providing Saturday farmer's market shuttle service, will be expanding MetroHub services to the airport, expanding health care access routes and

CTSA has asked Paratransit for a driver training program. We will also be providing shuttle service for a fire fighters' benefit. The housing project broke ground in September 2024 and is expected to have a move in date of January 2026. There will be a mid-year budget adjustment for the PI Housing project as Paratransit will see a revenue of \$150,000 to \$200,000 each year.

Director Mulvaney moved to approve the FY 26-30 Business Development and Strategic Plan as presented. The motion was seconded by Director Alves, and it was unanimously approved by the Board.

AYES: Alves, Hume, Mulvaney, Tucker, White

NOES: None

ABSTENTIONS: None

ABSENT: Burrows, Dawson Rawlings

C. Discussion of Meeting Time and Agenda Items for the August 2025 Board Retreat and Staff Appreciation BBQ

CEO Scott requested the Board change the August Board Meeting to a daytime meeting to allow for the staff BBQ before the meeting. The Board discussed possible dates for the BBQ and retreat. CEO Scott stated she would ask Kristina Svensk to come speak about the role of transit and discuss with the Board how they would like to engage for the next year. Director Alves asked if they could have a hard hat viewing of the housing project during or before the meeting. CEO Scott said yes. Director Alves also asked if the Board Members from PI Housing Solutions could join them. CEO Scott said she would reach out and ask.

Director Mulvaney moved to have the 2025 Board Retreat and Staff Appreciation BBQ be on August 18, 2025, with lunch from 12:00 p.m. – 1:00 p.m. and the retreat from 1:00 p.m. to 4:00 p.m. The motion was seconded by Director Alves, and it was unanimously approved by the Board.

AYES: Alves, Hume, Mulvaney, Tucker, White

NOES: None

ABSTENTIONS: None

ABSENT: Burrows, Dawson Rawlings

Board Comments/Reports/Future Agenda Items

None

Adjournment

Director Hume announced the meeting adjourned at 7:35 p.m.

Chris M. Brown, SHRM-SCP, SPHR
Chief Administrative Officer/Secretary

8/18/2025

Date



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 6B**

AGENDA TITLE: Amended Affirmative Action Policy and Board Statements and Employee Reporting

MEETING DATE: August 18, 2025

PREPARED BY: Chris M. Brown, SHRM-SCP, SPHR
Chief Administrative Officer

RECOMMENDED ACTION:

Adopt the Amended Affirmative Action Policy and Board Statements and employee reporting to comply with Executive Order 14173 which rescinds Executive Order 11246 and requires affirmative action only for people with disabilities and veterans.

BACKGROUND AND DISCUSSION:

On January 21, 2025, President Trump issued Executive Order 14173 entitled “Ending Illegal Discrimination and Restoring Merit-Based Opportunity” which revoked Executive Order 11246 “Equal Employment Opportunity.” Affirmative Action Programs no longer include gender and race as protected categories. This action changed the longstanding Affirmative Action Program requirements for federal contractors creating a need for guidance on implementation and enforcement. That guidance has now been provided. As Paratransit, Inc. is a federal contractor, our Affirmative Action Policy and Program require updating to remove gender and race as protected categories and only include disability and veteran status as protected categories in accordance with Section 503 of the Rehabilitation Act of 1973 and the Vietnam Era Veterans’ Readjustment Assistance Act (VEVRAA).

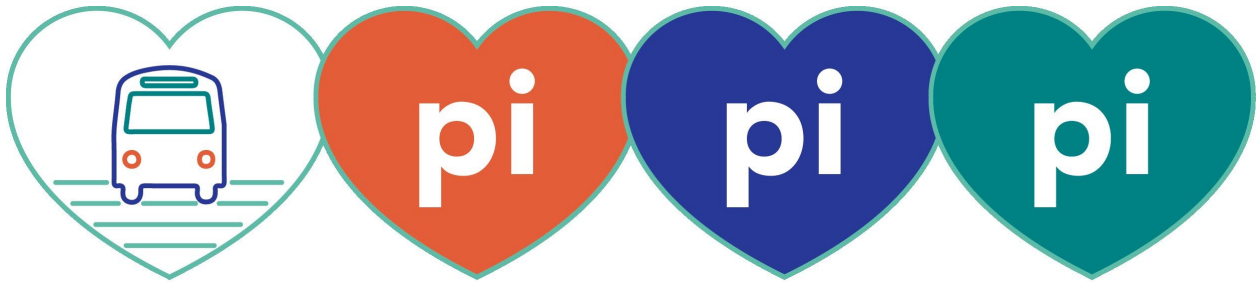
While Paratransit has revised its Affirmative Action Policy and Board Statements to comply with federal requirements, there are additional state anti-discrimination laws related to employment. California law prohibits employment discrimination based on race, color, ancestry, national origin, religion, creed, age (40 and over), physical and/or mental disability, sex, gender, (including pregnancy, childbirth, breastfeeding or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, and military or veteran status. Paratransit has designed its employment practices to comply with all federal and state anti-discrimination laws.

FISCAL IMPACT:

None

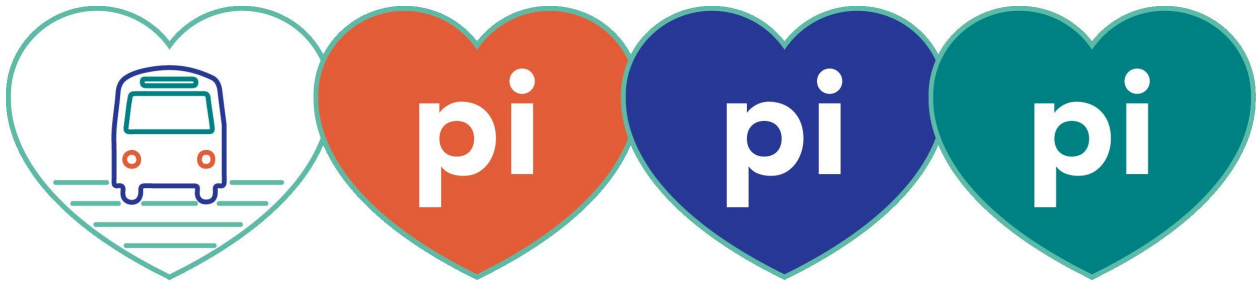
ATTACHMENTS:

1. Affirmative Action Policy and Board Statements
2. Affirmative Action Report Employee Information



AFFIRMATIVE ACTION POLICY AND BOARD STATEMENTS

It is the policy of Paratransit to provide equal employment opportunity to all people without regard to disability, special disabled veteran status, Vietnam Era veteran status, or Other Covered Veteran status in compliance with the Vietnam Era Veterans Readjustment Assistance Act (VEVRAA) and Section 503 of the Rehabilitation Act of 1973, and to promote the full realization of that policy through a positive, continuing program of affirmative personnel action. Paratransit is fully committed to assuring equal consideration to all applicants and employees in personnel matters including recruitment, hiring, training, promotion, salaries and other compensation, transfer, and layoff or termination. It will aggressively seek applicants from veteran and disabled groups for all job levels within the organization including both initial recruitment and upgrading of existing employees.



ACKNOWLEDGEMENT AFFIRMATIVE ACTION POLICY AND BOARD STATEMENTS

I have received a copy of Paratransit, Inc.'s Affirmative Action Policy and Board Statements dated August 18, 2025.

Employee's Signature

Date

Employee's Printed Name

**PARATRANSIT, INC.
AFFIRMATIVE ACTION REPORT
EMPLOYEE INFORMATION**

Employee Name _____

Date _____

This confidential information is necessary for compiling ~~the~~ required ~~federal EEO-1 and VETS-100~~ reports for Paratransit, Inc., as a federal contractor, and is kept separate from personnel files. Please complete the following questions for our records:

☐ Yes ☐ No

Do you have a physical or mental impairment that substantially limits one or more major life activities, or having a record of such an impairment, or being regarded as having such an impairment?

☐ Yes ☐ No

Are you a Disabled Veteran? (To qualify you must (i) be a veteran of the U.S. military, ground, naval, or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs, or (ii) be a person who was discharged or released from active duty because of a service-connected disability.)

☐ Yes ☐ No
Veteran?

Are you an ~~Other Protected Veteran~~ Active Duty Wartime or Campaign Badge

(To qualify you must (i) have served on active duty in the U.S. military, ground, naval, or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, (ii) served between December 7, 1941 and April 28, 1952, or (iii) served during one of the periods listed on the reverse side of this form.)

☐ Yes ☐ No

Are you an Armed Forces Service Medal Veteran? (To qualify you must be a veteran who, while serving on active duty in the U.S. military, ground, naval, or air service, participated in a United States military operations for which an Armed Forces service medal was awarded pursuant to Executive Order 12985 (61 Fed. Reg. 1209)).

☐ Yes ☐ No

Are you a Recently Separated Veteran? (To qualify you must have been discharged or released from active duty in the U.S. military, ground, naval, or air service within the last three years from the date of completing this form.)

FOR OFFICE USE ONLY

Is this a new employee? ☐ Yes ☐ No

An update of existing data? ☐ Yes ☐ No

Indicate employee's job category:

- | | | |
|--|--|--|
| ☐ Executive/Senior Officials and Managers | ☐ Professionals | ☐ Technicians |
| ☐ First/Mid Officials and Managers | ☐ Service Workers | ☐ Craft Workers |
| ☐ Administrative Support | ☐ Operatives | ☐ Sales Workers |
| ☐ Laborers and Helpers | | |

	START	END	ARMY	NAVY	AIR FORCE	MARINE CORPS	COAST GUARD
<u>Campaigns or Service Medals</u>							
American Defense Service	09/08/39	12/07/41	x	X	--	x	x
Army Occupation of Austria	05/09/45	07/27/55	x	--	x	--	--
Army Occupation of Berlin	05/10/45	10/02/90	x	x	x	X	x
Army Occupation of Germany	05/11/45	05/05/55	x	x	x	--	x
Army Occupation of Japan	09/03/45	04/27/52	x	x	x	X	x
China Service	07/07/37	09/07/39	--	x	--	x	--
China Service Medal (Extended)	09/02/45	04/01/57	--	x	--	--	--
Korea Service	06/27/50	07/27/54	X	x	--	x	x
Navy Occupation of Trieste	05/09/45	10/25/54	--	x	X	x	x
Navy Occupation of Austria	05/08/45	10/25/55	--	x	--	--	--
Navy Occupation of Berlin	05/08/45	10/02/90	--	x	--	x	--
Navy Occupation of the Sixth Fleet	05/09/45	10/25/55	--	x	--	--	--
SW Asia Service Medal							
(Desert Shield/Storm)	08/02/90	11/02/95	x	x	x	x	X
Vietnam Service Medal (VSM)	07/04/65	03/28/73	x	x	x	x	X
<u>Armed Forces Expeditionary Medal (AFEM)</u>							
Berlin	08/14/61	06/01/63	x	x	x	x	X
Bosnia and Herzegovina (Joint Endeavor)	11/20/95	12/20/96	x	x	x	x	X
Bosnia and Herzegovina (Joint Guard)	12/20/96	Present	x	x	x	x	X
Cambodia	03/29/73	08/15/73	x	x	x	x	X
Cambodia Evacuation (Eagle Pull)	04/11/75	04/12/75	x	x	x	x	X
Congo	07/14/60	09/01/62	x	x	x	x	X
Congo	11/23/64	11/27/64	x	x	x	x	X
Cuba	11/24/62	06/01/63	x	x	x	x	X
Dominican Republic	04/28/65	09/21/66	x	x	x	x	X
El Salvador	01/01/81	02/01/92	x	x	x	x	X
Grenada (Urgent Fury)	10/23/83	11/21/83	x	x	x	x	X
Haiti (Uphold Democracy)	09/16/94	03/31/95	x	x	x	x	X
Iraq (Northern Watch)	01/01/97	Present	x	x	x	x	X
Korea	10/01/66	06/30/74	x	x	x	x	X
Laos	04/19/61	10/07/62	x	x	x	x	X
Lebanon	07/01/58	11/01/58	x	x	x	x	X
Lebanon	06/01/83	12/01/87	x	x	x	x	X
Libyan Area (Eldorado Canyon)	04/12/86	04/17/86	x	x	x	x	X
Mayaguez Operations	05/15/75	05/15/75	x	x	x	x	X
Panama (Just Cause)	12/20/89	01/31/90	x	x	x	x	X
Persian Gulf (Earnest Will)	07/24/87	08/01/90	x	x	x	x	X
Persian Gulf	08/02/90	04/02/92Present	x	x	x	x	X
Persian Gulf (Southern Watch)	12/01/95	Present	x	x	x	x	X
Persian Gulf (Vigilant Sentinel)	12/01/95	02/15/97	x	x	x	x	X
Persian Gulf Interception							
Operation	12/01/95	Present	x	x	x	x	X
Quemoy and Matsu Islands	08/23/58	06/01/63	x	x	x	x	X
Somalia (Restore Hope)	12/05/92	03/31/95	x	x	x	x	X
Taiwan Straits	08/23/58	01/01/59	x	x	x	x	X
Thailand	05/16/62	08/10/62	x	x	x	x	X
Vietnam and Thailand	07/01/58	07/03/65	x	x	x	x	X
Vietnam Evacuation	04/29/75	04/30/75	x	x	x	x	X
<u>Navy and Marine Corps Expeditionary Medals</u>							
Cuba	01/03/61	10/23/62	--	x	--	x	--
Indian Ocean/Iran	11/21/79	10/20/81	--	x	--	x	--
Iranian/Yemen/Indian Ocean	12/08/78	06/06/79	--	x	--	x	--
Lebanon	08/20/82	05/31/83	--	x	--	x	--
Liberia (Sharp Edge)	08/05/05	02/21/91	--	x	--	x	--
Libyan Area	01/20/86	06/27/86	--	x	--	x	--
Panama	04/01/80	12/19/86	--	x	--	x	--
Panama	02/01/90	06/13/90	--	x	--	x	--
Persian Gulf	02/01/87	07/23/87	--	x	--	x	--
Rwanda (Distant Runner)	04/07/94	04/18/94	--	x	--	x	--
Thailand	05/16/62	08/10/62	--	x	--	x	--



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 6C**

AGENDA TITLE: Adopt Resolution 25-25 Approving a Sole Source Procurement for Agency Grant Management, Governmental Relations and Strategic Services with Drago Vantage, LLC for a term of 3 years, not to exceed \$250,000

MEETING DATE: August 18, 2025

PREPARED BY: Tiffani M. Scott, President and CEO

RECOMMENDED ACTION:

Adopt Resolution 25-25 Approving a Sole Source Procurement for Agency Grant Management, Governmental Relations and Strategic Services with Drago Vantage, LLC for a term of three years, not to exceed \$250,000.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. has contracted with Drago Vantage, LLC since 2022 for grant management, policies and procedures, project management, governmental relations, strategic services and advocacy. The item before the Board would allow staff to execute a contract with Drago Vantage for a variety of strategic on-call duties to include grant management, governmental relations and strategic services, where adding full time staff is not of the agency's best interest due to the variation of work needs and the varied skills needed to accomplish the different projects.

Due to the extensive work Drago Vantage has performed to date, their hands on interaction and knowledge of our pending grants and strategic plan. The firm's staff has an extensive knowledge of the Sacramento region's funding and agency structures and has two staff who currently served in program

management at the Federal Transit Administration, as well as LA Metro. Due to the technical nature of the workload, and the ability of Drago Vantage to step into staff's shoes when needed, staff recommends that a sole source procurement is justified and in the best interest of Paratransit. It is not expected that a formal RFQ would result in a more beneficial outcome. The contract is proposed as an on-call contract, with a term of three years and a not to exceed amount of \$250,000.

FISCAL IMPACT:

There are no anticipated impacts to the budgeted expenses for professional services at this time and all services remain within our budgeted amounts.

Attachments:

1. Drago Vantage, LLC Proposal
2. Resolution 25-25

Scope and Approach

Drago Vantage, LLC proposes a strategic advisory and agency representation partnership with Paratransit, Inc. (PI) to support and advance its mission of delivering equitable, inclusive, and innovative mobility solutions. This partnership is intended to enhance PI's positioning in a rapidly evolving transportation environment, aligning its initiatives with emerging funding opportunities, legislative developments, and evolving community needs.

The **scope** of this engagement will be on an as-needed basis and can include:

- **Strategic Visioning and Program Alignment**
Collaborating with PI leadership to define long-range goals and align ongoing initiatives with a cohesive strategic direction. This includes identifying core priorities, performance metrics, and scalable program frameworks. Outcomes could include an update to the agency Strategic Plan or preparing other visioning documents.
- **Funding Strategy and Opportunity Positioning**
Proactively identifying, analyzing, and positioning PI for state, federal, and private funding opportunities, including but not limited to SB1, the Bipartisan Infrastructure Law, and regional/local sources. Drago Vantage will assist in bundling projects to enhance competitiveness and preparing compelling narratives for grant applications and funding proposals.
- **Agency Representation and Advocacy**
Acting as a strategic representative for PI leadership in meetings with stakeholders, government agencies, boards, and advocacy groups. Drago Vantage will ensure PI's vision and values are effectively communicated and will advocate for funding, policy support, and regional collaboration.
- **Stakeholder Engagement and Relationship Building**
Facilitating connections between PI and key regional, state, and federal partners. This includes relationship development with public agencies, elected officials, and community organizations to strengthen alliances and promote shared mobility outcomes.
- **Project Development and Support**
Supporting the development of specific mobility initiatives, including advising on scope refinement, partnership models, and funding alignment to ensure successful implementation and measurable outcomes.
- **Operational Analysis**
As PI looks to expand mobility services in the region, assessing opportunities and constraints, with an inward look at operations and capacity may be useful. Drago Vantage could lead or support an unmet needs analysis or comprehensive operational review to guide PI in delivering on their strategic direction.
- **Grants Administration**
Becoming a direct recipient of federal funds may require PI to scale up its technical capacity for administering grant programs and funds. Activities such as pre-award planning, award execution, and post-award monitoring and reporting are activities that Drago Vantage has the ability and expertise to support.

Approach

Our approach is grounded in three core principles: **alignment, amplification, and advancement.**

1. **Alignment**

We begin by immersing in PI's mission, strategic documents, and operational goals.

Through collaborative sessions with key leadership, we will clarify organizational priorities and identify opportunities for alignment with regional and national trends.

2. **Amplification**

By developing tailored messaging and strategy statements, Drago Vantage will amplify PI's voice across multiple platforms—grant applications, partner briefings, policy discussions, and board presentations. This will position PI as a proactive and innovative leader in the mobility equity space.

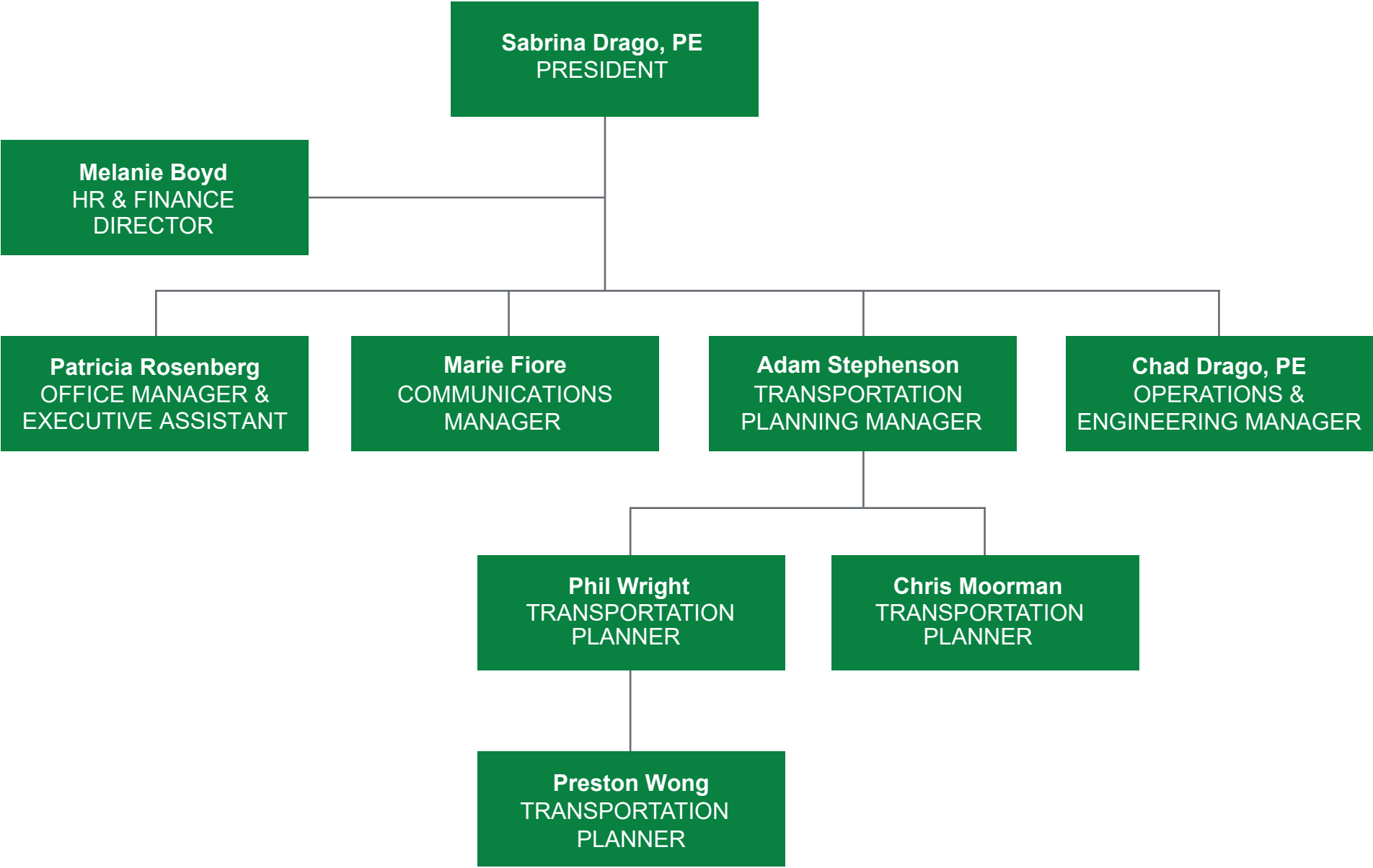
3. **Advancement**

Drago Vantage will serve as an active agent in advancing PI's initiatives—by pursuing new funding opportunities, fostering interagency partnerships, and supporting the growth and evolution of PI's programs. Our role will be to ensure that PI remains not only relevant but central in the future of inclusive transportation.

This collaboration will be iterative and adaptive, responding to emerging trends, evolving funding landscapes, and PI's internal priorities. Our goal is to empower PI to further its legacy of service by strategically navigating today's mobility transformation.

Organization Chart

Updated 07/29/2025



BIOGRAPHY

Sabrina Drago, PE, is the founder and president of Drago Vantage. A licensed civil engineer with two decades in the transportation industry, Sabrina served in leadership roles at both consulting firms and public agencies. She founded Drago Vantage in 2022 to work alongside transportation agencies, developing strategies around funding, messaging, programming, and initiatives.

Starting her career as a bridge engineer, Sabrina served in leadership roles at several large engineering firms. Sabrina then became the Executive Director of the Sacramento Transportation Authority, the funding agency responsible for programming and administering Measure A, the 30-year \$4 billion sales tax for transportation improvements in Sacramento County. She has also worked on multiple successful transportation sales tax initiatives in both California and Arizona. Her career has been focused on advocacy and funding of transportation projects throughout the Western United States. Sabrina is a registered Civil Engineer in California and Arizona.



EXPERIENCE

CARTA Program Management, SACOG *Engagement Lead*

Sacramento, CA

Sabrina works directly with CARTA leadership and the consulting team to create effective messaging to the CARTA Board, Technical Advisory Group, partner agencies, and the traveling public. She is also developing the five-year communication plan Yolo80 Managed Lanes, as well as future Express Lane projects in the SACOG region.

On-Call Consulting Services, Town of Loomis *Project Manager/Senior Advisor*

Loomis, CA

Sabrina Drago works closely with the Town of Loomis with their grant and funding needs. She works closely with Town leadership and staff to develop strategies to bring their program to fruition. She also does engagement, outreach, and advocacy for the Town as needed.

City of Sacramento, Truxel Road Bridge *Senior Funding Advisor*

Sacramento, CA

Sabrina Drago is working as the senior strategist to develop a funding strategy for the multimodal bridge over the American River at Truxel Road. She is working closely with the design team and City staff to develop the strategy around funding sources for all phases of the project.

Santa Clara Valley Transportation Agency (VTA) 101 Express Lanes

Senior Funding Advisor

Sabrina worked closely with VTA executive leadership and state and federal lobbyists, developing for the expansion of the 101 Express Lanes program. She also developed messaging and create fact sheets for VTA Board Members and state and federal elected officials.

Paratransit Inc.

Sacramento, CA

Senior Advisor

Sabrina Drago is working as a Senior Advisor to the CEO of Paratransit, Inc. Under this contract she is working closely to broaden the agency's scope and locations of services. She is actively engaged in funding strategy, competitive applications, developing prepositioning and application strategy, management and execution.

Mobility Zones, Sacramento Area Council of Governments (SACOG).

Sacramento, CA

Partner Outreach and Branding

Through the Mobility Zones project, SACOG, in partnership with municipal, community, and technical advisors from across the region, will address mobility and safety challenges in historically disinvested communities in the six-county region. The Mobility Zones project centers around the co-creation of green transportation solutions by bringing together diverse public, private, and community partners. This commitment to collaboration gives the Mobility Zones Project a unique structure. Drago Vantage developed the brand for the program, and is providing GIS aspects and partner engagement.

US50 CMCP, Sacramento Area Council of Governments (SACOG)

Sacramento, CA

Partner Engagement Lead

Developed messaging and policy framework for the US50 Corridor Management Congestion Plan (CMCP). Worked with leadership at SACOG to create compelling deliverables to develop consensus among stakeholders.

Sacramento Valley Station Governance and Operations

Sacramento, CA

Partner Engagement Lead

The City of Sacramento Department of Public Works (City) is conducting a study to implement a new governance structure for the Sacramento Valley Station (SVS). Sabrina is leading the partner outreach activities, which is comprised of over 30 partners. The team selected the individuals and agencies they wanted to interview and Sabrina (along with others in some cases) conducted the interviews. She is active with the team as they work through the project tasks which includes keeping partners apprised of work progress.

Caltrans District 3

Marysville, CA

Financial Strategist

Sabrina Drago developed financial plans and funding strategies on behalf of Caltrans for three corridors: Yolo/80 Managed Lanes, I-5 Managed Lanes and Cap City Freeway. She worked closely with Caltrans leadership to develop a strategy for grant applications and frequently meets with Caltrans staff,

partners and elected officials.

Sacramento County Department of Transportation Fair Oaks Village Partner Engagement
Partner Engagement Coordinator

Sacramento, CA

Sabrina led the in-person partner engagement with business owners in the Fair Oaks Village, an unincorporated community in Sacramento County, California. Topics of discussion included public parking, traffic, and nearby construction activities. The goals of the meeting were to solicit feedback from business owners on traffic and parking related issues in the Village. She worked with Rich Desmond, Sacramento County Supervisor, on questions development and design of the meeting to achieve meeting goals. Sabrina presented the results to Mr. Desmond and the Sacramento County Department of Transportation.

Sacramento Transportation Authority
Executive Director

Sacramento, CA

Led countywide funding authority, overseeing 12 member agencies and special districts. Responsible for programming, allocating and administer Measure A, a 30-year transportation tax measure (1/2-cent and development fees). Managed \$160m annual revenue budget and multi- million annual operating budget. Managed staff and developed strategies and goals for employees and the Authority. Worked with 16-member, Board of Directors, all local elected officials. Led monthly Board meetings, developing agendas, presenting and defining goals. Represented the Authority at Board of Supervisors, City Councils, public outreach, industry events and local advocate meetings. Led first Decennial Review of Measure A, working closely with Professional Advisory Group, Board Members, Interest Groups and Public through a series of workshops and public meetings to update and modify the Expenditure Plan. Led negotiations with five-member agencies to develop a \$270m CIP program. Developed policies and programs for member agencies to better leverage local, state and federal funds. Advise teams on regionally significant projects. Advocated and sponsored projects for local, state and federal funds. Worked closely with the California Transportation Commission (CTC) on programming and funding projects for member agencies. Worked closely with SACOG, Caltrans, SacRT, Amtrak and neighboring counties on priorities in the region. Represented Sacramento County on the Self-Help Counties Coalition. Actively conducted polling and education for a potential 2022 transportation sales tax measure.

Placer County Transportation Planning Agency
Senior Advisor

Auburn, CA

Sabrina Drago served as a Senior Advisor on the Placer-Sacramento Mobility Action Plan. Under this contract, she worked closely with PCPTA leadership to prioritize 150 projects along the I-80 corridor. She then worked with partners to narrow the list to the most needed, compelling, and competitive projects to compete for discretionary funding through SACOG and the CTC.

PCPTA
Advisor & Advocate

Nov 2019 to Jul 2020

Sabrina Drago served as an advisor and advocate on the 2020 Placer County Transportation Sales Tax Initiative. She worked closely with PCPTA leadership and their consultants to develop the expenditure

plan, educate the public, and advocate to the legislature on the passage of AB1413 to create a special district for transportation funding in the county. This ballot measure qualified for the November 2020 ballot but was unanimously pulled by the Board of Directors due to the economic uncertainty from the global COVID19 pandemic.

EDUCATION

Arizona State University
MBA

Stanford University
MSCE

Cal Poly Pomona
BSCE

LICENSES

Professional Engineer: California, #71433

BOARDS

California Transportation Foundation

WTS Sacramento Advisory Board

BIOGRAPHY

Adam Stephenson is a seasoned transportation planner with 18 years of experience spearheading complex transportation projects and unlocking agency access to critical funding. He has served in leadership roles throughout his career managing teams of professional planners, securing local financial commitments for projects, and guiding local transit operators through State and Federal funding programs.

His tenure further underscores his expertise, advising grantees on funding strategies and federal compliance, steering projects through rigorous federal development processes including NEPA, and providing meticulous project oversight on initiatives. His technical prowess and commitment to the community further complement his award-winning contributions to environmental reviews and public infrastructure planning.



EXPERIENCE

On-Call Consulting Services, Town of Loomis

Loomis, CA

Deputy Project Manager

Adam works closely with the Town of Loomis with their grant and funding needs, including facilitating go-no-go decisions and advising the client on upcoming opportunities.

Santa Clara Valley Transportation Agency (VTA)

Deputy Project Manager

Capture planning for specific grants, grant applications, reviewing grants prepared by others, developing project sheets, and working with their Women Innovating Transit working group.

Los Angeles County Metropolitan Transportation Authority (LA Metro), Countywide

Los Angeles, CA

Senior Director/Deputy Executive Officer

Adam delivered effective leadership managing a dedicated team of professional planners responsible for overseeing diverse projects and grant programs. He was instrumental in securing local financial commitments for major capital rail projects through the implementation of effective cost-sharing strategies. He facilitated access for local transit operators to State and Federal subrecipient funding programs by advising agencies on competitive funding strategies and ensuring federal program compliance. His strategic insights were showcased frequently, presenting action items and recommendations directly to the Metro Board, driving forward critical transportation initiatives.

Federal Transit Administration

Washington, D.C.

Program Manager

Los Angeles, CA

Adam contributed his extensive expertise in transportation planning through a multifaceted role with the Federal Transit Administration (FTA). He advised grant recipients, including agencies like LA Metro, Long Beach Transit, and the Southern California Association of Governments on funding strategy, project delivery methods, and federal regulation compliance. Adam has cultivated numerous projects through the rigorous federal development process, with meticulous oversight of major capital projects including Rail to Rail Active Transportation Corridor and the Los Angeles Downtown Streetcar. His project management acumen was further applied with his initiatives like the Crenshaw/LAX Transit Corridor and the Patsaouras Plaza Busway Station Project, managing consultant staff, developing scopes of work and multi-million-dollar budgets, and maintaining project risk registers and progress reports. His role as a Senior Program Analyst and Environmental Protection Specialist, facilitated access to critical relief funds for transit operators and provided technical assistance on NEPA and air quality issues, while also publishing agency-wide guidance streamlining transportation project delivery.

AECOM

San Diego, CA

Environmental Analyst/Assistant Project Manager

Adam gained extensive experience managing CEQA and NEPA reviews for various infrastructure and land use management projects, demonstrating a strong command of environmental regulations. In this role, he effectively coordinated project schedules, prioritized workloads, and ensured timely task completion. Adam further honed his skills in environmental compliance, project management, and disaster recovery assistance as a NEPA Technical Assistance Contractor to support public agencies in accessing FEMA disaster recovery funding, following the devastation of Hurricanes Ike and Katrina, exhibiting his expertise in disaster recovery, government coordination, and funding processes.

California Department of Transportation

San Diego, CA

Environmental Planner

Adam played a key role in coordinating environmental studies for proposed highway projects, ensuring thorough evaluations of potential impacts. He reviewed Plans, Specifications, and Estimates (PS&E) packages confirming compliance with environmental regulations and requirements. Further offering his leadership lead public meetings to gather community input and managed consultant deliverables, ensuring projects stayed on track and met all required standards. These experiences aided in the development of a strong skill set in environmental compliance, stakeholder engagement, and consultant management.

EDUCATION

San Diego State University

Master of City Planning

University of California, Davis

Bachelor of Science in Environmental Policy, Bachelor of Arts in Economics

BIOGRAPHY

Marie Fiore is an accomplished communications leader with a proven track record in strategic communications, public engagement, and organizational leadership across the public sector. She brings over two decades of experience driving innovative outreach strategies, navigating complex stakeholder environments, and shaping high-impact public messaging campaigns.

Marie's global academic background—in China and Switzerland—has cultivated a broad cultural fluency and a forward-thinking approach to leadership. She is recognized for her ability to lead cross-functional teams, design inclusive engagement initiatives, and steer mission-critical communications during crises. Her expertise spans media relations, policy development, event management, and brand strategy, consistently delivering measurable results in public trust and stakeholder collaboration.



EXPERIENCE

Drago Vantage, LLC
Communications Manager

Sacramento, CA

As a senior communications leader, Marie shapes media strategy, partner engagement, and public outreach in complex, high-stakes environments. She crafts policy-influencing white papers, leads the creation of newsletters, digital campaigns, advertisements, and partner initiatives, and directs strategic communication planning. By mentoring teams, managing budgets and contracts, and fostering cross-agency relationships, she advances transparency and cohesion. She advances organizational impact with strategic messaging, creative campaigns, and engaging content that help clients achieve industry recognition and awards.

Department of Natural Resources & Parks, Wastewater Treatment Division
Strategic Communication Lead

King County, WA

As a senior leader and division spokesperson, Marie led communications for a workforce of 900+, directing media strategy, internal engagement, and public outreach. She developed comprehensive communication frameworks, mentored staff, and cultivated partnerships across agencies in politically sensitive contexts. Her oversight included policy creation, contract and budget management, and high-visibility content production. Marie's leadership enhanced transparency and cohesion, elevating the division's profile through compelling storytelling, multimedia campaigns, and strategic messaging.

Washington State Department of Labor & Industries
Communications Consultant

Olympia, WA

Serving as the agency's public and media spokesperson, Marie translated complex regulatory and legal information into accessible narratives. She led public information efforts, moderated stakeholder forums, and developed targeted social marketing campaigns focused on education and behavior change. With a sharp analytical lens, she managed high-stakes public records requests, consultant negotiations, and performance oversight. Her creative contributions—ranging from ad campaigns to multimedia web content—expanded the agency's reach and public engagement.

Sacramento County Airport System

Sacramento, CA

Marketing & Public Relations

Marie led public relations and administrative functions for a major transportation hub, managing a unionized team, multimillion-dollar budgets, and high-profile community initiatives. As the DBE Liaison Officer, she strategically expanded participation of women- and minority-owned businesses by 50%, earning recognition for inclusive policy leadership. She directed large-scale events, implemented marketing research programs, and taught certified management training, reinforcing her commitment to service excellence and leadership development.

EDUCATION

Drexel University
MBA Candidate

St. Mary's College
Bachelor of Arts in Business and Communications

Beijing and Shanghai, China
International Business (College Study Abroad)

Lycee Cantonal du Jura, Switzerland
French (Study Abroad)

BIOGRAPHY

Phil Wright has been working in the transportation industry for six years, with a focus on communications, and transportation planning and funding. He has worked with dozens of multidisciplinary teams to develop plans, reports, grant applications, and proposals for public and private clients. Phil's expertise includes technical and grant writing, transportation planning, and GIS analysis. He prides himself in his attention to detail, curious nature, and collaborative approach to problem-solving.

Phil's software proficiencies include Esri products (ArcGIS Pro, ArcGIS Online, ArcGIS Urban, StoryMaps, Community Analyst, and Survey123) and Adobe products (InDesign and Illustrator). He brings experience using web-based mapping tools to explore spatial patterns and develop compelling narratives about communities, including but not limited to CalEnviroScreen, Transportation Injury Management System (TIMS), Climate and Economic Justice Screening Tool (CEJST), Equitable Transportation Community (ETC) Explorer, EJScreen, and the Smart Location Database.



EXPERIENCE

City of Sacramento, Truxel Bridge Feasibility Study- Funding Strategy

Sacramento, CA

Phil is the Task Lead for the Funding Strategy component of the Truxel Bridge Feasibility Strategy. His work includes coordinating with key funding stakeholders, aligning the project with funding sources, researching plans, projects, and existing communities in the project area, and leveraging the project's strengths to develop a strategy to fund each phase of the project. He is currently developing the Funding Strategy Memorandum.

Planning Support Services, California High-Speed Rail Authority (the Authority)

Sacramento, CA

Phil provided planning support services to the Authority for the following projects.

- *Taylor Yards Crossing Feasibility Study:* The Authority led a feasibility study on behalf of the 100-Acre Partnership at Taylor Yard, a multijurisdictional partnership. The study considered potential pedestrian-wildlife crossings over the future high-speed rail (HSR) tracks at the Taylor Yards industrial complex. Phil performed research and mapping for current conditions analysis and wrote the transportation, land use, and biological conditions portions for the Current Conditions chapter. This effort involved an extensive review of existing local plans, policies, and guidelines. In addition, he led the research and writing of the Precedents Chapter, which included a thorough review of similar crossings in the United States, and he was responsible for researching and presenting potential state and federal funding options to the client.

- *HSR Station Reports- Merced Station and Los Angeles Union Station (LAUS):*The Authority developed station reports to summarize previous planning efforts and current conditions in proximity to the future HSR station areas. For both station reports, Phil led the research, mapping, and writing for the land use and active transportation chapters. For the LAUS report, he led the research and writing for the transit chapter. These efforts involved extensive review of existing local plans, policies, and guidelines, and synthesizing information relevant to the station areas into the reports.

City of Carpinteria, USDOT Reconnecting Communities Program Grant

Carpinteria, CA

Phil is co-developing an RCP grant for the City of Carpinteria. The project includes ADA and active transportation investments along two at-grade rail crossings, which will remove an existing active transportation barrier to accessing an Amtrak Rail Station, the downtown commercial area, and recreational opportunities along the coast. He is responsible for assessing the City's existing planning and policy documents and leveraging GIS tools to craft a compelling narrative for the grant application.

Funding and Grant Strategy, Santa Clara Valley Transportation Authority (VTA)

San Jose, CA

Phil co-leads the development of an organizational-wide funding and grants strategy for VTA. The strategy encompasses funding for express lanes, zero-emissions vehicles and infrastructure, rail infrastructure, bikeways, and climate adaptation. Phil's responsibilities include researching funding opportunities, aligning grants to projects, developing a grant schedule, developing funding strategies for specific projects, creating project fact sheets, creating a bi-weekly funding opportunities email blast, and drafting an Invest Silicon Valley visioning document.

Communiversiity and City of San Jose, East Santa Clara Street

San Jose, CA

As a graduate student, Phil was part of a project partnered between the San Jose State University, Communiversiity, and the City of San Jose, which aimed to study and provide recommendations for improving the public realm along East Santa Clara Street in Downtown San Jose. Phil was responsible for analyzing existing plans, policies, and guidelines that impacted the corridor.

United States Department of Transportation (USDOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant, ConnectTransit

Normal, IL

Phil led the development of a USDOT RAISE grant application on behalf of ConnectTransit, a transit agency in Central Illinois. The application requested funding to construct a battery electric bus charging facility and solar array microgrid. His responsibilities include coordinating all application materials and reviews, including writing the Project Description, Merit Criteria, and Letters of Support. Phil also performed GIS analysis to help the client communicate the scale of the project's impact and the impacted communities.

Federal Highway Administration (FHWA) Congestion Reduction Program (CRP) Grant, VTA

San Jose, CA

Phil led the development of a grant application for the US 101 Express Lanes Phase 5 project.

Environmental Protection Agency (EPA) Climate Pollution Reduction Program (CRPG) Grant, VTA

San Jose, CA

Phil supported the development of an EPA CRPG grant on behalf of VTA. The application requested funding for multiple Microtransit projects, a shuttle project, and a transit signal priority project. His responsibilities included writing and collecting Letters of Support/Commitment, coordinating GHG emission calculation methodologies amongst multiple jurisdictions, developing the technical appendix, and finalizing cost spreadsheets and forms.

USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant, Sacramento County

Sacramento, CA

Phil helped develop a fact sheet for a multimodal project in the City of Racho Cordova and unincorporated Sacramento County.

Federal Transit Administration (FTA) Innovative Coordinated Access and Mobility (ICAM), Paratransit, Inc.

Sacramento, CA

Phil supported the development of an FTA ICAM grant application for Paratransit, Inc., a non-profit mobility agency in the Sacramento region. The application requested funding for software and equipment to improve coordination with stakeholders and maximize operational efficiencies. He was responsible for writing and reviewing sections of the grant application and coordinating with the client to determine the project's scope.

USDOT MPDG (Mega) Grant for I-5 Managed Lanes, Caltrans District 3 and Sacramento County

Sacramento, CA

Phil led the development of a USDOT Mega grant application for Caltrans' I-5 Managed Lanes project in Sacramento County. His responsibilities included coordinating application materials, writing the Project Description and the Merit Criteria, and reviewing final application materials.

USDOT Reconnecting Communities Grant, VTA

San Jose, CA

Phil reviewed and edited a USDOT Reconnecting Communities grant application for a 10-mile protected bicycle lane in Santa Clara County, California.

Fair Oaks Village Business Engagement, Sacramento County

Sacramento, CA

Phil co-led in-person stakeholder engagement with business owners in the Fair Oaks Village, an unincorporated community in Sacramento County, California. Topics of discussion included public parking, traffic, and nearby construction activities.

Valley Rail Visioning Document, San Joaquin Joint Powers Authority (SJJPA)

Stockton, CA

Phil provided writing and editing support for an external visioning document about the future Valley Rail Program in California's San Joaquin and Sacramento Valleys.

FTA, Areas of Persistent Poverty (AoPP) Grant, Paratransit Inc

Sacramento, CA

Phil supported the development of an FTA AoPP grant for Paratransit, Inc., a non-profit mobility agency in the Sacramento region. The application requested funding to plan a non-emergency medical shuttle in disadvantaged communities. His responsibilities included creating demographic maps using ArcGIS Pro and USDOT online mapping tools and providing important metrics on poverty, transportation behavior, and community health at various geographic scales.

BIOGRAPHY

Chris Moorman is a transportation planner committed to advancing equitable, accessible, and sustainable mobility solutions. With over seven years of experience across federal and local agencies—including the Federal Transit Administration and LA Metro—he has led initiatives that connect communities to opportunity through thoughtful planning, inclusive engagement, and strategic partnerships.

His work spans first/last mile planning, active transportation policy, access to parks and open space, and program development, with a strong foundation in grant administration and policy implementation. Chris brings a deep understanding of how transportation systems shape daily life and is driven by a mission to create safe, connected and resilient communities.



EXPERIENCE

Safe Streets and Roads for All (SS4A) Implementation Grant, Santa Clara Valley Transportation Authority (VTA)

San Jose, CA

Chris developed a SS4A Implementation Grant application package for the Bascom Avenue Complete Streets Project, a multi-jurisdictional safety corridor project. His work included authoring the 12-page narrative, completing all required federal forms, compiling supporting documentation, and securing letters of support. He collaborated with VTA staff to define the project scope, articulate safety risks and countermeasures, prepare a detailed implementation schedule, and ensure alignment with federal safety priorities and program goals.

Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant, Town of Loomis

Loomis, CA

Chris led the grant writing for the Town of Loomis' SS4A Planning and Demonstration Grant application, which focused on updating the Town's Local Roadway Safety Plan and deploying five temporary safety demonstration projects. He developed the application narrative, required grant forms, and supporting documents, highlighting the Town's commitment to improving safety. Chris also crafted messaging around risk mitigation, equitable outcomes, and project readiness to maximize competitiveness and ensure alignment with federal grant criteria.

Transit Program Management and Oversight, Federal Transit Administration (FTA) Region 9

Los Angeles, CA

Chris managed the full grant lifecycle for a portfolio of eight transit agencies—including Access Services, Long Beach Transit, and several municipal transit operators—ensuring compliance with federal regulations and effective fund management. He provided strategic guidance throughout project development, application review, and grant execution, while also leading post-award oversight of

budget revisions, amendments, and quarterly progress reporting. Chris delivered technical assistance and training to grantees, represented FTA in interdepartmental coordination meetings, and contributed to policy memos for senior leadership at FTA headquarters.

Pilot Program for Transit-Oriented Development (TOD) Planning, Federal Transit Administration (FTA) Region 9

Los Angeles, CA

Chris served as Region 9's subject matter expert for the TOD Planning Pilot Program, advising on project eligibility, reviewing grant applications, and ensuring alignment with FTA policy and program requirements. He led coordination between recipient agencies and FTA headquarters, provided technical assistance throughout the grant lifecycle, and promoted strategies that increased ridership, improved multimodal connectivity, and advanced equitable access to transit.

First/Last Mile Plan for the Eastside Transit Corridor Phase 2, LA Metro

Los Angeles, CA

Chris served as Project Manager for the First/Last Mile Plan for Eastside Transit Corridor Phase 2 Project, which is a 9-mile eastward extension of LA Metro's E Line. He led coordination with 14 jurisdictions—including cities and unincorporated areas—to identify pedestrian and bicycle access barriers and recommend improvements. Chris integrated three community-based organizations as paid outreach partners, delivering innovative engagement through walk/wheel audits, stakeholder interviews, pop-up events, and video storytelling. He collaborated with local elected officials and agency staff to build consensus on plan recommendations. He oversaw development of conceptual designs and a prioritized project list to guide funding and implementation decisions.

Metro Active Transport (MAT) Program, LA Metro

Los Angeles, CA

Chris developed Cycle 1 of LA Metro's MAT Program, a 40-year, \$857 million competitive grant program for active transportation and first/last mile improvements. He authored program guidelines, developed evaluation criteria, and facilitated review committees composed of interagency partners. Chris evaluated proposals, worked with awardees to refine scopes, and managed compliance monitoring throughout the grant lifecycle to ensure successful project delivery aligned with Metro's regional goals.

G Line Sepulveda Station First/Last Mile Project, LA Metro

Los Angeles, CA

Chris served as the Project Manager Managed the planning and conceptual design phases of a project to improve pedestrian and bicycle access to the Sepulveda G Line BRT station. He integrated the community-based organization, Safe Moves, into the project team to deliver interactive, family-friendly bicycle education programming for youth. Chris also led community engagement activities, facilitated walk audits to assess on-the-ground conditions, and reviewed conceptual designs. He coordinated with Caltrans, multiple City of Los Angeles departments, and internal LA Metro teams to reach consensus on the deliverability of project elements.

Active Transportation Strategic Plan, LA Metro

Los Angeles, CA

Serving as the First/Last Mile Program Lead, Chris played a key role in shaping the Active Transportation Strategic Plan (ATSP), which identifies a countywide network of bikeway corridors, first/last mile priority areas, and pedestrian districts to guide LA Metro's funding and technical assistance programs. Chris led

coordination efforts involving multiple agencies and organizations, facilitated interdepartmental meetings, synthesized community and stakeholder feedback, and supported the development of the priority active transportation network and project delivery strategies.

Transit to Parks Program, LA Metro

Los Angeles, CA

Chris developed and launched LA Metro's Transit to Parks Program, a first-of-its-kind initiative focused on expanding transit access to parks and open spaces across Los Angeles County. He led program strategy, built cross-sector partnerships, and provided technical assistance to local agencies and community organizations. Chris organized the inaugural Transit to Parks Summit, a two-day event that featured workshops, networking opportunities, and interactive sessions to catalyze collaboration and elevate the issue of equitable park access. The Summit solidified LA Metro's role as a regional convener, technical expert, and funding partner to advance equitable access to parks and recreational destinations.

Recreation Access Competitive Grant Program, LA Metro

Los Angeles, CA

Chris designed and implemented a competitive grant program to fund transit operations and transit supportive infrastructure that improves access to parks and open spaces. He developed grant guidelines and application materials, led stakeholder workshops, and provided one-on-one technical assistance to local agencies and community organizations. Chris supported potential applicants in refining scopes and budgets to enhance competitiveness and implementation readiness.

First/Last Mile Guidelines, LA Metro

Los Angeles, CA

Chris authored the First/Last Mile Guidelines, developing the document's structure, graphics, and content to present a standardized framework for incorporating pedestrian and bicycle access improvements into new LA Metro transit capital projects. He led the synthesis of agency policies, interdepartmental roles, and technical processes into a clear, phased project development guide covering planning, environmental clearance, engineering, and implementation. The Guidelines formalize coordination between LA Metro and local jurisdictions, support the use of local funding contribution requirements towards the implementation of first/last mile improvements, and advance LA Metro's equity and safety goals for station access.

First/Last Mile Safety Analysis Tool, LA Metro

Los Angeles, CA

Chris developed a data-based planning tool to support safety-focused first/last mile (FLM) project identification and ensure alignment with collision data, equity priorities, and Vision Zero initiatives. The tool applies structured analytical questions and collision data to help planners identify corridors and intersections with safety risks near transit stations, analyze contributing factors, and recommend targeted improvements. Chris led its integration into LA Metro's FLM planning methodology, conducted staff trainings, and supported its formal adoption into LA Metro's FLM Guidelines. The tool is now used systemwide to evaluate safety risks and prioritize infrastructure investments.

First/Last Mile Plan for the East San Fernando Valley Transit Corridor, LA Metro

Los Angeles, CA

Chris served as the Deputy Project Manager supporting the development of the First/Last Mile Plan for the East San Fernando Valley Transit Corridor's 14 planned light rail stations. Chris led stakeholder coordination efforts with city departments, transit operators, and community-based organizations to gather input and inform development of walk and wheel access improvements. Chris analyzed existing conditions and contributed to conceptual design recommendations that supported LA Metro's equity and safety goals.



August 11, 2025

Tiffani Scott
Paratransit
2501 Florin Road
Sacramento, Ca 95814

Dear Tiffani:

As we anticipate an updated contract for FY 2025-2026, here is a list of our current staff and their billable rates.

Sabrina Drago:	\$380.37
Adam Stephenson:	\$267.42
Marie Fiore:	\$225.00
Christopher Moorman:	\$195.00
Phillip Wright:	\$173.06
Preston Wong:	\$113.58

If you have any questions, please let me know.

Cordially,

Sabrina Drago, PE
President



RESOLUTION NO. 25-25

APPROVING A SOLE SOURCE PROCUREMENT FOR AGENCY GRANT MANAGEMENT, GOVERNMENTAL RELATIONS AND STRATEGIC SERVICES WITH DRAGO VANTAGE, LLC FOR A TERM OF THREE YEARS, NOT TO EXCEED \$250,000

WHEREAS, Paratransit, Inc. contracts for professional services; and

WHEREAS, Drago Vantage, LLC currently provides our grant management, policies and procedures, project management, governmental relations, strategic services and advocacy; and

WHEREAS, Paratransit wishes to execute a more limited-scope contract with Drago Vantage for grant management, governmental and strategic services.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Paratransit, Inc. adopts Resolution 25-25 approving a sole source procurement for agency professional services with Drago Vantage for a term of three years in an amount not to exceed \$250,000.

Patrick Hume, Chair of the Board
Paratransit, Inc. Board of Directors
Dated: August 18, 2025



**Paratransit, Inc.
Board of Directors Staff Report
Agenda Item 6D**

AGENDA TITLE: Adopt Resolution 26-25 Authorizing the President and CEO to prepare, submit and execute Agreements for federal funding under FTA Section 5310 (49 U.S.C. Section 5310) with California Department of Transportation

MEETING DATE: August 18, 2025

PREPARED BY: Tiffani M. Scott, President and CEO
Lisa M. Cappellari, Chief Financial Officer

RECOMMENDED ACTION:

Adopt Resolution 26-25 authorizing the President and CEO to prepare and submit agreements for federal funding under FTA Section 5310 and to execute any contracts and/or agreements, if awarded.

BACKGROUND AND DISCUSSION:

Paratransit, Inc. applies for FTA Section 5310 funding for vehicle replacement on an as needed basis based on the age and utilization of the fleet. Currently, Paratransit has 10 buses that are beyond their useful life and the maintenance costs are significant and outweigh the benefit of keeping them in service. Due to the maintenance costs and excessive mileage of these vehicles, staff requests the authority to seek replacement vehicles through the federal FTA Section 5310 program.

FISCAL IMPACT:

The current year fiscal budget includes this funding and expense and would be adjusted, to actual, if awarded or not.

ATTACHMENTS:

1. Resolution 26-25



RESOLUTION NO. 26-25

AUTHORIZING THE PRESIDENT AND CEO TO PREPARE, SUBMIT AND EXECUTE AGREEMENTS FOR FEDERAL FUNDING UNDER FTA SECTION 5310 (49 U.S.C. SECTION 5310) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital projects for non-urbanized public transportation systems under Section 5310 of the Federal Transit Act (**FTA C 9070.1G**); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5310 grants for transportation projects for seniors and individuals with disabilities; and

WHEREAS, Paratransit, Inc. desires to apply for said financial assistance to permit operation of paratransit service in Sacramento County; and

WHEREAS, the Paratransit, Inc. has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Paratransit, Inc. does hereby authorize Tiffani M. Scott, President and CEO, to file and execute applications on behalf of Paratransit, Inc. with the Department to aid in the financing of capital projects pursuant to Section 5310 of the Federal Transit Act (**FTA C 9070.1G**), as amended.

1. That Tiffani M. Scott, President and CEO is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.
2. That Tiffani M. Scott, President and CEO is authorized to provide additional information as the Department may require in connection with the application for Section 5310 projects.

3. That Tiffani M. Scott, President and CEO is authorized to submit and approve request for reimbursement of finds from the Department for Section 5310 projects.

Patrick Hume, Chair of the Board
Paratransit, Inc. Board of Directors
Dated: August 18, 2025