

Paratransit, Inc.

Title VI Program Update 2026-2029



PARATRANSIT, INC.

1.0 Introduction

1.1 Paratransit, Inc. Profile

Founded in 1978, Paratransit, Inc. is a private nonprofit corporation dedicated to providing transportation services to individuals with disabilities, the elderly, and related agencies throughout the Sacramento County area.

In 1979, using Paratransit, Inc. as a model, Assemblyman Walter Ingalls authored Assembly Bill (AB) 120, the Social Service Transportation Improvement Act. This landmark legislation included a provision calling for the designation of a Consolidated Transportation Services Agency (CTSA) in each California County. Paratransit, Inc. was the first such agency designated in California.

Since 1981, Paratransit, Inc. has served as the CTSA for the Sacramento urbanized area and is recognized as a national leader in coordinated transportation programs. As the designated CTSA, Paratransit, Inc. works with social service agencies such as the United Cerebral Palsy Association of Northern California, ACC Senior Services (formerly Asian Community Center), and the Elk Grove Adult Community Training program, to increase transportation options for seniors, individuals with disabilities and people with low incomes. For over 40 years, Paratransit has worked with a variety of local nonprofit agencies to provide transportation services, accessible vehicles, low-cost vehicle maintenance, and travel training programs.

1.2 Requirements and Guidance

As a condition of Paratransit, Inc.'s funding from the Federal Transit Administration (FTA), Paratransit, Inc. is required annually to submit Certifications and Assurances. In addition, on a triennial basis, Paratransit, Inc. is required to submit evidence documenting compliance with FTA Circular 4702.1B on Title VI of the Civil Rights Act of 1964, which states in Section 601:

No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the

benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

There are two Presidential Executive Orders that place further emphasis upon Title VI protections of race and national origin.

- Executive Order #12898 directs federal agencies to develop strategies to address disproportionately high and adverse human health or environmental effects of their programs on minority and low-income populations.
- Executive Order #13166 directs federal agencies to evaluate services provided and implement a system that ensures that persons with Limited English Proficiency are able to meaningfully access the services provided consistent with and without unduly burdening the fundamental mission of each federal agency. Additionally, each federal agency shall ensure that recipients of federal financial assistance provide meaningful access to their Limited English Proficiency applicants and beneficiaries.
- Circular 4703.1 went into effect on August 15, 2012 to provide recipients of FTA financial assistance with guidance to incorporate environmental justice principles into plans, projects and activities that receive funding from FTA.
- Circular 4702.1B went into effect on October 1, 2012 to assist grantees in complying with Title VI of the Civil Rights Act of 1964. The purpose of this Circular is to provide recipients of FTA financial assistance with instructions and guidance necessary to carry out the US Department of Transportation's Title VI regulations (49 CFR part 21).

2.0 General Requirements

2.1 Notice to the Public

Requirement: All recipients must provide a copy of the recipient's Title VI notice to the public that indicates that the recipient complies with Title VI, and informing members of the public of the protections against discrimination afforded to them by Title VI, as well as a list of locations where the notice is posted.

Policy: Paratransit, Inc. posts its Title VI notice in English and our Safe Harbor Languages of: Spanish, Vietnamese, Chinese, Hmong, and Russian in the public portions of our Administration building located at 2501 Florin Road and online at [www.pاراتransit.org](http://www.paratransit.org).

2.1 Complaint Procedures and Form

Requirement: All recipients must provide a copy of instructions to the public regarding how to file a Title VI discrimination complaint, including a copy of the complaint form.

Policy: The procedure for filing a Title VI complaint can be found online at www.pاراتransit.org and may also be obtained from Paratransit, Inc.'s Administration Department. Paratransit, Inc. staff is available to assist complainants with filing a Title VI complaint.

Paratransit, Inc. has developed procedures for filing, tracking and investigating Title VI complaints. The procedures, including a complaint form provided by Paratransit, Inc. are included in Appendix 2.

2.2 Investigations, Complaints and Lawsuits

Requirement: All recipients must provide a list of any public transportation related Title VI investigations, complaints and lawsuits filed with the recipient since the time of the last submission.

Policy: Paratransit, Inc. has developed procedures for tracking and monitoring Title VI complaints and lawsuits and has procedures for investigation of complaints.

Paratransit, Inc. has not received any complaints of discrimination pursuant to Title VI. A statement noting that no complaints have been received is included as Appendix 3.

2.3 Inclusive Public Involvement

Requirement: Pursuant to 49 CFR 21.5(b)(7), and to engage in community outreach consistent with the DOT Order on Environmental Justice, recipients and sub-recipients shall seek out and consider the viewpoints of minority and low income populations in the course of conducting public outreach and involvement activities. An agency's public participation plan shall offer early and continuous opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed transportation decisions.

Policy: Paratransit, Inc. staff actively reaches out to organized community groups (i.e., ACC Senior Services, Hmong Heritage Center, senior facilities, public transportation providers, etc.) to conduct travel training classes. During these classes, informational packets are disseminated and interpreters are available to assist with patrons who have limited English proficiency.

Also, Paratransit, Inc. staff participates in several advisory committees, including the Transit Coordinating Committee of the Sacramento Area Council of Governments, and the Mobility Advisory Council of the Sacramento Regional Transit District. Through these advisory councils, Paratransit, Inc. staff participates in public outreach efforts on community and regional transportation and transit service planning efforts.

2.4 Language Assistance Plan

Requirement: All recipients are required to provide a Language Assistance Plan (LAP), which specifies policies and procedures for providing language

assistance to LEP populations, in accordance with U.S. Department of Transportation LEP Guidance.

2.4.1 Four Factor Analysis

The U.S. Department of Transportation (DOT) issued its *Policy Guidance Concerning Recipient's Responsibilities to Limited English Proficiency (LEP) Persons*. This policy states that DOT recipients are required to take reasonable steps to ensure meaningful access to programs by LEP persons. This coverage extends to the recipient's entire program. There are four factors for agencies to consider when assessing language needs and determining what steps they should take to ensure access for LEP persons, regardless of whether or not the agency chooses not to prepare a written LEP plan:

- 1) The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity or service of the recipient;
- 2) The frequency with which LEP individuals come in contact with } the program;
- 3) The nature and importance of the program, activity or service provided by the recipient to people's lives; and
- 4) The resources available to the recipient and costs. A brief description of the self-assessment undertaken in each of the areas follows.

2.4.1a The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity or service of the recipient.

People of Spanish or Asian decent are the primary LEP persons likely to be encountered by Paratransit, Inc. programs and transit services. For the Sacramento Urbanized Area, the American Community Survey of the U.S. Census Bureau shows that among the area's population, 73.5 spoke English as a first language or spoke it "very well" as a second language. For groups who spoke English "less than very well", 6.1% are

Hispanic, 1 percent is of Chinese descent, and 2.7 percent are of other Asian descent, including Russian, Hmong, Vietnamese and Laotian.

Appendix 4 contains a table that lists the languages spoken at home by the ability to speak English for the population within the Sacramento Urbanized Area five years and older.

2.4.1b The frequency with which LEP individuals come in contact with the program.

Paratransit, Inc. has assessed the frequency at which staff has or could possibly have contact with LEP persons. This includes examining census data, phone inquiries, requests for translated documents and staff feedback. As discussed above, census data indicate that there is a fairly large percentage of the general population, who are Spanish speaking persons or those of Asian descent. As a demand-response transportation provider, it is necessary to recognize these segments of the general population. Phone inquiries and staff feedback also indicate that Spanish-speaking and Asian language LEP persons have regular contact with the service or program.

2.4.1c The nature and importance of the program, activity or service provided by the recipient to people's lives.

Public transportation and regional transportation planning is vital to many people's lives. According to the Department of Transportation's *Policy Guidance Concerning Recipient's Responsibilities to Limited English Proficient (LEP) Persons*, "Providing public transportation access to LEP persons is crucial. An LEP person's ability to utilize effective public transportation may affect his or her ability to obtain health care, or education, or access to employment."

Although detailed data is not available from the American Community Survey, aggregate data indicates that, of those who

take public transportation to work in the Sacramento Urbanized Area, 15.6 percent are of Hispanic or Latino origin, and 11.5 percent are of Asian descent. In addition, of those within the urbanized area, who take public transportation 10.8 percent speak English “less than very well.” Although these figures are generalized to “public transportation” and are not segregated into fixed-route vs. demand-responsive services, it is reasonable to assume that the data would indicate that Paratransit’s services are important to these populations as a primary means to get to work and other destinations.

2.4.1d The resources available to the recipient and costs

Paratransit, Inc. assessed its available resources that are currently being used, and those that could be used, to provide language assistance. Notwithstanding the significant cuts in funding for public transportation service in the Sacramento urbanized area, and the resulting cuts in ADA-related transportation services, Paratransit, Inc. provides a reasonable degree of services for limited English speaking persons.

2.5 Interactions with the Limited English Proficiency Population

Paratransit, Inc. employs the following to ensure meaningful input is received:

- Paratransit’s automated telephone answering system provides information in both English and Spanish, and calls are routed as appropriate to English or Spanish speaking call representatives.
- Paratransit ensures that staff or contract interpreters are available to work with customers who speak Spanish, Vietnamese, Russian, Hmong and Chinese.

- Paratransit, Inc. works with organizations such as the ACC Senior Services and the Hmong Heritage Center to recruit translators as needed for public presentations and mobility training sessions.
- When Paratransit, Inc. staff makes community presentations to groups whom they know in advance are limited English speakers, Paratransit staff will hire an interpreter to translate information from the presentation to meeting attendees.
- When customers communicate with Paratransit, Inc. and state a language preference, requested materials are provided in the requested language.
- Notices that are posted on the Paratransit, Inc. vehicles are provided in English and Spanish, as drivers most frequently interact with Spanish-speaking individuals. Paratransit, Inc. provides these notices to other limited-English speaking customers upon request.

2.6 LEP Training and Implementation by Paratransit, Inc. staff

Paratransit, Inc. employs the following to ensure meaningful input is received:

- When new hires start employment, Paratransit, Inc. management distributes an Administrative Handbook that contains all Paratransit, Inc. policies and procedures. The Administrative Handbook will be updated to include Paratransit, Inc.'s policy on outreach to and communication with limited-English speaking persons.
- As new policies/procedures are developed, or existing policies/procedures are amended, these new documents are distributed to affected employees through various methods, including but not limited to paper distribution, electronic documents, postings in employee break rooms, and scheduled group or individual training

sessions.

- Vehicle operators, who are the most direct point of contact for LEP persons, have several methods to respond to an LEP individual. In many instances, LEP individuals are accompanied by a companion who speaks English and can translate for the customer. In addition, many vehicle operators are bilingual. If vehicle operators are not bilingual, they are instructed to ask for assistance from a bilingual passenger. In the few cases where there is no one on the bus who can offer language assistance when needed, the vehicle operator contacts dispatch, and a supervisor is sent to the bus to assist.

2.7 Safe Harbor Provisions

The Safe Harbor requirements state, “if a recipient provides written translation of vital documents for each eligible LEP language group that constitutes five percent (5%) or 1,000 persons, whichever is less, of the total population of persons eligible to be served or likely to be affected or encountered, then such action will be considered strong evidence of compliance with the recipient’s written translation obligations. Translation of non-vital documents, if needed, can be provided orally.”

Based on the Four Factor analysis, as described above, Paratransit, Inc. has identified the following documents to be made available:

1. Paratransit, Inc. Policy Statement of Non-Discrimination and Title VI Civil Rights Protections
2. Title VI Facility and Vehicle Notifications
3. Paratransit, Inc. Implementation Procedure for Policy on Nondiscrimination and Title VI Civil Rights Protection
4. Paratransit, Inc. Title VI Complaint Procedure

2.8 Monitoring, Evaluation and Updates to the plan

The Paratransit, Inc. Title VI program and Language Assistance Plan are designed to be living documents that are updated accordingly. Paratransit, Inc. monitors our services and service area statistics:

1. Through contact with our passengers both on-board
2. Through updated American Community Survey data
3. Through formal comments obtained by the public and local officials
4. Through active engagement in the regulatory process and monitoring of updates to regulations and best practices
5. Through outreach in our travel training program with partner agencies on their changing customer demographics.

Based on the information received, Paratransit, Inc. reviews all comments and updates the plan and outreach documents accordingly. All data is reviewed as needed and at a minimum, a new plan is updated and adopted by the Board every three years.

2.9 Committee and Board Composition

Committee and Board Composition Requirement: Recipients that have transit-related, non-elected planning boards, advisory councils or committees or similar bodies, the membership of which is selected by the recipient, must provide a table depicting the racial breakdown of the membership of those committees and a description of efforts made to encourage the participation of minorities on such committees or councils.

Policy: Paratransit, Inc. does not have any non-elected planning boards, advisory councils or committees, or similar bodies.

2.10 Construction Projects

Requirement: If the recipient has constructed a facility, such as a vehicle storage facility, maintenance facility, operation center, etc., the recipient shall include a copy of the Title VI equity analysis conducted during the planning stage with regard to the location of the facility.

Title 49 CFR Section 21.9 (b)(3) states, "In determining the site or location of facilities, a recipient or applicant may not make selections with the purpose or effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination under any program to which this regulation applies, on the ground of race, color or national origin."

Title 49 CFR part 21, Appendix C, Section (3) (iv) provides, “The location of projects requiring land acquisition and the displacement of persons from their residences and businesses may not be determined on the basis of race, color or national origin.”

For the purposes of this requirement, “facilities” does not include bus shelters, as these are transit amenities and are covered in Chapter IV of Circular 4702.1B, nor does it include transit stations, power substations, etc., as those are evaluated during project development and the CEQA and NEPA processes. Facilities included in this provision include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc.

Policy: Paratransit, Inc. has a process in place to identify and monitor these projects in the planning and project development phases to ensure that the proper analysis is conducted. Paratransit, Inc. did not have any construction projects, as defined by this regulation, during the time since the last program submittal.

2.11 Subrecipient Monitoring

Recipients shall include a narrative or description of efforts used to ensure subrecipients are complying with Title VI, as well as a schedule of subrecipient Title VI program submissions.

Policy: Paratransit, Inc. does not have any pass-through agreements with subrecipients and no such agreements are expected during the term of this Title VI plan.

2.12 Board Approval

Requirement: A copy of board meeting minutes, resolution, or other appropriate documentation showing the Board of Directors reviewed and approved the Title VI program must be included.

Policy: This Title VI update will be posted to the Paratransit, Inc. website once approved by Paratransit, Inc. and is scheduled to go to the Board of Directors at its February 2026 meeting.

2.13 Required Submission of the Title VI Program

To ensure compliance with 49 CFR Section 21.9 (b), FTA requires that all recipients document their compliance by submitting a Title VI program to FTA's regional civil rights officer once every three years.

3 Description of Service

Paratransit, Inc. funds and provides demand-responsive services to individuals for the General Public . Paratransit, Inc. uses its revenues to provide service to the public. The following is a description of the current services offered:

Mobility Training

Paratransit, Inc. offers training on how to ride the local fixed route and light rail service at no cost to the individual. Training includes help planning how to get to and from favorite destinations and one-on-one training riding with passengers on the bus until they can navigate independently on their own. Because there may be non-ADA denials, Paratransit, Inc. encourages anyone who wants to learn how to ride to take this free training. Companions are also eligible to receive training along with Paratransit passengers.

4 General Reporting Requirements

Chapter IV of FTA Circular 4702.1B speaks to the general reporting requirements required of recipients of FTA funding and its subrecipients to ensure that their activities comply with the DOT Title VI regulations and/or the DOT Order on Environmental Justice and the DOT Guidance on Limited English Proficiency (LEP). Reporting requirements covering nine general areas are identified in this chapter. Summaries of these requirements and Paratransit Inc.'s efforts in meeting them are outlined below.

4.1 Annual Title VI Assurance

Applicants shall submit their annual Title VI assurance as part of their annual Certification and Assurances submission to FTA. Recipients shall collect Title VI assurances from subrecipients prior to passing through FTA funds (these Title VI assurances can be submitted as part of a standard list of assurances provided by subrecipients to their direct recipient).

Paratransit, Inc. annually submits its Certifications and Assurances to both the California Department of Transportation (Caltrans), Division of Mass Transportation, as a subrecipient of Section 5310 funds and to the Sacramento Regional Transit District as a subrecipient of Section 5307, 5309 and 5339 funds. The Executive Director and Chief Legal Counsel sign the annual Certifications and Assurances document and submit it with Paratransit, Inc.'s Section 5310 applications to Caltrans. Paratransit, Inc.'s latest signed copy of the Certifications and Assurances is included in this document as Appendix 1.

4.2 Notifying Beneficiaries of Protection

In order to comply with 49 CFR Section 21.9 (d), recipients and subrecipients shall provide information to beneficiaries regarding their Title VI obligations and appraising beneficiaries of the protections against discrimination afforded to them by Title VI.

Paratransit, Inc. has established a Policy Statement, per Title VI, for those who are benefiting from services, and/or contracts, funded with federal assistance and has made that Policy Statement available to the public. This Policy Statement addresses Paratransit, Inc.'s commitment to avoiding discrimination on the basis of race, color or national origin. In addition, Paratransit, Inc. has developed an Implementation Procedure and Complaint Process that provides the following additional information:

- A description of Title VI and the civil rights protections it affords
- Instructions on how to file a Title VI complaint
- A description of the process for handling complaints and notifying the complainant
- A description of who can file complaints and where to file them.

Paratransit's "Policy Statement on Non-Discrimination and Title VI Civil Rights Protections," which includes a public notification of rights, is shown in Appendix 2. All of these documents can be translated into various languages upon request. In addition, Paratransit's Title VI Policy Statement and Implementation Procedure are included on Paratransit's web site at www.paratransit.org

Appendix 1

FY 2025 Certifications and Assurances Executed by Paratransit, Inc.

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision.

Text in italic is not part of a certification and is of no legal effect. Its purpose is to provide explanation and context for the certification.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).
- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21, including any amendments thereto;
 - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
 - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
 - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
 - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
 - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
 - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.
- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction sub-agreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
 - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - (2) Notification of violating facilities pursuant to EO 11738;
 - (3) Protection of wetlands pursuant to EO 11990;
 - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93–205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, “Audit Requirements”, as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
- (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
- (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:
 - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
 - (3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget’s standard form 424D “Assurances—Construction Programs” and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.325, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.327 “Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Increased Micro-Purchase Threshold.

A recipient may establish a micro-purchase threshold that is higher than the Federal micro-purchase threshold. Pursuant to 2 CFR § 200.320(a)(1)(iv), the recipient may self-certify a micro-purchase threshold up to \$50,000. Pursuant to 2 CFR § 200.320(a)(1)(v), the recipient may set a micro-purchase threshold higher than \$50,000, but only with the approval of the recipient’s Federal cognizant agency for indirect costs. To determine an applicant’s cognizant agency for indirect costs, consult the definition of “cognizant agency for indirect costs” in 2 CFR § 200.1.

If the recipient uses a micro-purchase threshold that is higher than the Federal micro-purchase threshold, the recipient certifies:

- (a) The recipient’s micro-purchase threshold does not exceed \$50,000, or the recipient has approval from its Federal cognizant agency for indirect costs to use a higher micro-purchase threshold;
- (b) The recipient has a written justification for its micro-purchase threshold; and
- (c) The recipient has supporting documentation of any of the following:
 - (1) The recipient qualifies as a low-risk auditee, in accordance with the criteria in 2 CFR § 200.520 for the most recent audit;
 - (2) The recipient has an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or
 - (3) For public institutions, a higher threshold is consistent with State law.

1.5. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant's exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant's principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;
- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification; and
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.6. Lobbying.

If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

1.6.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.6.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement

shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.7. Real Property Use

This certification responds to Recommendation #7 in the U.S. Department of Transportation's Office of Inspector General Report FS2024025 (May 20, 2024).

If the applicant will use assistance provided by the Federal Transit Administration to acquire or improve real property, the applicant certifies that it will comply with the requirements of 2 CFR § 200.311, including but not limited to, requirements to use the property for the purposes authorized in its award, and to seek disposition instructions from FTA when the property no longer is needed for any authorized purpose.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a Public Transportation Agency Safety Plan on behalf of a Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) pursuant to 49 CFR § 673.11(d).

This certification is required by 49 U.S.C. § 5307(c)(1)(L), 49 U.S.C. § 5329(d)(1), and 49 CFR § 673.13. This certification is a condition of receipt of Urbanized Area Formula Grants Program (49 U.S.C. § 5307) funding.

This certification does not apply to any applicant that only receives financial assistance from FTA under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs, unless it operates a rail fixed guideway public transportation system.

If the applicant is an operator, the applicant certifies that it has established a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673; including, specifically, that the board of directors (or equivalent entity) of the applicant has approved, or, in the case of an applicant that will apply for assistance under 49 U.S.C. § 5307 that is serving an urbanized area with a population of 200,000 or more, the safety committee of the entity established under 49 U.S.C. § 5329(d)(5), followed by the board of directors (or equivalent entity) of the applicant has approved, the Public Transportation Agency Safety Plan or any updates thereto; and, for each recipient serving an urbanized area with a population of fewer than 200,000, that the Public Transportation Agency Safety Plan has been developed in cooperation with frontline employee representatives.

If the applicant is a State that drafts and certifies a Public Transportation Agency Safety Plan on behalf of a public transportation operator, the applicant certifies that:

- (a) It has drafted and certified a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673 for each Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) in the State, unless the Small Public Transportation Provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own Public Transportation Agency Safety Plan; and
- (b) Each Small Public Transportation Provider within the State that opts to use a State-drafted Public Transportation Agency Safety Plan has a plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5), Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5), and, if the Small Public Transportation Provider serves an urbanized area with a population of 200,000 or more, the safety committee of the Small Public Transportation Provider established under 49 U.S.C. § 5329(d)(5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax-exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Further Consolidated Appropriations Act, 2024, Pub. L. 118-47, div. B, tit. VII, §§ 744-745. U.S. DOT Order 4200.6 defines a "corporation" as "any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association", and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

4.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and thirdparty contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

4.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
 - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
 - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
 - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
 - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.

- (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 5. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 6. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

6.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

6.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility established in accordance with 49 U.S.C. § 5318 (currently the Larson Transportation Institute's Bus Research and Testing Center at Pennsylvania State University) and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 7. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant’s transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
 - (1) Senior;
 - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
 - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);

- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
 - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
 - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 8. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5311(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
 - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
 - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected

intercity bus service providers, and the intercity bus service needs of the State are being met adequately.

- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
 - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
 - (2) It has determined that otherwise eligible local transit needs are being addressed.

CATEGORY 9. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act’s Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

CATEGORY 10. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.

If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in 49 U.S.C. § 5339(c)(1)) or related infrastructure under 49 U.S.C. § 5339(b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

CATEGORY 11. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;

- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 12. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

CATEGORY 13. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.

CATEGORY 14. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 15. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 672, "Public Transportation Safety Certification Training Program"; and
- (b) Compliant with the requirements of 49 CFR Part 674, "State Safety Oversight".

CATEGORY 16. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;
- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;

- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

CATEGORY 17. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 18. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 19. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS).

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant

must select the Certifications in this Category, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, “Transit Asset Management,” 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
 - (1) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, for Awards made on or after December 26, 2014,
 - (2) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
 - (1) Category 4.1 and 4.2 (Charter Service Agreement and School Bus Agreement),
 - (2) Category 5 (Transit Asset Management Plan),
 - (3) Category 6.1 and 6.2 (Rolling Stock Buy America Reviews and Bus Testing),
 - (4) Category 8 (Formula Grants for Rural Areas),
 - (5) Category 14 (Alcohol and Controlled Substances Testing), and
 - (6) Category 16 (Demand Responsive Service).

CATEGORY 20. EMERGENCY RELIEF PROGRAM.

An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Paratransit, Inc. The

Applicant certifies to the applicable provisions of all categories: (*check here*) X .

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	_____
02 Public Transportation Agency Safety Plans	_____
03 Tax Liability and Felony Convictions	_____
04 Private Sector Protections	_____
05 Transit Asset Management Plan	_____
06 Rolling Stock Buy America Reviews and Bus Testing	_____
07 Urbanized Area Formula Grants Program	_____
08 Formula Grants for Rural Areas	_____
09 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
10 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
11 Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____

- 12 State of Good Repair Grants _____
- 13 Infrastructure Finance Programs _____
- 14 Alcohol and Controlled Substances Testing _____
- 15 Rail Safety Training and Oversight _____
- 16 Demand Responsive Service _____
- 17 Interest and Financing Costs _____
- 18 Cybersecurity Certification for Rail Rolling Stock and Operations _____
- 19 Tribal Transit Programs _____
- 20 Emergency Relief Program _____

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: Tiffani M. Scott

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant’s behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may seek in the future, of federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, “Program Fraud Civil Remedies,” 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature  Date: 8/05/2025

Name **Osman I. Mufti** Authorized Representative of Applicant

AFFIRMATION OF APPLICANT’S ATTORNEY

For (Name of Applicant): Paratransit, Inc.

As the undersigned Attorney for the above-named Applicant, I hereby affirm the Applicant has the authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature  Date: **8/5/2025**

Name **Osman I. Mufti** Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant’s Attorney pertaining to the Applicant’s legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney’s signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Appendix 2

Paratransit, Inc. Policy Statement of Non-Discrimination and Title VI Civil Rights Protections

Paratransit, Inc.

Policy Statement on Non-Discrimination

Paratransit Inc. treats its customers with respect, integrity, and loyalty.

The Board of Directors of Paratransit, Inc., takes this opportunity to express one of its highest priorities in the area of operating federally-funded programs (i.e., employment and training, community services, etc.). This priority is assuring that administration of Paratransit, Inc., and federally-funded programs administered by Paratransit, Inc., operate with the common goal of providing equal opportunity to federally-funded staff and participants.

Paratransit, Inc. operates its programs without regard to race, color, creed, national origin, religion, sex, sexual preference, marital status, age, medical condition, or disability in accordance with Title VI of the Civil Rights Act, California Civil Code section 51(b), or other applicable law. For more information, contact Paratransit, Inc.'s Administrative Office at (916) 429-2009 or email paratransit@paratransit.org.

Paratransit, Inc., will take positive measures toward eliminating architectural barriers, artificial barriers and achieving equal opportunity through its continued implementation of its Affirmative Action Program.

Paratransit, Inc., will also take positive measures to accomplish its objectives of the program and to ensure that no person is discriminated against because of sex, age, race, creed, color, handicap, religion, national origin, political affiliation or belief, or heritage.

The Board of Directors specifically prohibits any form of sexual harassment within Paratransit, Inc, or any federally-funded program. Any federally-funded staff member, participant, or applicant to a federally funded program who feels he or she has been discriminated against, should contact Paratransit, Inc.'s, Equal Employment Opportunity Officer/ADA Coordinator by telephone at 429-2009 or in writing at 2501 Florin Rd., Sacramento, California, 95822-0121.

Policy Statement on Title VI Civil Rights Protections

The Civil Rights Act of 1964, Title VI, states that *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*

Paratransit, Inc. is committed to complying with the requirements of Title VI in all of its federally funded programs and activities.

Filing a Title VI Complaint

Persons who believe they have been aggrieved by an unlawful discriminatory practice under Title VI may file a complaint with Paratransit, Inc. For information on filing a complaint, contact Paratransit, Inc.'s Administrative Office. Complaints must be in writing and must be filed within 180 days following the date of the alleged discriminatory occurrence.

Email: paratransit@paratransit.org

Phone: (916) 429-2009

Mail: Paratransit, Inc.
Attention: Civil Rights Coordinator
2501 Florin Rd., Sacramento, CA 95822-0121

Paratransit, Inc.

Declaracion de politica sobre No Discriminacion

Paratransit Inc, trata sus clientes con respeto, integridad y lealtad.

La Junta Directiva de Paratransit, Inc., aprovecha esta oportunidad para expresar una de sus mayores prioridades en el area de operar programas financiados por el gobierno Federal (es decir, empleo y formacion, servicios comunitarios, etc.) Esta prioridad asegura que la Administracion de Paratransit, Inc., y los programas financiados por el gobierno Federal Administrados por Paratransit, Inc., operan con el objetivo comun de proporcionar igualdad de oportunidades para el personal financiado por el gobierno federal y los participantes.

Paratransit, Inc. opera sus programas sin distincion de raza, color, credo, origen nacional, religion, sexo, preferencia sexual, estado civil, edad, condicion medica o discapacidad de acuerdo con la ley del Title VI de derechos civiles de California Seccion civil 51 (b), u otras leyes aplicables. Para mas informacion, ponerse en contacto con la Oficina Administrativa de Paratransit, Inc., al 916-429-2009 o por email paratransit@paratransit.org.

Paratransit, Inc., tomara medidas positivas hacia la eliminacion de barreras arquitectonicas, barreras artificiales y lograr la igualdad de oportunidades a traves de su continua implementacion de su programa de Accion Afirmativa.

Paratransit, Inc. tambien tomara medidas positivas para lograr los objetivos del programa y para asegurar que ninguna persona sea discriminada por sexo, edad, raza, credo, color, discapacidad, religion, origen nacional, afiliacion politica o creencia.

La Junta Directiva especificamente prohíbe cualquier forma de acoso sexual dentro de Paratransit, Inc, o cualquier programa financiado por el gobierno federal. Cualquier miembro del personal financiado por el gobierno federal, participante o solicitante a un programa financiado con fondos federales que se siente que el o ella ha sido discriminada, debe contactar al funcionario/ ADA coordinador de Paratransit, Inc., de Igualdad de Oportunidad de Empleo por telefono al 429-2009 o por escrito a 2501 Florin Rd., Sacramento, California, 95822-4467.

Declaracion de Política Sobre Proteccion de los Derechos Civiles de Titulo VI

La ley de Derechos Civiles de 1964, Titulo VI establece que "Ninguna persona en los Estados Unidos, por razon de raza, color u origen nacional, sea excluida de la participacion en, ser negada los beneficios de, o ser objeto de discriminacion bajo ningun programa o actividad recibiendo asistencia financiera Federal".

Paratransit, Inc. se compromete a cumplir con los requisitos del titulo VI en todas sus actividades y programas financiados por fondos federales.

Como presentar una queja del titulo VI

Las personas que crean que han sido ofendidos por una practica discriminatoria ilegal bajo el titulo VI pueden presentar una queja con Paratransit, Inc. Para obtener informacion sobre como presentar una queja, comuniquese con la Oficina Administrativa de Paratransit, Inc.. Las quejas deben ser por escrito y deben ser presentadas dentro de 180 dias siguientes a la fecha de la presunta ocurrencia discriminatoria.

Email: paratransit@paratransit.org

Telefono: (916) 429-2009

Correo: Paratransit, Inc.

Atencion: Coordinador de Derechos Civiles

2501 Florin Rd.

Sacramento, CA 95822-4467

TITLE VI

Title VI is a section of the Civil Rights Act of 1964 requiring that "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

If you believe that you have received discriminatory treatment by Paratransit, Inc., on the basis of your race, color or national origin, you have the right to file a complaint with the Paratransit, Inc., Title VI Coordinator. For more information, call 916.429.2009.

TITULO VI

Título VI es una sección de la ley de derechos civiles de 1964 que requieren que "ninguna persona en los Estados Unidos será por motivos de raza, color u origen nacional, excluida de la participación en, negarán los beneficios de o someterse a discriminar bajo cualquier programa o actividad que reciba asistencia financiera federal."

Si usted cree que ha recibido un trato discriminatorio por Paratransit, Inc., en base a su raza, color u origen nacional, usted tiene el derecho de presentar una queja con el Coordinador de paratransito, Inc., título VI. Para obtener más información, llame al 916-429-2009.

Paratransit, Inc. 非歧視政策聲明

Paratransit, Inc. 以尊重、誠信和忠誠的態度對待其乘客。Paratransit, Inc. 董事會藉此機會表達其在經營聯邦資助計畫（例如就業和培訓、社區服務等）方面的首要任務之一。這項優先事項是確保 Paratransit, Inc. 及其管理的聯邦資助計畫的管理部門以共同目標運作，即為聯邦資助的員工和參與者提供平等的機會。Paratransit, Inc. 的營運項目不考慮種族、膚色、信仰、國籍、宗教、性別、性取向、婚姻狀況、年齡、醫療狀況或殘疾，並遵守《民權法案》第六章、加州民法典第 51(b) 條或其他適用法律。欲了解更多信息，請聯繫 Paratransit, Inc. 行政辦公室，電話：(916) 429-2009，或發送電子郵件至 paratransit@paratransit.org。Paratransit, Inc. 將採取積極措施，透過繼續實施其平權行動計劃，消除建築障礙、人為障礙並實現平等機會。

Paratransit, Inc. 也將採取積極措施，實現其計畫目標，並確保任何人不會因性別、年齡、種族、信仰、膚色、殘疾、宗教、國籍、政治立場或信仰或傳統而受到歧視。董事會明確禁止 Paratransit, Inc. 或任何聯邦資助計畫內部發生任何形式的性騷擾。任何聯邦資助員工、參與者或聯邦資助計畫申請人如感到自己受到歧視，應聯繫 Paratransit, Inc. 的平等就業機會官員/ADA 協調員，電話：429-2009（TDD：429-2568；傳真：429-2409），或寫信至：Paratransit, Inc. 收件者：民權協調員 郵政信箱 231100，薩克拉門托，加州 95823。關於第六章民權保護的政策聲明 1964 年《民權法案》（第六章）規定：“在美國，任何人不得因種族、膚色或國籍而被排除在任何接受聯邦財政援助的項目或活動中，或被剝奪其應得的利益，或在任何接受聯邦財政援助的項目或活動中受到歧視。” Paratransit, Inc. 要求在其聯邦活動中遵守第六章的所有聯邦活動中要求所有聯邦活動的所有聯邦活動。

提交第六章投訴 任何認為自己受到第六章規定的非法歧視行為侵害的人士，均可向 Paratransit, Inc. 提交投訴。有關提交投訴的信息，請聯繫 Paratransit, Inc. 行政辦公室。投訴必須以書面形式提交，並必須在涉嫌歧視行為發生之日起 180 天內提交。信箱：paratransit@paratransit.org 電話：(916) 429-2009 傳真：(916) 429-2409 郵寄：Paratransit, Inc. 收件者：民權協調員 郵政信箱 231100，薩克拉門托，加州 95823

Paratransit, Inc. Txoj Cai Hais Txog Kev Tsis Sib Haum Xeeb

Paratransit Inc. kho nws cov neeg siv khoom nrog kev hwm, kev ncaj ncees, thiab kev ncaj ncees. Pawg Thawj Coj ntawm Paratransit, Inc., siv lub sijhawm no los qhia txog ib qho ntawm nws qhov tseem ceeb tshaj plaws hauv cheeb tsam ntawm kev ua haujlwm ntawm tsoomfwv cov nyiaj pab kev kawm (piv txwv li, kev ua haujlwm thiab kev cob qhia, kev pabcuam hauv zej zog, thiab lwm yam). Qhov tseem ceeb no yog ua kom ntseeg tau tias kev tswj hwm ntawm Paratransit, Inc., thiab tsoomfwv cov kev pabcuam nyiaj txiag tswj hwm los ntawm Paratransit, Inc., ua haujlwm nrog lub hom phiaj ntawm kev muab sijhawm sib npaug rau tsoomfwv cov neeg ua haujlwm thiab cov neeg koom nrog. Paratransit, Inc. ua haujlwm nws cov haujlwm yam tsis xav txog haiv neeg, xim, kev ntseeg, keeb kwm ntawm lub tebchaws, kev ntseeg, poj niam txiv neej, nyiam poj niam txiv neej, kev txij nkawm, hnuv nyoog, kev mob nkeeg, lossis kev tsis taus raws li Title VI ntawm Txoj Cai Civil Rights Act, California Civil Code section 51(b), lossis lwm txoj cai siv. Yog xav paub ntxiv, hu rau Paratransit, Inc.'s Administration Office ntawm (916) 429-2009 lossis email paratransit@paratransit.org. Paratransit, Inc., yuav siv cov kev ntsuas zoo rau kev tshem tawm cov teeb meem kev tsim vaj tsev, cov teeb meem kev dag ntxias thiab ua kom muaj kev sib txig sib luag los ntawm nws txoj kev txuas ntxiv ntawm nws qhov Kev Pom Zoo Ua Haujlwm.

Paratransit, Inc., tseem yuav siv cov kev ntsuas zoo los ua kom tiav nws lub hom phiaj ntawm txoj haujlwm thiab xyuas kom tsis muaj ib tus neeg raug kev ntxub ntxaug vim yog poj niam txiv neej, hnuv nyoog, haiv neeg, kev ntseeg, xim, kev tsis taus, kev ntseeg, keeb kwm ntawm lub teb chaws, kev koom nrog kev nom kev tswv lossis kev ntseeg, lossis cuab yeej cuab tam. Pawg Thawj Coj tshwj xeeb txwv tsis pub muaj kev thab plaub txog kev sib deev hauv Paratransit, Inc, lossis ib qho kev pab cuam nyiaj txiag los ntawm tsoomfwv. Txhua tus neeg ua haujlwm tau txais nyiaj los ntawm tsoomfwv, tus neeg koom nrog, lossis tus neeg thov rau tsoomfwv qhov kev pabcuam nyiaj txiag uas xav tias nws tau raug kev ntxub ntxaug, yuav tsum hu rau Paratransit, Inc.'s, Equal Employment Opportunity Officer/ADA Coordinator hauv xov tooj ntawm 429-2009 (TDD 429-2429) los yog sau ntawv ntawm 249-2009; P.O. Box 231100, Sacramento, California, 95823-0401. Txoj Cai Tshaj Tawm ntawm Title VI Civil Rights Protections Txoj Cai Civil Rights Act of 1964, Title VI, tau hais tias "Tsis muaj ib tus neeg hauv Tebchaws Meskas yuav tsum, vim haiv neeg, xim, lossis lub tebchaws tuaj, raug cais tawm ntawm kev koom nrog, raug tsis lees paub cov txiaj ntsig ntawm, lossis raug kev ntxub ntxaug raws li ib qho haujlwm lossis kev ua haujlwm uas tau txais tsoomfwv nyiaj txiag pabcuam." Paratransit, Inc. tau cog lus tias yuav ua raws li cov cai ntawm Title VI nyob rau hauv tag nrho nws cov kev pab cuam thiab cov dej num ntawm tsoom fwv.

Kev Ua Ntawv Tsis Txaus Siab Title VI Cov Neeg Uas Tsis Txaus Siab uas ntseeg tias lawv tau ua txhaum los ntawm kev ntxub ntxaug tsis raug cai raws li Title VI tuaj yeem ua ntawv tsis txaus siab rau Paratransit, Inc. Yog xav paub txog kev foob, hu rau Paratransit, Inc.'s Administration Office. Cov lus tsis txaus siab yuav tsum sau ua ntawv thiab yuav tsum tau xa hauv 180 hnuv tom qab hnuv uas muaj kev ntxub ntxaug tshwm sim. Email: paratransit@paratransit.org Xov tooj: (916) 429-2009 Fax: (916) 429-2409 Mail: Paratransit, Inc. Attention: Civil Rights Coordinator P.O. Box 231100 Sacramento, CA 95823

Заявление о политике компании Paratransit, Inc. о недискриминации

Компания Paratransit, Inc. относится к своим клиентам с уважением, честностью и лояльностью. Совет директоров компании Paratransit, Inc. пользуется этой возможностью, чтобы обозначить один из своих важнейших приоритетов в области реализации программ, финансируемых из федерального бюджета (например, трудоустройство и обучение, общественные услуги и т. д.). Этот приоритет заключается в обеспечении того, чтобы администрация Paratransit, Inc. и финансируемые из федерального бюджета программы, администрируемые Paratransit, Inc., действовали с общей целью — предоставлением равных возможностей сотрудникам и участникам программ, финансируемых из федерального бюджета. Paratransit, Inc. осуществляет свои программы независимо от расы, цвета кожи, вероисповедания, национального происхождения, религии, пола, сексуальной ориентации, семейного положения, возраста, состояния здоровья или инвалидности в соответствии с Разделом VI Закона о гражданских правах, разделом 51(b) Гражданского кодекса Калифорнии и другими применимыми законами. Для получения дополнительной информации обратитесь в административный офис компании Paratransit, Inc. по телефону (916) 429-2009 или по электронной почте paratransit@paratransit.org. Компания Paratransit, Inc. примет активные меры по устранению архитектурных и искусственных барьеров и достижению равных возможностей посредством дальнейшей реализации Программы позитивных действий.

Компания Paratransit, Inc. также примет позитивные меры для достижения целей программы и обеспечения отсутствия дискриминации по признаку пола, возраста, расы, вероисповедания, цвета кожи, инвалидности, религии, национального происхождения, политических взглядов или убеждений, а также происхождения. Совет директоров прямо запрещает любые формы сексуальных домогательств в Paratransit, Inc. или любой другой программе, финансируемой из федерального бюджета. Любой сотрудник, участник или кандидат на участие в программе, финансируемой из федерального бюджета, считающий, что подвергся дискриминации, должен связаться с сотрудником по вопросам равных возможностей трудоустройства/координатором по вопросам ADA компании Paratransit, Inc. по телефону 429-2009 (TDD 429-2568; факс 429-2409) или направить письменное уведомление по адресу: а/я 231100, Сакраменто, Калифорния, 95823-0401. Заявление о политике в отношении защиты гражданских прав в соответствии с Разделом VI. Закон о гражданских правах 1964 года, Раздел VI, гласит: «Ни одно лицо в Соединенных Штатах не может быть исключено из участия, лишено льгот или подвергнуто дискриминации по признаку расы, цвета кожи или национального происхождения в рамках любой программы или деятельности, получающей федеральную финансовую помощь». Paratransit, Inc. обязуется соблюдать требования Раздела VI во всех своих программах и мероприятиях, финансируемых из федерального бюджета.

Подача жалобы в соответствии с Разделом VI. Лица, считающие, что их права были ущемлены незаконной дискриминационной практикой, предусмотренной Разделом VI, могут подать жалобу в компанию Paratransit, Inc. За информацией о подаче жалобы обращайтесь в административный офис Paratransit, Inc. Жалобы должны быть поданы в письменной форме в течение 180 дней с даты предполагаемого случая дискриминации. Электронная почта: paratransit@paratransit.org

Телефон: (916) 429-2009 Факс: (916) 429-2409 Почта: Paratransit, Inc. Вниманию: Координатора по гражданским правам, а/я 231100, Сакраменто, Калифорния, 95823

Tuyên bố Chính sách của Paratransit, Inc. về Không Phân biệt Đối xử

Paratransit Inc. đối xử với khách hàng bằng sự tôn trọng, chính trực và lòng trung thành. Hội đồng Quản trị của Paratransit, Inc., nhân cơ hội này, xin bày tỏ một trong những ưu tiên hàng đầu của mình trong lĩnh vực vận hành các chương trình do liên bang tài trợ (ví dụ: việc làm và đào tạo, dịch vụ cộng đồng, v.v.). Ưu tiên này là đảm bảo rằng việc quản lý Paratransit, Inc. và các chương trình do liên bang tài trợ do Paratransit, Inc. quản lý, hoạt động với mục tiêu chung là mang lại cơ hội bình đẳng cho nhân viên và người tham gia do liên bang tài trợ. Paratransit, Inc. vận hành các chương trình của mình mà không phân biệt chủng tộc, màu da, tín ngưỡng, quốc tịch, tôn giáo, giới tính, khuynh hướng tình dục, tình trạng hôn nhân, tuổi tác, tình trạng sức khỏe hoặc khuyết tật theo Điều VI của Đạo luật Dân quyền, Điều 51(b) của Bộ luật Dân sự California, hoặc luật hiện hành khác. Để biết thêm thông tin, vui lòng liên hệ Văn phòng Hành chính của Paratransit, Inc. theo số (916) 429-2009 hoặc email paratransit@paratransit.org. Paratransit, Inc. sẽ thực hiện các biện pháp tích cực nhằm xóa bỏ rào cản về kiến trúc, rào cản nhân tạo và đạt được cơ hội bình đẳng thông qua việc tiếp tục thực hiện Chương trình Hành động Khẳng định.

Paratransit, Inc. cũng sẽ thực hiện các biện pháp tích cực để đạt được các mục tiêu của chương trình và đảm bảo không ai bị phân biệt đối xử vì giới tính, tuổi tác, chủng tộc, tín ngưỡng, màu da, khuyết tật, tôn giáo, nguồn gốc quốc gia, khuynh hướng chính trị hoặc niềm tin, hoặc di sản. Hội đồng Quản trị đặc biệt nghiêm cấm mọi hình thức quấy rối tình dục trong Paratransit, Inc., hoặc bất kỳ chương trình nào do liên bang tài trợ. Bất kỳ nhân viên, người tham gia hoặc người nộp đơn nào do liên bang tài trợ cho một chương trình do liên bang tài trợ, nếu cảm thấy mình bị phân biệt đối xử, nên liên hệ với Cán bộ Cơ hội Việc làm Bình đẳng/Điều phối viên ADA của Paratransit, Inc. qua điện thoại theo số 429-2009 (TDD 429-2568; FAX 429-2409) hoặc gửi văn bản đến địa chỉ P.O. Box 231100, Sacramento, California, 95823-0401. Tuyên bố Chính sách về Quyền công dân theo Quy định VI Đạo luật Quyền công dân năm 1964, Quy định VI, nêu rõ rằng "Không một cá nhân nào tại Hoa Kỳ, vì lý do chủng tộc, màu da hoặc nguồn gốc quốc gia, bị loại khỏi việc tham gia, bị từ chối các lợi ích hoặc bị phân biệt đối xử trong bất kỳ chương trình hoặc hoạt động nào nhận hỗ trợ tài chính của Liên bang." Paratransit, Inc. cam kết tuân thủ các yêu cầu của Quy định VI trong tất cả các chương trình và hoạt động do liên bang tài trợ.

Nộp đơn Khiếu nại theo Điều VI: Những người tin rằng mình bị thiệt hại do hành vi phân biệt đối xử bất hợp pháp theo Điều VI có thể nộp đơn khiếu nại lên Paratransit, Inc. Để biết thông tin về việc nộp đơn khiếu nại, vui lòng liên hệ Văn phòng Hành chính của Paratransit, Inc. Khiếu nại phải được lập thành văn bản và phải được nộp trong vòng 180 ngày kể từ ngày xảy ra hành vi phân biệt đối xử bị cáo buộc. Email: paratransit@paratransit.org Điện thoại: (916) 429-2009 Fax: (916) 429-2409 Thư: Paratransit, Inc. Gửi: Điều phối viên Dân quyền P.O. Box 231100 Sacramento, CA 95823

Appendix 3

Paratransit, Inc. Implementation Procedure for Policy on Nondiscrimination and Title VI Civil Rights Protection

**Paratransit, Inc.
Implementation Procedure for Policy on Nondiscrimination
and Title VI Civil Rights Protection**

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1.0 Policy

The Board of Directors of Paratransit, Inc., takes this opportunity to express one of its highest priorities in the area of operating federally-funded programs (i.e., employment and training, community services, etc.). This priority is assuring that administration of Paratransit, Inc., and federally-funded programs administered by Paratransit, Inc., operate with the common goal of providing equal opportunity to federally-funded staff and participants.

Paratransit, Inc., will take positive measures toward eliminating architectural barriers and achieving equal opportunity through its continued implementation of its Affirmative Action Program. Paratransit, Inc., will also take positive measures to accomplish its objectives of the program and to ensure that no person is discriminated against because of sex, age, race, creed, color, handicap, religion, national origin, sexual orientation, political affiliation or belief, or heritage, per the Civil Rights Act of 1964 (as outlined in Title VI of the Act). The Board of Directors also specifically prohibits any form of sexual harassment within Paratransit, Inc., or any federally-funded program.

2.0 Applicability

This policy applies to any staff member of, participant in, or applicant to any federally-funded program operated or administered by Paratransit, Inc.

2.1 The Paratransit, Inc., Civil Rights Coordinator is designated to coordinate and investigate allegations of noncompliance with the Policy on Nondiscrimination and Title VI Civil Rights Protections.

2.2 Information regarding this policy may be obtained from the Civil Rights Coordinator via telephone: Voice: (916) 429-2009 Ext. 302; TDD: 429-2568; FAX: 429-2409.

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3.0 Grievance Procedure

3.1 Allegations of noncompliance with this policy shall be signed by the applicable person and mailed to the address below within 180 days of the date of the alleged discrimination. The written allegation must contain the following information:

- Your name, address, and how to contact you (i.e. phone number, email address, etc)
- How, when, where, and why you believe you were discriminated against. Include the location, names, and contact information of any witnesses.

This information should provide sufficient detail to help the designated investigator find a prompt and equitable resolution, and, if applicable, the specific remedy sought by the grievant.

The complaint may be filed through several methods:

In writing: Paratransit, Inc.
Civil Rights Coordinator
P.O. Box 231100
Sacramento, California 95823-0401

Download and Complete a Printable Form: Online at www.paratransit.org as a PDF document.

Email: paratransit@paratransit.org
By Phone: (916) 429-2009
By Fax: (916) 429-2409
By TTD: (916) 429-2568

Complaint Assistance: Paratransit staff will assist in writing a complaint if the complainant is unable to do so.

Complainants may also file a Title VI complaint with an external entity such as the FTA, other federal or state agency, or a federal or state court. However, should a complaint be filed with the City and an external entity simultaneously, the external complaint will supersede the City's complaint

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Implementation Procedure for Policy on Nondiscrimination
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and the City's complaint procedures will be suspended pending the external entity's findings.

The complainant also will be advised of his/her right to appeal the response to federal and state authorities as appropriate. The City will use its best efforts to respond to a Title VI complaint within sixty (60) working days of its receipt of such a complaint, unless a complaint is filed with the City and an external entity simultaneously as noted previously.

In addition to the complaint process at the City, a complainant may file a Title VI complaint with the:

U.S. Department of Transportation
Federal Transit Administration
Office of Civil Rights, Region IX
201 Mission Street, Suite 1650
San Francisco, California 94105-1839.

3.2 The following definitions control the timelines of this grievance procedure:

3.2.1 The day of receipt by Paratransit, Inc., of the allegation shall be the File Date of the allegation.

3.2.2 A business day is a day when the Paratransit, Inc., administrative office is open, which is between 8:00 a.m. and 5:00 p.m. Monday through Friday, excluding holidays.

3.3 If the allegation details are sufficient, the allegation shall be immediately investigated and a response shall be mailed to the grievant within thirty (30) business days after the File Date.

3.4 If the allegation details are insufficient, the grievant shall be notified in writing within fifteen (15) business days after the File Date of the specific additional information needed to make it complete.

3.4.1 If the grievant fails to provide the additional needed information within thirty (30) business days after the File Date, the grievance shall be closed.

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3.4.2 If the grievant provides the additional information needed to complete the allegation, it shall be immediately investigated and a response shall be mailed to the grievant no later than sixty (60) business days after the File Date.

3.5 All written responses to allegations of discrimination shall undergo review by Paratransit, Inc., legal staff before being mailed to any grievant. Disciplinary actions administered to employees of Paratransit, Inc., resulting from this grievance procedure will not be divulged.

4.0 Notice

The Paratransit, Inc., Policy on Nondiscrimination and Title VI Civil Rights Protections shall be published in the Paratransit, Inc., ***Policies Related to Individual Users of Paratransit's Service*** as it may be amended from time to time. The Collective Bargaining Agreement Between Paratransit, Inc., and the Drivers' union contain a similar nondiscrimination policy applicable to both parties. This implementation procedure shall be provided upon request, in accessible formats as necessary, to applicable persons and other interested persons.

Attachment: Title VI Complaint Form

Paratransit, Inc.

Procedimiento de aplicacion para la politica de no Discriminacion y el Titulo VI de Proteccion de los Derechos Civiles

1.0 Politica

La Junta Directiva de Paratransit, Inc., aprovecha esta oportunidad para expresar una de sus mayores prioridades en el area del funcionamiento de programas financiados por el gobierno federal (es decir, empleo y formacion, servicios comunitarios, etc.) Esta prioridad esta asegurando que la Administracion de Paratransit, Inc., y los programas de fondos federales administrados por Paratransit, Inc., operen con el objetivo comun de proporcionar igualdad de oportunidad con fondos federales al personal y a los participantes.

Paratransit, Inc., tomara medida positiva hacia la eliminacion de barreras arquitectonicas y lograr la igualdad de oportunidad a traves de su continuo procedimiento de su programa de accion afirmativa. Paratransit Inc. tambien tomara medidas positivas para lograr sus objetivos de el programa y para asegurar que ninguna persona sea discriminada por sexo, edad, raza, credo, color, discapacidad, religion, origen nacional, orientacion sexual, afiliacion politica o creencia o herencia, por la ley de derechos civiles de 1964 (como se indica en el titulo VI del Acto). La Junta Directiva tambien especificamente prohíbe cualquier forma de acoso sexual dentro de Paratransit, Inc., o cualquier programa financiado por el gobierno federal.

2.0 Aplicabilidad

Esta politica aplica a cualquier miembro del personal, participante en, o aspirante a cualquier programa financiado por el gobierno federal operado o administrado por Paratransit, Inc.

2.1 El Coordinador de los Derechos Civiles de Paratransit, Inc., esta designado para coordinar e investigar acusaciones de incumplimiento de la Politica de No Discriminacion y en el Titulo VI Proteccion de los Derechos Civiles.

2.2 Informacion acerca de esta politica puede obtenerse con el Coordinador de los Derechos Civiles via telefono: Voz: (916) 429-2009 ext. 7302; TDD: 429-2568; FAX: 429-2409

Paratransit, Inc.

Procedimiento de Aplicacion para la Politica de No Discriminacion y el Titulo VI de Proteccion de los Derechos Civiles

3.0 Procedimiento de Quejas

3.1 Las denuncias de incumplimiento con esta política deberán ser firmadas por la persona aplicable y enviado por correo a la direccion siguiente dentro de 180 dias de la fecha de la supuesta discriminacion. La denuncia escrita debe contener la siguiente informacion:

- Su nombre, direccion y informacion de como contactarlo (por ejemplo numero de telefono, direccion de correo electronico, etc.)
- Como, cuando, donde y porque crees que fuiste discriminado. Incluye la localizacion, nombres e informacion de contacto de testigos.

Esta informacion debe proporcionar suficiente detalle para ayudar a que el investigador designado encuentre una resolucion pronta y equitativa y, si aplica, el remedio específico solicitado por el demandante.

La queja puede ser presentada a traves de varios metodos:

Por escrito: Paratransit, Inc
 Coordinador de Derechos Civiles
 P.O. Box 231100
 Sacramento, California 95823-0401

Descargar y Completar un Formulario Imprimible: En linea en www.paratransit.org en formato PDF.

Por email: paratransit@paratransit.org
Por Telefono: (916) 429-2009
Por Fax: (916) 429-2409
Por TTD: (916) 429-2568

Asistencia de Quejas: Personal de Paratransit le asistira a escribir una queja si la demandante no es capaz de hacerlo.

Demandantes tambien pueden presentar una queja de Titulo VI con una entidad externa como el FTA, otra agencia federal o estatal o corte federal o del estado. Sin embargo, si una denuncia es presentada con la Ciudad y una entidad externa al mismo tiempo, la demanda externa sustituirá a denuncia de la Ciudad.

Paratransit, Inc.

Procedimiento de aplicacion para la politica de No discriminacion y el Titulo VI de Proteccion de los Derechos Civiles

y la Ciudad suspenderan los procedimientos de queja pendiente de los resultados de la entidad externa.

El demandante tambien sera informado de su derecho de apelar la peticion a las autoridades federal y estatal segun corresponda. La Ciudad utilizara sus mejores esfuerzos para responder a una queja del titulo VI dentro de sesenta (60) dias habiles aver recibido tal queja, a menos que una queja sea archivada con la ciudad y una entidad externa al mismo tiempo como se indico anteriormente.

Ademas ala queja procesada en la Ciudad, el demandante puede presentar una queja del Titulo VI con el:

Departamento de Transporte de los Estados Unidos
Administracion Federal de Transito
Oficina de Derecho Civil, Region IX
201 Mission Street, Suite 1650
San Francisco, California 94105-1839.

3.2 Las siguientes definiciones controla los plazos de procedimiento de quejas:

3.2.1 El dia de recibido la denuncia por parte de Paratransito, Inc., sera la fecha de archivo de la denuncia.

3.2.2 Un dia laboral es un día cuando la oficina administrative de Paratransit Inc. esta abierto, que es entre 8:00 a.m. y 5:00 a.m. Lunes al Viernes, excepto dias festivos.

3.3 Si los detalles de la acusacion son suficientes, inmediatamente se investigara la denuncia y una respuesta se le enviara a la demandante dentro de los treinta (30) dias despues de la Fecha archivada.

3.4 Si los detalles de la acusacion son insuficientes, el demandante debera ser notificado por escrito dentro de quince (15) dias habiles después de la fecha del archivo con la informacion adicional específica que necesitamos para completar el proceso.

Paratransit, Inc.

Procedimiento de aplicacion para la politica de No discriminacion y el Titulo VI de Proteccion de los Derechos Civiles

3.4.1 Si el demandante no proporciona la informacion adicional necesaria dentro de los treinta (30) dias despues de la fecha de archivo, la queja sera cerrada.

3.4.2 Si el demandante proporciona la informacion adicional necesaria para completar la denuncia, debera ser investigado inmediatamente y una respuesta se le enviara al demandante no mas tardar de sesenta (60) dias habiles despues de la fecha del archivo.

3.5 Todas las respuestas por escrito a las alegaciones de discriminacion se sometera a revision por el personal legal de Paratransit, Inc., antes de ser enviados a cualquier demandante. Las acciones disciplinarias administradas a los empleados de Paratransit, Inc., resultantes de este procedimientos de queja no seran reveladas.

4.0 Aviso

La politica de Paratransit, Inc., de No discriminacion y Titulo VI Protecciones de Derechos Civiles se publicaran en el Paratransit, Inc., ***Polizas Relacionadas al Servicio de los Usuarios de Paratransit*** y puede ser modificado de vez en cuando. El Acuerdo de Negociacion Colectiva entre Paratransit, Inc., y la Union de los Conductores contiene una implementacion similar de polica de no discriminacion aplicable a ambas partes. Este procedimiento de aplicacion debe ser proporcionada de acuerdo a la peticion, en formatos accesibles segun sea necesario, a las personas correspondientes y otras personas interesadas.

Adjunto: Titulo VI Forma de Denuncia

Paratransit, Inc. 非歧視與第六章民權保護政策執程序

申訴程序

對不遵守本政策的指控應由相關人員簽署，並在涉嫌歧視之日起 180 天內郵寄至以下地址。書面指控必須包含以下資訊：您的姓名、地址以及聯絡資訊（例如電話號碼、電子郵件地址等）；您認為自己受到歧視的方式、時間、地點和原因。請提供所有證人的地點、姓名和聯絡資訊。這些資訊應提供足夠的細節，以幫助指定調查員找到迅速、公平的解決方案，並在適用的情況下，提供申訴人尋求的具體補救措施。

投訴可以透過多種方式提出：書面形式：Paratransit, Inc. 民權協調員 P.O.郵政信箱 231100 薩克拉門托，加州 95823-0401 下載並填寫可列印表格：訪問 [www.pاراتransit.org](http://www.paratransit.org) 在線獲取 PDF 文件。信箱：paratransit@paratransit.org 電話：(916) 429-2009 傳真：(916) 429-2409 終端電話：(916) 429-2568

投訴協助：如果投訴人無法撰寫投訴，輔助客運系統 (Paratransit) 工作人員將協助其撰寫投訴。投訴人也可以向外部機構（例如聯邦交通管理局 (FTA)、其他聯邦或州機構，或聯邦或州法院）提交第六章 (Title VI) 投訴。但是，如果同時向市政府和外部機構提交投訴，則外部投訴將取代市政府的投訴，並且市政府的投訴程序將暫停，等待外部機構的調查結果。投訴人還將被告知其有權根據情況向聯邦和州當局就該回覆提出上訴。除非投訴如前所述同時向市政府和外部機構提交，否則市政府將盡最大努力在收到第六章投訴後六十 (60) 個工作天內回應。除市政府的投訴程序外，投訴人還可以向以下機構提交第六章投訴：美國交通部 聯邦運輸管理局 民權辦公室

以下定義控制著本申訴程序的時間安排：Paratransit, Inc. 收到指控的日期應為指控的提交日期。

工作日是指 Paratransit, Inc. 行政辦公室開放的日期，即週一至週五上午 8:00 至下午 5:00，假日除外。

如果指控細節充分，應立即調查指控，並在提交日期後三十 (30) 個工作天內將答覆郵寄給申訴人。若指控細節不足，應在提交日期後十五 (15) 個工作天內以書面形式通知申訴人，告知其補充完善指控所需的具體資訊。

如果申訴人未能在提交日期後三十 (30) 個工作天內提供補充信息，則申訴將被結案。如果申訴人提供了補充信息，則應立即展開調查，並在提交日期後六十 (60) 個工作天內將答覆郵寄給申訴人。

所有對歧視指控的書面答覆在郵寄給任何申訴人之前，均須經過 Paratransit, Inc. 法務人員的審核。Paratransit, Inc. 員工因本申訴程序而受到的紀律處分將不予揭露。

Paratransit, Inc. 的非歧視政策和第六章民權保護政策應在 Paratransit, Inc. 的 Paratransit 服務個人用戶相關政策中公佈，並可能不時修訂。Paratransit, Inc. 與司機工會之間的集體談判協議包含適用

於雙方的類似非歧視政策。本實施程序應根據相關人員和其他相關人士的請求，以可存取的格式提供。

Paratransit, Inc. Cov txheej txheem ua raws li txoj cai ntawm kev tsis muaj kev ntxub ntxaug thiab Title VI
Civil Rights Protection

Cov txheej txheem tsis txaus siab

Cov lus iab liam tias tsis ua raws li txoj cai no yuav tsum tau kos npe los ntawm tus neeg siv thiab xa mus rau qhov chaw nyob hauv qab no tsis pub dhau 180 hnuv txij li hnuv raug liam tias muaj kev ntxub ntxaug. Daim ntawv foob yuav tsum muaj cov ntaub ntawv hauv qab no: . Koj lub npe, chaw nyob, thiab yuav tiv tauj koj li cas (xws li xov tooj, email chaw nyob, thiab lwm yam) Yuav ua li cas, thaum twg, qhov twg, thiab vim li cas koj ntseeg tias koj raug kev ntxub ntxaug. suav nrog qhov chaw, npe, thiab cov ntaub ntawv tiv tauj ntawm ib tus neeg tim khawv. Cov ntaub ntawv no yuav tsum muaj cov ncauj lus kom ntxaws txaus los pab tus neeg tshawb nrhiav nrhiav kev daws teeb meem sai thiab ncaj ncees, thiab, yog tias tsim nyog, cov kev kho tshwj xeeb nrhiav los ntawm tus neeg tsis txaus siab.

Qhov kev tsis txaus siab yuav raug foob los ntawm ntau txoj hauv kev: Sau ntawv: Paratransit, Inc. Civil Rights Coordinator P.O. Box 231100 Sacramento, California 95823-0401 Rub tawm thiab ua kom tiav Daim Ntawv Sau Npe: Online ntawm www.paratransit.org ua ib daim ntawv PDF. Email: paratransit@paratransit.org Xov tooj: (916) 429-2009 Fax: (916) 429-2409 Los ntawm TTD: (916) 429-2568

Kev Pab Tsis Txaus Siab: Cov neeg ua haujlwm Paratransit yuav pab sau ntawv tsis txaus siab yog tias tus neeg tsis txaus siab ua tsis tau. Cov neeg tsis txaus siab kuj tuaj yeem xa daim ntawv tsis txaus siab Title VI nrog rau lwm lub koom haum xws li FTA, lwm lub koomhaum tseemfww lossis lub xeev, lossis tsoomfww lossis lub tsev hais plaub. Txawm li cas los xij, yog tias qhov kev tsis txaus siab raug xa mus rau Lub Nroog thiab ib lub koom haum sab nraud ib txhij, qhov kev tsis txaus siab sab nraud yuav hloov pauv lub nroog qhov kev tsis txaus siab thiab Lub Nroog cov txheej txheem kev tsis txaus siab yuav raug ncau vim qhov kev tshawb pom sab nraud. Tus neeg tsis txaus siab kuj yuav raug qhia txog nws txoj cai thov rov hais dua cov lus teb rau tsoomfww thiab lub xeev cov cai raws li qhov tsim nyog. Lub Nroog yuav siv nws txoj kev siv zog zoo tshaj plaws los teb cov lus tsis txaus siab Title VI hauv rau caum (60) hnuv ua haujlwm ntawm nws tau txais cov lus tsis txaus siab no, tshwj tsis yog tias muaj kev tsis txaus siab rau Lub Nroog thiab ib lub koom haum sab nraud ib txhij raws li tau sau tseg yav dhau los. Ntxiv rau cov txheej txheem tsis txaus siab ntawm Lub Nroog, tus neeg tsis txaus siab tuaj yeem xa daim ntawv tsis txaus siab Title VI nrog rau: U.S. Department of Transportation Federal Transit Administration Office of Civil Rights

Cov ntsiab lus hauv qab no tswj lub sijhawm ntawm cov txheej txheem tsis txaus siab no: Hnuv uas tau txais los ntawm Paratransit, Inc., ntawm qhov kev iab liam yuav yog Hnuv Caiv ntawm qhov kev iab liam.

Ib hnuv ua lag luam yog ib hnuv thaum Paratransit, Inc., chaw ua haujlwm qhib, uas yog thaum 8:00 teev sawv ntxov txog 5:00 teev tsaus ntuj. Monday txog Friday, tsis suav cov hnuv so.

Yog tias cov ntsiab lus sib liam txaus, qhov kev iab liam yuav raug tshawb xyuas tam sim ntawd thiab cov lus teb yuav raug xa mus rau tus neeg tsis txaus siab tsis pub dhau peb caug (30) hnuv ua haujlwm tom qab Hnuv Ua Haujlwm.

Yog tias cov ntsiab lus sib liam tsis txaus, tus neeg tsis txaus siab yuav tsum tau sau ntawv ceeb toom ua ntej kaum tsib (15) hnuv ua haujlwm tom qab Hnuv Ua Haujlwm ntawm cov ntaub ntawv tshwj xeeb uas xav tau los ua kom tiav.

Yog tias tus neeg tsis txaus siab tsis muab cov ntaub ntawv xav tau ntxiv hauv peb caug (30) hnuab ua haujlwm tom qab Hnuab Ua Haujlwm, qhov kev tsis txaus siab yuav raug kaw. Yog tias tus neeg tsis txaus siab muab cov ntaub ntawv ntxiv uas xav tau los ua kom tiav qhov kev iab liam, nws yuav tsum raug tshawb xyuas tam sim ntawd thiab yuav tsum xa cov lus teb rau tus neeg tsis txaus siab tsis pub dhau rau caum (60) hnuab ua haujlwm tom qab Hnuab Ua Haujlwm.

Tag nrho cov lus teb rau cov lus iab liam ntawm kev ntxub ntxaug yuav tsum raug tshuaj xyuas los ntawm Paratransit, Inc., cov neeg ua haujlwm raug cai ua ntej xa mus rau ib tus neeg tsis txaus siab. Kev qhuab ntuas tswj hwm rau cov neeg ua haujlwm ntawm Paratransit, Inc., uas tshwm sim los ntawm cov txheej txheem tsis txaus siab no yuav tsis raug qhia tawm.

Paratransit, Inc., Txoj Cai ntawm Kev Tsis Sib Haum Xeeb thiab Title VI Civil Rights Protections yuav tsum tau tshaj tawm nyob rau hauv Paratransit, Inc., Txoj Cai cuam tshuam rau cov neeg siv ntawm Paratransit Cov Kev Pabcuam raws li nws yuav raug hloov kho raws sijhawm. Daim Ntawv Cog Lus Sib Tham Sib Tham Ntawm Paratransit, Inc., thiab Pawg Neeg Tsav Tsheb muaj ib txoj cai zoo sib xws uas tsis muaj kev ntxub ntxaug siv tau rau ob tog. Cov txheej txheem kev siv no yuav tsum tau muab raws li qhov kev thov, hauv cov qauv siv tau raws li qhov tsim nyog, rau cov neeg siv thiab lwm cov neeg nyiam.

Процедура реализации политики недискриминации и защиты гражданских прав Paratransit, Inc.

Процедура подачи жалобы

Заявление о несоблюдении настоящей политики должно быть подписано соответствующим лицом и отправлено по почте по указанному ниже адресу в течение 180 дней с даты предполагаемой дискриминации. Письменное заявление должно содержать следующую информацию: Ваше имя, адрес и способ связи с вами (например, номер телефона, адрес электронной почты и т. д.). Как, когда, где и почему, по вашему мнению, вы подверглись дискриминации. Укажите местонахождение, имена и контактную информацию всех свидетелей. Эта информация должна быть достаточно подробной, чтобы помочь назначенному следователю найти быстрое и справедливое решение, а также, если применимо, конкретное средство правовой защиты, требуемое жалобой.

Жалобу можно подать несколькими способами: В письменной форме: Paratransit, Inc., Координатор по гражданским правам, а/я. Ящик 231100, Сакраменто, Калифорния, 95823-0401. Скачайте и заполните форму для печати: онлайн на сайте [www.pاراتransit.org](http://www.paratransit.org) в формате PDF. Электронная почта: paratransit@paratransit.org. По телефону: (916) 429-2009.

Помощь в написании жалоб: сотрудники Paratransit помогут вам написать жалобу, если заявитель не может сделать это самостоятельно. Заявители также могут подать жалобу в соответствии с Разделом VI во внешнюю организацию, например, в Федеральное управление по транспорту (FTA), другое федеральное или региональное агентство, или в федеральный или региональный суд. Однако, если жалоба подана одновременно в город и внешнюю организацию, внешняя жалоба будет иметь приоритет над городской жалобой, и городские процедуры рассмотрения жалоб будут приостановлены до вынесения решения внешней организацией. Заявителю также будет сообщено о его/ее праве обжаловать ответ в федеральных и региональных органах в случае необходимости. Город приложит все усилия для ответа на жалобу по Разделу VI в течение шестидесяти (60) рабочих дней с момента получения такой жалобы, за исключением случаев, когда жалоба подана одновременно в Город и внешнюю организацию, как указано ранее. Помимо процедуры подачи жалобы в Город, заявитель может подать жалобу по Разделу VI в: Министерство транспорта США, Федеральное управление транзита, Управление по гражданским правам.

Сроки рассмотрения данной жалобы определяются следующими определениями: День получения компанией Paratransit, Inc. заявления считается датой подачи заявления.

Рабочим днем считается день работы административного офиса Paratransit, Inc., то есть с 8:00 до 17:00 с понедельника по пятницу, за исключением праздничных дней.

Если информация о заявлении достаточна, оно будет немедленно расследовано, и ответ будет отправлен заявителю по почте в течение тридцати (30) рабочих дней с даты подачи заявления.

Если сведений о заявлении недостаточно, заявитель должен быть уведомлен в письменной форме в течение пятнадцати (15) рабочих дней с даты подачи жалобы о необходимости дополнительной информации.

Если заявитель не предоставит необходимую дополнительную информацию в течение тридцати (30) рабочих дней с даты подачи жалобы, рассмотрение жалобы будет закрыто. Если заявитель предоставит дополнительную информацию, необходимую для завершения заявления, по нему будет проведено немедленное расследование, и ответ будет отправлен заявителю по почте не позднее шестидесяти (60) рабочих дней с даты подачи жалобы.

Все письменные ответы на заявления о дискриминации должны быть рассмотрены юристами Paratransit, Inc. перед отправкой заявителю. Дисциплинарные меры, принятые в отношении сотрудников Paratransit, Inc. в результате данной процедуры рассмотрения жалобы, не будут разглашаться.

Политика компании Paratransit, Inc. в отношении недискриминации и защиты гражданских прав, предусмотренная Разделом VI, будет опубликована в документе «Политика Paratransit, Inc. в отношении индивидуальных пользователей услуг Paratransit» с учетом возможных изменений. Коллективный договор между компанией Paratransit, Inc. и профсоюзом водителей содержит аналогичную политику недискриминации, применимую к обеим сторонам. Настоящая процедура реализации будет предоставляться по запросу в доступных форматах соответствующим лицам и другим заинтересованным лицам.

Quy trình Thực hiện Chính sách Không Phân biệt Đối xử và Bảo vệ Quyền Công dân theo Điều VI của
Paratransit, Inc.

Quy trình Khiếu nại

Các khiếu nại về việc không tuân thủ chính sách này phải được người có thẩm quyền ký và gửi đến địa chỉ dưới đây trong vòng 180 ngày kể từ ngày xảy ra hành vi phân biệt đối xử. Đơn khiếu nại bằng văn bản phải bao gồm các thông tin sau: . Tên, địa chỉ của bạn và cách thức liên hệ với bạn (ví dụ: số điện thoại, địa chỉ email, v.v.) Cách thức, thời gian, địa điểm và lý do bạn tin rằng mình đã bị phân biệt đối xử. Bao gồm địa điểm, tên và thông tin liên lạc của bất kỳ nhân chứng nào. Thông tin này phải cung cấp đủ chi tiết để giúp điều tra viên được chỉ định tìm ra giải pháp nhanh chóng và công bằng, và, nếu có thể, biện pháp khắc phục cụ thể mà người khiếu nại yêu cầu.

Khiếu nại có thể được nộp theo một số phương pháp: Bằng văn bản: Điều phối viên Quyền Công dân của Paratransit, Inc. P.O. Box 231100 Sacramento, California 95823-0401 Tải xuống và Điền vào Mẫu đơn Có thể In: Trực tuyến tại www.paratransit.org dưới dạng tài liệu PDF. Email: paratransit@paratransit.org Qua điện thoại: (916) 429-2009 Qua fax: (916) 429-2409 Qua TTD: (916) 429-2568

Hỗ trợ Khiếu nại: Nhân viên Paratransit sẽ hỗ trợ viết đơn khiếu nại nếu người khiếu nại không thể tự viết. Người khiếu nại cũng có thể nộp đơn khiếu nại theo Mục VI cho một đơn vị bên ngoài như FTA, cơ quan liên bang hoặc tiểu bang khác, hoặc tòa án liên bang hoặc tiểu bang. Tuy nhiên, nếu khiếu nại được nộp đồng thời cho Thành phố và một đơn vị bên ngoài, đơn khiếu nại bên ngoài sẽ thay thế đơn khiếu nại của Thành phố và các thủ tục khiếu nại của Thành phố sẽ bị đình chỉ cho đến khi có kết luận của đơn vị bên ngoài. Người khiếu nại cũng sẽ được thông báo về quyền kháng cáo phản hồi lên các cơ quan liên bang và tiểu bang nếu phù hợp. Thành phố sẽ nỗ lực hết sức để trả lời khiếu nại theo Mục VI trong vòng sáu mươi (60) ngày làm việc kể từ ngày nhận được khiếu nại, trừ khi khiếu nại được nộp đồng thời cho Thành phố và một đơn vị bên ngoài như đã nêu trước đó. Ngoài quy trình khiếu nại tại Thành phố, người khiếu nại có thể nộp đơn khiếu nại theo Quy định VI tới: Bộ Giao thông Vận tải Hoa Kỳ, Cục Quản lý Vận tải Liên bang, Văn phòng Dân quyền

Các định nghĩa sau đây chi phối mốc thời gian của quy trình khiếu nại này: Ngày Paratransit, Inc. nhận được khiếu nại sẽ là Ngày Nộp đơn khiếu nại.

Ngày làm việc là ngày văn phòng hành chính của Paratransit, Inc. mở cửa, từ 8:00 sáng đến 5:00 chiều từ Thứ Hai đến Thứ Sáu, trừ ngày lễ.

Nếu chi tiết khiếu nại đầy đủ, khiếu nại sẽ được điều tra ngay lập tức và phản hồi sẽ được gửi qua thư cho người khiếu nại trong vòng ba mươi (30) ngày làm việc sau Ngày Nộp đơn.

Nếu chi tiết khiếu nại không đầy đủ, người khiếu nại sẽ được thông báo bằng văn bản trong vòng mười lăm (15) ngày làm việc sau Ngày Nộp đơn về các thông tin bổ sung cụ thể cần thiết để hoàn thiện đơn khiếu nại.

Nếu người khiếu nại không cung cấp thông tin bổ sung cần thiết trong vòng ba mươi (30) ngày làm việc sau Ngày nộp đơn, khiếu nại sẽ được đóng lại. Nếu người khiếu nại cung cấp thông tin bổ sung cần thiết

để hoàn tất khiếu nại, khiếu nại sẽ được điều tra ngay lập tức và phản hồi sẽ được gửi qua đường bưu điện cho người khiếu nại chậm nhất là sáu mươi (60) ngày làm việc sau Ngày nộp đơn.

Tất cả các phản hồi bằng văn bản về các cáo buộc phân biệt đối xử sẽ được đội ngũ pháp lý của Paratransit, Inc. xem xét trước khi gửi cho người khiếu nại. Các biện pháp kỷ luật được áp dụng đối với nhân viên của Paratransit, Inc., phát sinh từ quy trình khiếu nại này sẽ không được tiết lộ.

Chính sách của Paratransit, Inc. về Không phân biệt đối xử và Quyền bảo vệ Dân quyền theo Tiêu đề VI sẽ được công bố trong Chính sách của Paratransit, Inc. liên quan đến Người dùng Cá nhân của Dịch vụ Paratransit khi được sửa đổi theo thời gian. Thỏa thuận Thương lượng Tập thể giữa Paratransit, Inc. và công đoàn Tài xế có chính sách không phân biệt đối xử tương tự áp dụng cho cả hai bên. Quy trình thực hiện này sẽ được cung cấp theo yêu cầu, ở các định dạng có thể truy cập được khi cần thiết, cho những người có liên quan và những người quan tâm khác.